

FMMI is Getting Close.....Less than Three Months to Go!

FMMI is the Financial Management Modernization Initiative which goes live October 2009.

FMMI is one way USDA will modernize its financial systems through a state-of-the-art software package that will provide online, real-time transaction capability and access that impacts every Agency and Staff Office in the Department. It will replace the Foundation Financial Information System (FFIS) and program financial systems, as applicable.

Hundreds of USDA personnel attend FMMI 101 – Introduction to FMMI Training.

Throughout June and July, OCFO Leadership delivered FMMI 101 training in New Orleans, LA., Beltsville, MD, Washington, DC, and also via teleconference. This foundational course is designed to provide an understanding of the FMMI program, the USDA re-engineered processes, and the new applications(s) and develop further awareness of the impact of FMMI on USDA financial management. As mentioned during FMMI 101, after attending training you MUST submit a Course Completion Survey in order to receive credit for the course. Course Completion Surveys are required for all FMMI training. If you have any questions, please contact your Agency or Staff Office Training Lead.

What if I missed FMMI 101?

An audio recording of FMMI 101 will be available at a later date. If you were not able to attend FMMI 101 in person, talk to your Agency Training Lead to determine next steps in order to continue with your training curriculum.

What should I be doing now?

As we prepare for FMMI Go-Live in October, here are steps you can take to ensure you receive all the training you need to prepare for the FMMI system:

- ☑ **Attend Change Discussions with your Agency/Staff Office Implementation Teams:** A 'Change Discussion' is a guided talk you should have with a member of your local Agency/Staff Office Implementation Team. Change Discussions are the primary method to learn about the specific process changes, role changes, and training curriculum that will come as a result of the implementation of FMMI. Change Discussions are also an opportunity to raise any concerns or questions about FMMI prior to system implementation. Change Discussions should take place in-person in small groups or via teleconference.
- ☑ **Register for your course curriculum in AgLearn:** As described during Change Discussions, you'll register for FMMI Training via AgLearn. Your Agency Training Lead will send a notification when courses are posted. Register for the appropriate courses which apply to the course curriculum applicable to your role(s) in FMMI. Using your Level 2 eAuthentication username and password, register for courses now and take as soon as your schedule permits. FMMI courses should be taken in order. 300 and 400 Level training (instructor-led via classroom) will be available shortly. *Note, ensure your information is up to date in AgLearn so you're able to register for the appropriate course curriculum.*
- ☑ **Complete Training:**
 - 100 Level training is June and July, instructor-led via an auditorium or teleconference and lasts approximately three hours.
 - 200 Level training is available now, self-paced online training via AgLearn and lasts approximately an hour and a half to three hours per course.
 - 300 / 400 Level training is available August through November, instructor-led via a classroom and range from a half day to two and a half days per course.
- ☑ **Submit Course Completion Surveys at the end of all training in order to receive credit for taking the course:** In order to receive credit for taking training, and be granted access to FMMI for Go-live, be sure to submit Course Completion Surveys found at the end of training. Links to surveys are provided at the end of the course, if online, and at the end of class, if instructor-led.
- ☑ **Complete Course Evaluation Surveys following each course:** Your feedback is valuable and will be used to make adjustments for future deployments. Feedback may be given on course content, training logistics, and instructors.
- ☑ **Visit and bookmark the FMMI website, <http://info.fmmi.usda.gov>:** The FMMI website has all information about FMMI including the FMMI Portal, Frequently Asked Questions, and the FMMI Glossary.

For information or questions please contact your local Agency or Staff Office FMMI Implementation Teams

Implementation Leads are listed on the FMMI website Contact Us page: http://info.fmmi.usda.gov/Contact_Us/Contact_Agency_home.html

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