



FMMI in the NEWS

Financial Management Modernization Initiative

Issue #15 – May 2010



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Spotlight on Acting Functional Lead Teresa Ramsey

As the Acting Functional Lead for FMMI, Teresa Ramsey brings 25 years of Federal Government experience working in a variety of financial positions. In January 2000, Teresa began working at USDA, first for the Forest Service and later serving in several positions with the Food Safety and Inspection Service.



Currently, Teresa is in her second year with the Office of Chief Financial Officer (OCFO). Along with a team of Agency Solution Leads and Subject Matter Experts, Teresa leads efforts supporting agencies as they prepare to use FMMI. The Functional team works with Agency-specific practices to find the best solution to enable a successful FMMI implementation.

Teresa attended the University of Maryland Overseas Division and Kaplan University to earn a Bachelor's Degree in Accounting. Her strong accounting operations background and her experience in budgeting and systems implementations are invaluable assets in her role.

When Teresa is not working, the 12 year resident of Maryland enjoys spending time with her friends and family, her niece Hope and nephew Travis, and volunteering for several organizations within her community.

Deployment 1.2 FSIS Go-Live Update

In June 2010, the Food Safety and Inspection Service (FSIS) will begin using FMMI to support their financial operations.

FSIS has over 10,000 employees impacted by the implementation of the FMMI system. Of these individuals, approximately 220 users will be using FMMI on a regular basis.

In the last few months, FSIS has focused on refining their business processes and increasing the awareness and education of their workforce associated with the transition to FMMI. FSIS business processes include non-federal reimbursable services which generate approximately 150,000 documents processed annually at the Federal Processing Center in Urbandale, IA.

FSIS conducted additional pre Go-Live activities with the support of the FMMI Core Team including the execution of a number of cutover tasks from FFIS to FMMI and FSIS User Testing.

Following the transition of FSIS into the FMMI system, FMMI will have over 1,500 users using the system to complete day-to-day transactions.

Meet Your Deployment 2 Solution Leads

To support Deployment 2 activities, several individuals have been identified as “Solution Leads” for each of the D2 Agencies. The Deployment 2 Solution Leads are a team of Department representatives that function as the strategic liaisons between the FMMI Core Team and Deployment 2 Agency Leadership, providing support during the FMMI implementation process. D2 Solution Leads include OCFO representatives in Washington, DC and representatives from the Controller Operations Division (COD) in New Orleans, LA. As such, the responsibilities of the D2 Solution Lead span across both groups, with some instances of group specific tasks.

Solution Lead Responsibilities

- Communicate and work in coordination with the FMMI Project Team
 - Escalate issues or concerns related to their Agency’s cutover to production
 - Confirm organization and training readiness with the Change Management Team
 - Support process for granting access to D2 SharePoint
 - Lead Agency Readiness reviews
 - Supply status updates for deployment monitoring checkpoints
- Advocate for the FMMI program in their assigned Agency
 - Verify if there are any outstanding topics from the Fit/Gap Sessions
 - Provide mentoring and guidance to on-site users
 - Provide support to their assigned Agency related to security and interface questions
 - Provide high-level guidance to Agency with implementation responsibilities
- Serve as the Master Data point of contact
 - Manage sessions for gathering Master Data
 - Support Master Data Creation
 - Answer questions related to Master Data
- Participate in meetings pertaining to deployment
 - Attend weekly calls with the FMMI Implementation Lead, Functional/Data Cleansing and Change Management teams and follow up on Action Items identified in these meetings
- Support Data Cleansing activities
 - Escalate issues or concerns related to their assigned Agency’s cutover to production
- Support Post Production Support (PPS)
- Develop high-level knowledge of Agency business processes to:
 - Validate capabilities needed in FMMI
 - Review Functional and Technical Designs for Agency specific Reports, Interfaces, Conversions, Extensions, Forms and Workflows (RICEFW) objects

D2 Solution Leads:

- **FNS**- Malik Barnwell-Conway- Malik.Barnwell-Conway@cfo.usda.gov and Linda Peyton- linda.peyton@usda.gov
- **FSA**- Jim Temple- Jim.Temple@cfo.usda.gov and Ann Rumley-Briggs- ann.rumley-briggs@usda.gov
- **MRP**- Connie Stanchec- connie.stanchec@usda.gov and Karen Kyser- karen.kyser@usda.gov
- **RD**- Jeni Halpern- Jeni.Halpern@cfo.usda.gov
- **RMA**- Ray Carlyle- Carlton.Carlyle@cfo.usda.gov and Dennis Garcia- dennis.garcia@usda.gov

FMMI System Updates

FMMI system updates are emailed regularly to the current Agency leadership to be distributed as appropriate.

Users can also refer to the FMMI website for updates to functionality and system availability.

http://info.fmmi.usda.gov/Operations_Update/Latest_Update.html

FMMI Deployment 2 Training Initiatives Update

As initial Role Mapping activities are drawing to a close for the D2 Agencies, planning for the FMMI Deployment 2 Training Delivery schedule is underway. Consolidation and analysis of the role mapping data gathered during the Role Mapping process is critical in providing the required level of support needed to train users from Deployment 2 Agencies. Deployment 2 Training kicks off in mid to late July 2010 when users attend FMMI 101- Introduction to FMMI.

FMMI training will be delivered to users using a blended approach that ranges from high level presentations in auditoriums, to web-based training accessed via AgLearn, to detailed instructor-led classroom training that provides an opportunity for users to get hands-on experience using FMMI.

It is important to note that FMMI training is an enterprise-wide solution and is supported by the User Roles and Training Talks guide. The User Roles and Training Talks guide is a detailed document which contains process area descriptions, descriptions of FMMI roles, the activities performed by each role, and the required FMMI training curriculum for each role. This guide will be updated for Deployment 2 users and distributed to Agency Implementation Teams this summer.

User Roles and Training Talks should be held by each Agency to facilitate user participation throughout the upcoming training initiatives. This forum provides an opportunity for individuals to learn about how they will be impacted by FMMI including key communication and training initiatives.

New Staff Office – Office of Advocacy and Outreach (OAO) in FMMI

In May 2010, FMMI was successfully deployed to the Office of Advocacy and Outreach (OAO) organization. OAO was established by the 2008 Farm Bill to improve access to USDA programs and enhance the viability and profitability of small, beginning or socially disadvantaged farmers and ranchers. Located within Departmental Management (DM), OAO's five program areas are:

- Small and Beginning Farmers and Ranchers
- Farm Worker Coordination
- Socially Disadvantaged Farmers
- Higher Education Institutions Program
- Community Engagement and Accountability

DM, which successfully implemented the FMMI solution in Deployment 1, is currently managing OAO's accounting operations and is supporting their user community as OAO conducts budget execution on appropriated and reimbursable funds. OAO will be responsible for administering of Departmental reimbursement programs including the 1994 Land Grant Institutions Programs, 1890 Liaison Officer Program and the Hispanic Serving Institutions National Program. Activities newly under OAO's authority include establishing requirements and procedures for reporting Agency outreach status and accomplishments and administering the low-income migrant and seasonal farm worker grants program.

FMMI Business Intelligence (BI) Updates

Since the deployment of the FMMI Business Intelligence (BI) solution, the BI Team has been working to enhance the reporting capability of the BI system.

Newly released reports:

- Un-liquidated Obligations Detail- New report that displays data for outstanding obligations (PO, travel authorizations, direct entered obligations, etc.)
- Status of Spending – Enhancement to existing report to add Document Type

Targeted for upcoming releases:

- Un-liquidated Obligations Summary- New Report
- Un-liquidated Obligations – Enhancement to existing report that includes FFIS obligation dates for converted Purchase Orders
- Status of Funds (GL Based) – New report based on the General Ledger module instead of Funds Management

We will continue to provide updates to the FMMI user community as additional reports are released in the upcoming months.

Key Messages for Your Agency/Staff Office

As leadership, or the FMMI Point of Contact (POC) for your Agency/Staff Office, we rely on you to take back key messages to the rest of your organization about FMMI. Key points to relay to your organizations:

- Deployment 1.2 - FSIS goes live in June 2010. With FSIS live, FMMI will have over 1,500 users in the system
- Solution Leads are a team of Department representatives from New Orleans and Washington, D.C that function as the strategic liaisons between the FMMI Core Team and their assigned Agency Leadership
- FMMI Deployment 2 Training initiatives will begin in early July. Prior to taking training, users will participate in User Roles and Training Talks with their Agency Implementation Team leads to learn about how they will be impacted by FMMI (e.g., communications, roles, training).
- The Office of Advocacy and Outreach is a new Staff Office which went live with FMMI in May 2010
- The BI Team enhanced the reporting capabilities of several BI reports
- Deployment 2 Agencies met in New Orleans for the Conversion Summit as they prepare for data cleansing and conversion activities

Participants from D2 Conversion Summit held recently in New Orleans, LA



FMMI in the News Objective

FMMI in the News serves as a central source of information to Agency and Staff Office leadership and POCs on all things related to the Financial Management Modernization Initiative (FMMI).

To verify FMMI in the News is relevant to you and your Agency or Staff Office, please let us know what topics you would like to hear by sending feedback, comments, and suggestions to the FMMI mailbox at fmmi@cfo.usda.gov or give immediate feedback and tell us how we are doing.

FMMI Calendar

Financial Management Training (FMT)	May 26 – 28
Deployment 2 Solution reviews	June 7 – 18
FSIS Go-Live	June
Cash Reconciliation (COD) Go-Live	June
Mock 2 Master Data Databases	June 4 – July 2
Mock 3 Master Data Databases	July 26 – August 20

Questions or Comments?

If you have questions about the FMMI project or information in this newsletter, please send an email to fmmi@usda.gov and include a clear subject line to indicate what your question or concern is about.

For information, reference documents and frequently asked questions, visit the FMMI website: <http://info.fmmi.usda.gov>.

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