



United States Department of Agriculture



**Financial Management
Modernization Initiative (FMMI)**

FMMI Training Parking Lot Questions in Review

As of 5:00 pm EST

2/8/2010



FMMI Parking Lot Question Status Definitions

Please use the following guidance when reviewing this document:

If a question is on the '**Distributed Responses**' tab it has been researched by subject matter experts and the responses have been reviewed and approved by USDA Leadership

If a question is on the '**In Process Questions**' tab the status is:

Not Started - the question has been logged but research has not occurred to draft a response

In Process - the question is actively being researched and draft responses are being exchanged

In Review - the question is pending review and approval by USDA core team

Please note responses are not distributed until after a USDA Leadership review.



FMMI TRAINING PARKING CUMULATIVE DISTRIBUTED RESPONSES
As of 2/08/10



ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
2	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Brian Fong	What is the difference in functionality between the "back" button on the FMMI Portal wrapper and the "back" button in the SAP screen?	The "Back" button on the FMMI Portal takes you back to the process role tab screen. The "Back" button on the SAP screen takes you to the previous screen.	8/13/2009	Distributed
3	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Geneva Johnson	In the "Display" simulation, there is a "Print Preview" function. Will all of the tabs be shown in the print preview, or does each tab need to be printed individually?	The print preview only shows the tab in which the user is currently on and "Print" will only print the tab shown in the preview.	8/19/2009	Distributed
4	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Brian Fong	Can you see all of the variants created within your agency? Can you access and use them?	Variants are not agency specific. Variants can be accessed by any users but can also be protected by the creator to prevent them from being changed or deleted. Left unprotected, a variant may be altered or deleted by any user with access to that report.	8/20/2009	Distributed
5	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Riverdale, MD UAT class	What does the "Sigma" button do?	The "Sigma" button is used for totaling and subtotaling.	8/18/2009	Distributed
6	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Teresa Ramsey	Since there is no "Open Obligations" report in FMMI, how will the Open Obligations be tracked?	Open Obligation Reports are available in FMMI by process area (MM, FM, and FI).	8/18/2009	Distributed
7	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	If the advance for a ROWA Sales Order is received through an interface like Lockbox, will the billing block be removed automatically?	The system is currently configured so that the billing block will not be automatically removed when the down payment is posted. The proposed business process entails two scenarios: 1. If the check for the advance is physically received by the agency, then the user should go into the sales order, and remove the billing block. This will automatically create a Down Payment Request when the sales order is saved. The user should reference the Down Payment Request number on the check when they send it to the lockbox. Then, the lockbox will be able to automatically match the advance to the down payment request, and automatically post the down payment. 2. If the advance comes into the lockbox first, then it will be posted to the customer's account, but not to any individual sales order. The user will have to identify which sales order the down payment belongs to, remove the billing block (which will automatically create the Down Payment Request) then match the advance against that request.	8/13/2009	Distributed
8	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Will the UAT group have access to the simulations during testing?	No. The UAT team should using the designated materials created specifically for UAT testing.	8/13/2009	Distributed



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9	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	When you are creating an expenditure refund, is a WBS element needed or can the AR Invoice be created at the cost center level (without a WBS element)?	Either the WBS or the cost center can be used. If the cost center is used, the funding information must be entered. If the WBS element is used, the funding information is automatically populated.	8/13/2009	Distributed
10	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Where on a Sales Order can you set the Billing Terms (i.e. Billing Frequency)?	Billing frequency would not be kept on the sales order but through variants on the billing request (also known as Resource Related Billing -- tcode DP91) with various frequencies. The agency could define a variant that specified all the sales orders that should be billed monthly, for example, and another that should be billed bi-weekly.	8/13/2009	Distributed
11	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	When you get your Billing Request, how do you bill specific line items only (perform a partial bill)?	If you want to perform a partial bill of a Billing Request, you first save the billing request and then go to "Change the Billing Request". From there you can block individual line items (this process will be an OLHP or Job Aid).	8/13/2009	Distributed
12	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Geneva Johnson	Is there a report to view billing request items that have not been billed?	There is an online view that provides all open transactions against all customers (you can also filter by specific customers or a range of customers) called Customer Line Item Display.	8/13/2009	Distributed
13	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	What exactly happens in a ROWA when the billing block is removed?	The removal of the billing block automatically creates the down payment request. Following the creation of the down payment request, the lockbox needs to post the advance.	8/13/2009	Distributed
14	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	If the down payment request is generated automatically, how do you find the document number?	When any existing billing block is removed and saved, the original sales order and any referencing documents (document flow) can be displayed.	8/13/2009	Distributed
15	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Will Activity Workbooks be available in online help?	No. Activity workbooks are only available during class when the Training Environment is available as they relate to the Course Challenges in 400 Level training. The activity workbooks contain data required to perform the challenge activity transactions and do not contain any concepts or information that is not covered in the Participant Guides or simulations. However, the Participant Guides will be available in Online Help.	8/13/2009	Distributed
16	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Is a PO number required for an AR Invoice between two agencies?	No, a PO number is not required.	8/13/2009	Distributed
17	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Geneva Johnson	Who is going to be creating WBS elements and linking the Funded Program? Agency or Department level?	The agencies will be responsible for creating and maintaining their own WBS elements.	8/13/2009	Distributed
18	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Geneva Johnson	What does the "AG" in the Division and Distribution channel field stand for?	Agriculture. This is the only division and distribution channel required for USDA. These are necessary configuration in order to have SAP function properly, but they will not provide functionality for the end user. The AR team is looking into creating a variant that will automatically populate these two fields, so that the Sales Order Processor doesn't have to.	8/13/2009	Distributed
19	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable		What is the maximum number of characters in the description field of a line item in a Sales Order?	36 characters.	8/13/2009	Distributed
20	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Can you save an incomplete sales order to finish later (especially if you find out your WBS element/Customer Number/etc. is not valid)?	No, you cannot save an incomplete sales order. There is no park/post functionality for sales orders.	8/13/2009	Distributed



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21	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	What is the numbering convention for purchase orders? Can we get Job Aids for the numbering conventions for different document types?	For direct entered purchase orders, the number range is 4500000000 to 4599999999. For IAS interfaced purchase orders, the number range is 6000000000 to 6099999999. Online Help Procedures will include the steps as well as key values for executing transactions.	8/19/2009	Distributed
22	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	What is the impact of the Contract End Date in creating a sales order? Will it prevent billing after the end date?	No, the Contract End Date will not prevent billing. The Contract End Date also does not stop expenditures. When the year end processes run, if the contract extends into the next fiscal year, the contract will add a new line item that requires a new WBS. If the contract end date does not extend to the next fiscal year, then the year-end program will automatically close the sales order.	8/13/2009	Distributed
23	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	Do the sales order contract dates have to be the same as the purchase order dates (in an INTR sales order)?	No, there currently is no check on contract dates in the system.	8/13/2009	Distributed
24	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Riverdale, MD UAT class	Can we increase or decrease the amount of a line items (attached to a WBS) in a sales order once it has been billed?	Yes, you are able to change the amount of a Sales Order line item after it has been billed.	8/13/2009	Distributed
25	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Where does the Treasury Account Symbol (TAS Betc) go on a RONA sales order?	The TAS will be on the Ship-To P.O. field on the Order Data tab at the line item level of the sales order.	8/13/2009	Distributed
26	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Gloria Pilkerton	Do standard SAP reports allow for the customization of the color layout? At OCIO color coded spreadsheets are often used to convey detailed information.	No. If you have a requirement to color code your reports, you must export the report to excel and apply color coding as needed.	8/18/2009	Distributed
27	8/11/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Linda Ning	Why does the Transaction Register Report shows no description in the line item when the report is displayed?	The "line item description" is called the Text field in FMMI. Users must type in a description in the Text field of the document. When running the Transaction Register Report, users must add the optional Text field to their report layout.	8/20/2009	Distributed
28	8/11/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	UAT Class	Can public variants be deleted in FMMI and can only the owner delete it?	All variants are public. However, the creator can protect a variant to prevent it from being changed.	8/20/2009	Distributed
29	8/11/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	UAT Class	Are there agency specific naming conventions for saving variants in FMMI? How will users view the variants in the FMMI system - will they only see variants by users in their agency?	Variants should be protected and saved with the agency identifier as the first 2 characters followed by an underscore then followed by a unique name. For example, DA_acctsreceivreport. Left unprotected, a variant may be altered or deleted by any user with access to that report.	8/20/2009	Distributed
30	8/11/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Alan Schluter	Currently a mass upload of bills, adjustments, and accruals in FFIS are done via flat files. Will FMMI allow this capability and if so what is the equivalent process?	Not at this time. Leadership is aware of the request for this functionality but it is still under consideration.	8/13/2009	Distributed
31	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Can we set up USDA to be pre-populated as Company Code (at least for USDA eAuth logons) for a default?	From a system standpoint, we can default. We are logging a Low-Medium SIR to pre-default Company Code (USDA), Controlling Area (USDA), FM Area (USDA), and Chart of Accounts (USGL) as there is only one applicable value for those fields. There is already a SIR logged for this issue related to PIDs.	8/13/2009	Distributed



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32	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Why was GL Processing taught in UAT Week 1?	Good question. We put together a curriculum based on the core business process areas, hence why GL was included. We put the classes on the calendar based on the expertise of the Instructors.	8/13/2009	Distributed
33	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Does a blank limit field mean a wide open search?	Yes, leaving a field "blank" leaves the search open.	8/13/2009	Distributed
34	8/11/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	What is the IDOC equivalent in FMMI and where do the rejected IDOCS go? Currently in FFIS rejected IDOCS go to the SUSF table.	Currently there is a temporary role for IDOC processing for training purposes, once it is determined which O&M needs this t-code access, then the FMMI Team will route it through CCB for approval. There will be job aids for processing IDOC for the various interfaces that use IDOC's (i.e. CPAIS, Payroll, TELE, UTVN).	8/13/2009	Distributed
35	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Why are users selecting Reversal Reason Code "05" in the Reverse a GL Account Document transaction? Why is it not defaulted and can we use the other option codes available for selection?	We assigned reason code 05 - Incorrect Posting. There are 5 additional reason codes: 01 Reversal in Cur Per 02 Reversal in Closed Per 03 Actual reversal in current period 04 Actual reversal in closed period 05 Incorrect Postings 06 Accrual/Deferral Postings	8/13/2009	Distributed
36	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Gloria Pilkerton	Is the relationship between functional area and WBS elements a 1:1 or 1 to Many relationship? Does the relationship vary between agencies?	For Reimbursable Processing, the FMMI Team is currently discussing whether a WBS Element should derive Fund, Funds Center, and Functional Area. For Reimbursable Processing, if an agency does not have a one to one relationship between WBS and Functional Area, then the agency can do the following: 1) Add additional WBS elements to map to Functional Area; 2) Utilize the derivation rule to derive Fund and Funds Center from WBS; and direct enter Functional Area; or 3) use the AGDEFAULT for Functional Area and capture the activity information in the FA within another Master Data Element. This is still being discussed with OCFO.	8/14/2009	Distributed
37	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Errors derived from feeder systems that can't be corrected from the originating interface (Govtrip or IAS...etc) are currently addressed with "B2" transactions in FFIS. What is the FMMI equivalent process or resolution - GL Adjustments?	The correct way of doing this is to go back to original transaction and reverse it and reenter into the system correctly. If not possible, use adjustment and entry.	8/13/2009	Distributed



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38	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Alan Schluter	Is the "Mass Reversal" button active in the Reverse GL Account Document transaction?	If there are many documents to be reversed, you can use the "Mass Reversal" functionality.	8/13/2009	Distributed
39	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	What is the purpose of the Reference Field in the GL Header area?	It can be used for GL line item sorting.	8/13/2009	Distributed
40	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Gloria Pilkerton	Can FMMI WBS Elements accommodate the full 24 characters that existing users are accustomed to working with?	The structure for WBS Elements are: CF.SI.FMMI - Project Definition and Level 1 CF.SI.FMMI.01 - Level 2 CF.SI.FMMI.01.XXXX - Level 3 CF.SI.FMMI.01.XXXX.XXXXX - Level 4 The field length is 24, however the structure includes dot separators. These can not be removed.	8/13/2009	Distributed
41	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Since there is no workflow, are there text/comment fields available for GL Parked Documents that approvers or users can input additional detailed information?	For the GL processor that creates a parked GL document, to add comments, go to: Change Parked document - > Enter the parked document Click on Menu -> Extras > Document Text> Click on <Notes> Enter description or comments.	8/19/2009	Distributed
42	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Barbara Nelson and Nancy Thomas	Why was GL Processing selected to be taught during the 1st week of UAT when in the financial accounting process GL is usually the last process covered as items from other areas will all eventually hit the ledger?	The training team put together a curriculum based on the core business process areas – hence why GL was included. We put the classes on the calendar based on the expertise of the Instructors. The curriculum is also split into 2 tracks and Track 1 happens to group GL with Funds Management and other general areas.	8/13/2009	Distributed
43	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	South Building Class	Can we set up "USDA" to be pre-populated as Company Code ?	From a system standpoint, we can default. We are logging a Low-Medium SIR to pre-default Company Code (USDA), Controlling Area (USDA), FM Area (USDA), and Chart of Accounts (USGL) as there is only one applicable value for those fields.	8/13/2009	Distributed
44	8/10/2009	FMMI 421 - General Ledger Process	Washington DC metro area	N/A - General	South Building Class	Can users run multiple instances or sessions of FMMI at one time? For example have a session with one process area transaction open and another window with a different process area display open to retrieve required information for data entry on the previous window. If so, how many windows or session can run simultaneously?	SAP allows the user to open up six windows simultaneously. If there is a USDA technical restriction, then that will need to be communication to the Deployment 1 Agencies.	8/13/2009	Distributed
45	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Rhonda Lucas	Will FMMI allow the functionality to do Excel imports into FMMI for handling multiple accruals for Period End Processing?	Not at this time. Leadership is aware of the request for this functionality but it is still under consideration.	8/13/2009	Distributed
46	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Wendy Bugtai	How is user access to view other agency data being controlled in FMMI. It may be cumbersome for users to have to filter through data from other agencies. Example: Can a user in one agency view data from another agency if they are in the same process and are mapped to the same role?	User access is controlled via security, roles and authorization groups associated with Funds and Funds Center master data records. If the Business Area for a User is NA00, then the users assigned to the reporter role for NASS will only be able to see/transact against NASS data. If the Business Area for the user is NA00, but that user also has access to NA10, then the user will be assigned security access to both NA00 and NA10 and will only be able to see/transaction against Funds and Funds Centers which begin with NA00 and NA10.	8/14/2009	Distributed



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47	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Is the Create Accrual Transaction mapped to the GL Processor Role or the GL Approver Role? It is a GL Processing activity, however in the FMMI Portal, the transaction is mapped to GL Approver.	The Create Accrual Transaction is currently assigned to the GL Approver role.	8/17/2009	Distributed
48	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	On the Create Accruals transaction, can the "Hold & Park" option be activated?	No. This is Standard SAP with no feature of Hold /Park.	8/13/2009	Distributed
49	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Can any individual with an AR Approver role reverse the AR Invoice, or does it have to be the individual who approved that invoice?	Any individual with the AR Approval role can approve any parked AR document **NOTE: the question is whether any individual with an Approval role can reverse the document, not approve. Answer: Any approver can reverse an AR invoice.	8/13/2009	Distributed
50	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	If the AR Approvers can make changes to the AR Invoices before approving, then why do we have them as Approvers? Is there another "check" or secondary approval?	The AR Approver role needs the ability to change an AR Invoice to correct a GL Account or other piece of information that was incorrectly entered. This role should only be granted to a person with the knowledge and authority required to validate GL account numbers and other information in the invoice. The AR Approver is the only approval step; there is not secondary approval.	8/14/2009	Distributed
51	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	With an AR Invoice, if you use the Cost Center instead of a WBS, do you still need a Fund and Fund Center manually entered?	The user will specify the Fund and Budget Period if they are using Cost Center on an AR Invoice. Fund Center should derive from the Cost Center. If there is an issue with having users enter Fund/BP, then the agency should set up WBS elements and tie the WBS to Fund/BP/Functional Area, etc. through FMDERIVE.	8/13/2009	Distributed
52	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	When you are creating an AR Invoice for non-revenue items (like refund expenditure), do you still need a reimbursable WBS element?	Either the WBS or the cost center can be used. If the user is entering an AR invoice, that transaction should not reference a reimbursable WBS.	8/13/2009	Distributed
53	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	If USDA is owed money after paying a PO, how do we record that the vendor owes us money? Is that through AP or through an AR Invoice?	This would initially be done with a vendor credit memo. It is like a negative invoice. Usually the vendor is contacted and this memo offsets payments made against subsequent invoices. If there are no further purchases, then the credit memo is reversed and a formal bill (AR) is sent to the vendor.	8/19/2009	Distributed
54	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Allison Opicka	What does the Posting Key (PK) mean?	The Posting Key indicates whether the line item is a debit or credit and to which type of account the amount should be posted. For instance, 01 indicates an invoice, 11 indicates a credit memo, 15 indicates an incoming payment. The posting key contains a debit/credit indicator.	8/13/2009	Distributed
55	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Are revenue source codes going away? Are we still using them, or are they being replaced?	Yes, the different revenue source codes will not be represented in FMMI. All revenue items will be represented with the REVENUE commitment item.	8/20/2009	Distributed
56	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	What is the difference between "Save and Park", "Save as Completed", and "Post" in an AR Invoice?	"Save and Park" and "Save as Completed" perform the same function here. "Post" is the only button that will actually post the document.	8/13/2009	Distributed



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57	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	When creating a Reversal Document, you have to select a Reason for Reversal. Accordingly, why select option 1 (reversal in current period)? Are the other options active? If so, when should they be used?	Select Reverse in current period to reverse an AR invoice created in this period. Select reverse in closed period to reverse an AR invoice created in a prior, closed, period. Users should not select either of the actual reversal documents. The reason codes listed currently are standard SAP. They are as follows: 1. Reversal in current period 2. Reversal in closed period 3. Actual reversal in current period 4. Actual reversal in closed period There is very little actual difference between 1 and 3, and between 2 and 4, just a slight difference in how the reversal is posted. For USDA's business processes, users should enter either 1 or 2. The AR team is considering removing 3 and 4 from the configuration, since they likely will only be confusing to the end user.	8/13/2009	Distributed
58	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Will agencies continue using their own lockboxes?	No, agencies will use the centrally maintained FMMI lockbox through US Bank. The only exception is FSIS, which will continue to use it's own lockbox.	8/13/2009	Distributed
59	8/12/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Are there two different debt write-off transactions? One which impacts 1099 reporting and one which does not?	There is one write off transaction. 1099 reporting will be done outside of the system. Currently there is no method for identifying 1099 write-offs.	9/14/2009	Distributed
60	8/12/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	How is CNC debt being handled?	There is a field on the AR invoice for currently not collectable debt. Receivables that are flagged as CNC will be represented accordingly on financial reports.	8/13/2009	Distributed
62	8/12/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	Will information being interfaced into FMMI (i.e. employee debt) be reflected in the FMMI TROR report?	Employee debt will be reflected in the TROR report, since there will be outstanding receivables in the system for that debt. The TROR report will reflect all outstanding AR in the system.	8/13/2009	Distributed
63	8/12/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Chris Flores	Regarding the resolution for Question 51, who decides what Fund and Fund Center to manually enter for that Cost Center?	The user will specify the Fund and Budget Period if they are using Cost Center on an AR Invoice. Fund Center should derive from the Cost Center. If there is an issue with having users enter Fund/BP, then the agency should set up WBS elements and tie the WBS to Fund/BP/Functional Area, etc. through FMDERIVE.	8/13/2009	Distributed
64	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Brian Fong	Regarding Question 57, why shouldn't users select the actual reversal documents options?	This question is addressed in the resolution to question 57.	8/13/2009	Distributed
65	8/12/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General		Will all Company Code fields default to USDA in Production?	From a system standpoint, we can default. Lori Terry is logging a Low-Medium SIR to pre-default Company Code (USDA), Controlling Area (USDA), FM Area (USDA), and Chart of Accounts (USGL) as there is only one applicable value for those fields. There is already a SIR logged for this issue related to PIDs.	8/13/2009	Distributed
66	8/12/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Alan Schluter	When running searches in FMMI does leaving the "# of maximum hits" fields blank yield the same results as inputting the system maximum of 9999 in the field?	Yes, leaving the "# of maximum hits" field blank gives no limit, so the search will run until the system maximum.	8/13/2009	Distributed



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67	8/13/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	Can a user have both the Funds Management Approver role and the Funds Management Budget Approver role?	It is possible that a user may be assigned to the Funds Management Approver role and the Funds Management Budget Approver role.	8/17/2009	Distributed
68	8/13/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Policy	Joan Cooper	How will the Operating Plan (v.0) be loaded/handled into FMMI for fiscal year 2010 - what is the timeline on this process?	USDA will use the FMBB transaction (manual online entry vs. programmatic upload to be decided) to build the Operating Plan (version 0). USDA will NOT utilize the Financial Plan (version 1) as an interim step to building the Operation Plan.	8/21/2009	Distributed
69	8/13/2009	FMMI 411 - Funds Management Master Data Maintenance	Washington DC metro area	Funds Management	South Building Class	When an interface requires a commitment of funds or an obligation of funds and the funds are not available in FMMI, where does the resolution occur? In the originating interface or FMMI? If it occurs in FMMI - how?	<p>The response varies by interface. For example, "For IAS resolution occurs in xxxx..."</p> <p>The Purchase Requisitions and Purchase Orders which are processed will be treated as if they are directly entered into FMMI. If the transaction fails, then the error message is sent back to IAS for the correction to occur and resubmitted. For SmartPay II, if a record fails for budget error, the transaction is parked, and the designated users will need to make sure the budget amount is increased and that the invoice is reposted.</p> <p>Interface Name / Funds Checking in FMMI or Feeder System? Payroll PACS - Funds Check does not happen in FMMI Payroll CAPS - Funds Check does not happen in FMMI Payroll ABCO - Funds Check does not happen in FMMI TRVL - FMMI TELE - FMMI UTVN - FMMI CPAIS - FMMI CCR - N/A NEMP - N/A SmartPay2 - FMMI GOALS/Treasury - N/A – no obligation. Receiving payments Lockbox - N/A – no obligation. Receiving payments ACRWS - Outbound - N/A FSDW - Outbound - N/A WebTA – Real Time - N/A – Only shorthand code validation IAS - Real Time FMMI GovTrip – Near Real Time in FMMI</p> <p>The process for the resolution of an occurrence of non availability of funds is currently in review and will be published when it is complete.</p>	9/2/2009	Distributed



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70	8/13/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Dave Brooks	If there are no funds available in FMMI how is Payroll going to be handled? Currently with FFIS payroll payments are still made even if there are no funds.	The Payroll Process does not include funds availability and will always be processed.	8/20/2009	Distributed
71	8/13/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	South Building Class	Will users be able to print the full SAP documents from FMMI across process areas? (not print screens) If yes, how?	No, The vast majority of form-based documents will originate from IAS and be subsequently processed in FMMI. FMMI users will have to use the print screen function to print documents from within FMMI.	8/18/2009	Distributed
72	8/13/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	According to Treasury guidelines, the number of days a receivable is outstanding is based on the bill print date, not on the due date, since that's needed for TROR. Is this the case for FMMI? How are AR Invoices, which do not have physical bills printed, handled?	AR invoices will have physical bills printed through a custom form, the Customer Product Invoice. In FMMI, the number of days outstanding is based on the billing date, not the due date.	8/19/2009	Distributed
73	8/13/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	Is debt referred to Treasury for cross-servicing the same way it is referred to Treasury for offset, through the Create Treasury Offset File transaction?	Receivables for offset and for cross-servicing are referred to Treasury in the same way. The user will simply select a different reason code to indicate the type of referral for each receivable.	8/19/2009	Distributed
74	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	What course will cover when spending is stopped? Funds Management?	Availability of Funds Control (AVC) occurs when a notification arrives that all allocated funds have been spent and is discussed in FMMI 431 - Funds Management.	8/18/2009	Distributed
75	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	What error message is received when trying to spend against an expired BFY?	When trying to create a commitment/obligation the user would receive an error message "Offset account not derived for Budgetary Ledger".	8/19/2009	Distributed
76	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Geneva Johnson	If we enter the Sales Order in FMMI and the PO in IAS, how do we link the PO to the cost collector in FMMI?	The Sales Order and the Purchase Order are linked through the WBS element. So a user creating the PO would have to use the same WBS element used in the Sales Order. This response is based on the assumption this question is related to reimbursable agreements.	8/14/2009	Distributed



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77	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	When you create the PR (as a Processor), and the indicated funds are not available, will the user get hard error message? Will this error message prevent the PR from being placed in parked status? At this point can the Processor only place the PR in hold status?	<p>Q1: Users will not get the hard error message when they create a PR as a processor.</p> <p>Q2: No the message will not prevent the PR being placed in the parked status.</p> <p>Q3: The processor can place the PR in parked status. No need of Hold.</p>	9/14/2009	Distributed
78	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	Module 2: Can the PR/PO Approver query and view documents in held status? Charlie indicated within the course that only the person who created the document can view the document in this status. If this is true, will there be a way for the Approver or Evaluator to at least see a list of held documents and the creator?	The process is, the documents will be held by the processor when they are not completed yet and not ready for review. So there may not be a need for the Approver to review the held documents. The Approver will be reviewing and approving only the Parked documents.	8/19/2009	Distributed
79	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Geneva Johnson	Module 2, Create Purchase Requisition Part 1 simulation: What is the numbering scheme for line items that exceed two digits (10,20,30, etc)? Does the numbering pattern continue as 100, 110, 120, etc? Applicable to multiple line item PR/PO	Yes. The numbering pattern continue as 100, 110, 120, etc. And this applies to both PR and PO	8/14/2009	Distributed
80	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 2, Create Purchase Requisition Part 1 simulation, Step 10: What are the Account Assignment Category options and when do we use them? Can this be a job aid? Indicated during training that there are only 2 options Cost Center and WBS - however there are other drop-down items displayed. Can the user select any of the other options, if so will they get a system error when trying to process the PR/PO?	<p>The Account assignment category options available in the dropdown list in the standard system are:</p> <ul style="list-style-type: none"> A Asset B MTS prod./sales ord. C Sales order D Indiv.cust./project E Ind. cust. w. KD-CO F Order G MTS prod./project K Cost center M Ind. cust. w/o KD-CO N Network P Project Q Proj. make-to-order T All new aux.acc.ass. U Unknown X All aux.acct.assgts. <p>Account Assignment Category is a required field in both the PR and PO. This value selected here will determine what cost object is required for this PR/PO. For example If 'K' is selected then the Cost Center will become a required field in the Account Assignment tab. For FMMI the Cost Center or WBS elements are used as cost objects. So 'k' or 'P' will be entered in the PR/PO. If any other entry is selected then users will get an error.</p> <p>Also these account assignment categories can be provided as a job aid to the users.</p>	8/18/2009	Distributed



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81	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 2, Create Purchase Requisition Part 1 simulation, step 28: What are the Purchasing Groups? How do we know which one our agency aligns to?	Purchasing Groups are created with the USDA procurement Authority structure. 10 Purchasing groups representing the agencies with the Full Procurement Authority. For Deployment 1: 105 FSIS 108 CSREES, ARS, ERS, NASS 109 All Staff Offices except OIG 110 OIG	8/14/2009	Distributed
82	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing		Module 2, Create Purchase Requisitions Part 1 simulation, step 41: What is the GR Non-Val. check box?	This GR Non-Val. check is used if goods receipts involving this pox line are not to be valued. The valuation of the purchase order line will be done directly at the time of invoice verification. Basically it indicates no accounting entries at the time of goods receipt posting.	8/14/2009	Distributed
83	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 2, Create Purchase Requisitions Part 1 simulation, step 40: If you pull in a PR while creating a PO, can you change the information you pulled in, such as the accounting information?	Yes. The system allows to change the information in the purchase order.	8/14/2009	Distributed
84	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Chris Flores	Further clarification on Storage Location field (from Key Terminology in Module 1) requested.	A Storage Location is an organizational subset of a Plant representing locations at which materials are stored. For FMMI as there is no inventory management, this field is optional.	9/12/2009	Distributed
85	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Geneva Johnson	Are there different document types for purchasing documents, or are the document types simply Purchase Orders for POs and so forth?	Yes. There are different document types. For direct entered purchase order the document type is 'NB'. For IAS purchase order that references a purchase requisition the document type is 'IO'. IAS purchase order that does not references a purchase requisition the document type is 'IN'.	8/14/2009	Distributed
86	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Allison Opicka	Is Material Group = Budget Object Class?	Yes. The Budget Object Class's are created as material groups in FMMI.	8/14/2009	Distributed
87	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Joe	Module 2, Create Purchase Requisitions Part 2 simulation, step 33: Currently in Portal, the "Park" button does not appear until after clicking the "Check" button. Is the appearance of the Park button linked to the status of the PR/PO (example - if the status of the document is red upon clicking the check button - will the park button appear. Or will it only appear after the hard error is fixed)?	The Park button will appear after all the required fields are entered into the PR/PO screen. Upon clicking the check button if system shows an error message indicating a missing value in one of the fields then the Park will not be displayed.	8/14/2009	Distributed
88	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	In an open matchcode search for WBS elements, do you see ALL WBS elements, or is this search also limited by security roles?	Yes. The users will see ALL WBS elements in the open matchcode search. This is not limited by security roles.	8/18/2009	Distributed
89	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 3, Slide 49: What is the difference between Fast Pay and Prompt Pay (PPA)?	Fast Pay is payment within 15 days of receipt. Prompt Pay is immediate payment without having to wait for delivery of goods. FastPay is not configured to be used in FMMI.	8/19/2009	Distributed



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90	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Slide 50: For Create PO or Create PR, can you put in a delivery date that has already passed? Example: Current Date is 8/14, but the agency would like to set the delivery date to 8/13. Will the system allow this?	Yes. System gives a warning message to the user indicating the delivery date is in the past. But will allow to save the document.	8/14/2009	Distributed
91	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Slide 57: Text for second sub-bullet states "Line item amount - cannot be reduced below any amount obligated against that line item". Is the "obligated" a typo? Isn't changing the amount obligated a reason why you would change a PO?	The line should say "Line item amount - cannot be reduced below any amount invoiced against that line item".	8/18/2009	Distributed
92	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	Slide 57, states that the vendor cannot be changed on a PO. However based on business scenario, there could be instances in which the vendor will need to be modified (perhaps because a Vendor went into bankruptcy, or request should go to same vendor but different physical address-constituting to a different vendor number, etc), shouldn't we be able change the vendor based on such business reasons?	Purchase Order is considered a legal document. So the vendor number cannot be changed once the order is created. In cases where the vendor goes to bankruptcy or taken over by some other vendor, the purchase order needs to be canceled and recreated with new vendor or FMMI provides vendor partnering functionality which allows to keep the purchase order for the original vendor but the payments can be redirected to another vendor.	8/14/2009	Distributed
93	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	UAT Class	The PO Approver has the ability to change the PO after posting. Does that PO then go back to a parked stage needing approval from a different Approver?	No. The PO will not go back to the parked stage and does not require further approval.	8/19/2009	Distributed
94	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	Slide 70: Tolerance Limits. Tolerance limit is currently 0 for overages. Frequently, commodity orders are by weight. Weight can shift between when it was originally weighed and when it was received. For example, ARS orders a ton of hay, but it rains and the hay ends up weighing more due to water retention. How can this be addressed if FMMI allows no tolerances? This is an issue that we would like raised beyond training.	Currently the overage tolerance is set to 0. So if the quantity received is more than the quantity ordered, system will not let the receipt be posted. Then users have to modify the purchase order to reflect the quantity to be received and then post the receipt. For the ARS example: If the hay ends up weighing more due to water retention, and if ARS is going to pay for that increased weight, then the PO should be modified. The tolerance depends on the purchase order item Unit of Measure. It can be each or kilogram or ton.	8/19/2009	Distributed
95	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	In the Return Goods Receipt simulation, the "Reason for Movement" drop down shows an option for "IAS Qty Adjustment". Can we use this option? If the answer is no, why not?	The option for "IAS Qty Adjustment" in the Return Goods Receipt screen was created to use by the IAS transactions. There is no restriction to prevent the users using it for direct entry transaction. Also note the options selected here are for information only or for reporting	8/14/2009	Distributed
96	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	On the budgeting workbench screen, can users close the "Documents of FM Area USDA Pane" on the left (the light blue portion of the screen on which the "posted", "pre-posted", "Undone", "Held" folders exist) so as to make the whole screen much more visible?	It is possible that users may minimize the light blue panel on the left-hand side of the screen. The user simply clicks on the white dividing line between the two parts of the screen and drags the divider to the left hand side of the screen. This results in an extended view of the main screen.	8/17/2009	Distributed



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97	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	User suggestion: Do the Document numbers which result from posting correlate with each process area? For example: Funds Management = 55XXXXXXX, Accounts Payable = 49XXXXXXX, Cost Management = 19XXXXXXX. If so, can they get a list of each area and document number connection.	Document numbers correlate to the type of documents being posted, not necessarily by process. For example, within accounts payable, FI invoices will be 19xxxxxxx and LIV invoices will be 51xxxxxxx. Within purchasing, direct entry POs will be 45xxxxxxx and IAS POs will be 60xxxxxxx.	8/18/2009	Distributed
98	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	In the "Display change to a plan" transaction: What does "Ref doc" (Reference document) number refer to? What does ABP stand for? Why does ABP show a document number 10000027 (not a normal Funds Management 55XXXXX number), Why does the Budget Category line say "Payment"?	The number range for ABP documents begins with "1" and the number range for Funds Management documents starts with "55". Payment Budget is the type of budget transaction. For FMMI, Payment budget is the only type of budget that is used.	8/20/2009	Distributed
99	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	South Building Class	Some users were told they would be able to import their financial plan from excel into FMMI. Although this feature is not currently available, is it an option for the future, and if so what is the ETA?	It is not available at this time. Future availability and who will have access will be determined at a later date after Go-Live.	8/17/2009	Distributed
100	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	In the "Copy financial plan to an operating plan" transaction, when selecting the budget types we see budget type categories of "Enter", "Sender", and "Receiver". Does the "Enter" budget type category refer to the Appropriation budget types?	Budget Type Categories are not classified as Enter, Sender, and Receiver. Within FMBB, there is a Process field which contains non-configurable, predefined budget distribution business processes such as Enter, Transfer, Return, and Supplement. The Enter process is used to record an Appropriation.	8/18/2009	Distributed
101	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	In the "Copy financial plan to an operating plan" transaction, the final display screen on the light gray header there is a phrase which says "Add Data" which is highlighted in pink. Does this "Add data" phrase mean that a plan has been copied and data has been entered or does it have a different meaning/purpose?	The "Add Data" phrase means that data is being added to the existing plan, as opposed to changing, overwriting or deleting information from the plan.	8/19/2009	Distributed
102	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	South Building Class	When exporting documents to excel, what if the user doesn't have excel 2007 and has a 66,000 line limit which does not allow enough space for the exported plan? (At least one user in class does not have Excel 2007).	A query result containing more than 66,000 lines (Excel 2003 limit) can be split into multiple queries using criteria such as date or fiscal period. Or use of a text file and other software options, such as Microsoft Access, could be used as appropriate to accommodate the amount of data.	8/18/2009	Distributed
103	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Dave Brooks	In FFIS the users had to perform an end of year process where they had to "enter" or distribute \$0.00 balance budget in funds to begin the new fiscal year and get the fund on the books to prepare the budget. Will this process also need to happen in FMMI?	Zero balance budget does not need to be entered in FMMI to begin new fiscal year. The new year's master data (for example Budget Period 1010 or 1111, or Application of Fund 1203700) will be configured to prepare the budget.	8/24/2009	Distributed



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104	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Wanda Walker	For the transaction "Copy a plan"- Can a user copy a version 0 plan, to a second version 0 plan so that a user can have two version 0 plans with the same fund, then edit the fund centers for the second plan. The user may have different version 0 plans with the same fund, different fund centers so they want to copy the plan so save time on work and then replace with new fund centers. Is this possible?	Version 0 is the executable version of the Operating Plan for the Department. Version 0 is where budget authority is established and the Agency transacts business.	8/19/2009	Distributed
105	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	PowerPoint Slide #55 Clarify with trainers that the transfer-in document type is the same for internal and external USDA agency transfers (TICA). Likewise, clarify the transfer out document type is the same for transfers out internal and external to FMMI. The slide wording may be confusing.	Clarification of the table displaying "Document Type" for internal and external USDA transfers will be communicated to the training team. Wording adjustments will be incorporated into the future training materials for printing.	8/17/2009	Distributed
106	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management		Slide #61 – Creating Appropriations and Apportionments – make slide updates. Replace "Outside FMMI" to say "OBPA requests USDA funds. Upon Treasury's approval, OBPA issues signed warrant to release funds to USDA " with "Treasury requests USDA funds. Upon OBPA's approval, Treasury issues signed warrant to release funds to USDA" per user recommendation.	Per UAT feedback, updates will be made to the table in PowerPoint slide #61, in the first bullet point, second sentence. Sentence number two will read, "Upon approval, Treasury issues a signed warrant to release funds to USDA". This update will be communicated to the trainers and will be incorporated into future training materials.	8/18/2009	Distributed
107	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management		Slide #61 "Allotment Distribution begin" Replace "Funds management budget coordinator" with "Funds Management Processor"	Clarification of the role responsibility will be communicated to the training team and wording adjustments will be incorporated into the printing of future training materials.	8/17/2009	Distributed
108	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management		The Simulation "Enter Allotment" stops at step 41, at this point the transaction is not complete – needs to be extended. Republished in uPerform.	The simulation, "Enter Allotment" has been updated. The new simulation has been published to the training website.	8/17/2009	Distributed
109	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	What Funds Management 400 level class must the FM Administrator role take?	The Funds Management Administrator should enroll in the FMMI 411 Funds Management Master Data Maintenance course.	8/17/2009	Distributed
110	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	There is concern over the Budget Type number and GL account numbers. Users feel uncertain about the relationship as there are separate fields but they are similar 4XXX type numbers so they don't see the difference between the two concepts.	Budget type will be the GL account numbers. Job aids are being developed to cover this topic in more detail.	8/17/2009	Distributed



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111	8/14/2009	FMMI 301 - Portal and SAP Navigation	Other	N/A - General	Pauline Myrick	When an agency asks in training "at Go-Live" what data will I see in the system?	Roles are designed to restrict to specific Agency data or in some cases, a division within an Agency. At Go-Live a user will have access to data for the agency or agencies they service.	8/19/2009	Distributed
112	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Cheryl Kaba	How quickly can roles be added, changed or removed once requests are submitted?	GRC Access Control is the user provisioning system that is used for adding/changing/removing user's access in FMMI. Once a user submits the request, the request is automatically routed to the different approval stages (sequentially). After the last approval stage, the user will be assigned the requested roles (approved) in FMMI immediately by the system. With this being said, role assignment time directly depends on the time taken by the agency security administrators for approving roles after checking for Segregation of Duties conflicts.	8/17/2009	Distributed
113	8/17/2009	FMMI 301 - Portal and SAP Navigation	Other	N/A - General	Eddie Reso	Is BW the BRIO replacement in FMMI?	No. BW is the replacement for the FDW. BRIO is a query tool used to access the FDW. The USDA is evaluating query tools.	8/18/2009	Distributed
114	8/17/2009	FMMI 301 - Portal and SAP Navigation	Other	Policy	Eddie Reso	What happen to prior year data? Will users be able to utilize BRIO and the FDW and FFIS on-line inquiry screens? Participants here would like to be able to perform on-line inquiry on	Yes, the FDW or a replacement system will serve the retention requirements. Selected users will have read only access to FFIS at least for FY 2010.	8/20/2009	Distributed
115	8/17/2009	FMMI 301 - Portal and SAP Navigation	Other	Accounts Receivable	Eddie Reso	3. Please verify the following statement. All open obligations and receivables will be converted to FMMI, closed items will remain in FFIS.	Yes, open obligations and receivables will be converted to FMMI. Closed items will not be converted.	8/18/2009	Distributed
116	8/17/2009	FMMI 301 - Portal and SAP Navigation	Other	Policy	Sharain Brown	How long will FDW be available to the users after implementation?	The FDW or a replacement system will serve the retention requirements. Selected users will have read only access to FFIS at least for FY 2010.	8/21/2009	Distributed



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117	8/17/2009	FMMI 301 - Portal and SAP Navigation	Other	N/A - General	Eddie Reso	4. How do you adjust a closed obligation that was left in FFIS when an adjustment is received after October 1. It is not uncommon for reversal transactions or corrections to come in two years after the item is closed. Examples include GSA greenbook and IAS transactions. (Also added to question from Cheryl Kaba) Add to Eddie's question #4 regarding adjustments. What about if there are corrected T&A processed for T&As originally recorded in FFIS? The correction occurs after the switch to FMMI. I believe corrected T&As can be done within 26 pay periods. How does the accounting validation occur if the original T&A had the FFIS accounting format and now the accounting format is different in FMMI?	(1) For closed obligations that require an adjustment for non-feeder systems in a subsequent fiscal year, the adjustment will need to be made in that subsequent period referencing the previous year budget period and the adjustment will post in the current period. (2) For feeder systems (IAS, T&A process) if the original obligation is closed and requires corrections, and the FFIS accounting format is different in FMMI, the correction should be made in the current period and the accounting code has to be added to the shorthand code table if it does not exist.	8/20/2009	Distributed
118	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	General Ledger / Periodic Processing	Eddie Reso	5. Where will Accounting Period 13 adjustments be made, FFMI or FFIS?	Accounting period 13 adjustments for FY 2009 will be made in FFIS..	8/19/2009	Distributed
119	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Interfaces	Angela Bennett	IAS is still going to work the same? Will purchases still be initiated through IAS not FMMI?	Yes; Purchase Orders are triggered within IAS and sent to FMMI. POs can also be direct entered into FMMI	8/18/2009	Distributed
120	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Kirt Ulfers	What USDA legacy/feeder systems will be interface vs. integrated. What systems would be considered "real time" versus having to be updated into FMMI via "batch" processing? What is happening with the ABCO system for non-employee type transactions?	IAS, GovTrip & WebTA will be near real-time. Here are the systems interfacing into FMMI: Payroll PACS - Batch Interface Payroll CAPS - Batch Interface Payroll ABCO - Batch Interface TRVL - Batch Interface TELE - Batch Interface UTVN - Batch Interface CPAIS - Batch Interface CCR - Batch Interface NEMP - Batch Interface SmartPay2 - Batch Interface GOALS/Treasury - Batch Interface Lockbox - Batch Interface ACRWS - Outbound Batch Interface FSDW - Outbound Batch Interface WebTA - Real-Time Interface IAS - Real-time Interface GovTrip - Near Real-Time Interface Non employee related transactions will be processed in FMMI not ABCO. Employee related transactions will be interfaced from ABCO.	8/19/2009	Distributed



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121	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Portal	Cheryl Kaba	Can the Variant name be saved with spaces or does underscore have to be used. please provide valid format/options available for Variant name. Instructor was not sure. Thanks,	Variants should be protected and saved with the agency identifier as the first 2 characters followed by an underscore then followed by a unique name. For example, DA_acctsreceivreport.	8/19/2009	Distributed
122	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Accounts Payable / Purchasing	Sylvia Mitchell	In the purchasing Create a Purchase Order, the FP (Fund Period) is listed as 0909. is that June 2009 (Fiscal Year Month) or September 2009 (Calendar month)?	The FP (Fund Period - In FMMI it is budget period) 0909 does not represent both June 2009 (Fiscal Year Month) or September 2009 (Calendar month). It represents the fiscal year 10/01/2008 - 09/30/2009.	8/18/2009	Distributed
123	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Accounts Payable / Purchasing	Sharian Brown	How to handle delivery date on the purchase order for inter agency agreement?	Delivery Date is not a field users need to enter. FMMI automatically populates this field. It has no impact on FMMI functionality.	9/14/2009	Distributed
124	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Sharain Brown	PO coming from IAS into FMMI. Will all the detail information be provided? What Level of detail?	Purchase Orders are triggered within IAS and sent to FMMI at a header and detail level.	8/18/2009	Distributed
125	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Accounts Payable / Purchasing	Cheryl Kaba	What is the Maximum number of characters that can be entered in the short text field on the create PO screen. Instructor thinks 20 but wants confirmation.	The maximum number of characters that can be entered in the short text field on the create PO screen is 40.	8/18/2009	Distributed
126	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Accounts Payable / Purchasing		Often, an invoice will come in, but no obligation exists in the system. The invoice is appropriate and will be paid, and therefore an obligation is established in the system at that time. In order to do this, we currently must "back date" the obligation document to have a date prior to the invoice date. In FMMI can we back date a Purchase Order? Clarification from user: The question was in regards to IPAC payments. The payment is already made, and generation of a payment is not needed as the response says. The payment was made prior to establishment of the PO. This is common practice in many instances as you know.	A PO should not be back dated in FMMI. An invoice should be generated and the payment made from the invoice.	9/17/2009	Distributed
127	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Accounts Receivable	Eddie Reso	Will CAN's still be required? Will they possibly be required for agreements between non-deployed and deployed agencies, but not two deployed agencies?	The CAN number will not be used between deployed agencies. It will be used between deployed and non-deployed agencies.	8/19/2009	Distributed
128	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General		Instruction Question: How Often is the link between CCR and FMMI Updated?	The CCR update interface runs daily.	8/18/2009	Distributed



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129	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General		Class Question: What procedure do you follow (who do you call i.e. COD), if a vendor is not found? Who makes the call or does the research to see if the vendor is CCR exempt, etc?	Maintenance Section will not update vendors manually for those that have to be registered on CCR. When a vendor registers, the daily CCR to FMMI interface will capture the vendor; at that time the vendor will be available for use by the agencies. The table maintenance group at COD can assist the agencies if they have questions about the CCR process.	8/20/2009	Distributed
130	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Accounts Payable / Purchasing	Eddie Reso	Will the IAS Vendor Code master record be linked to FMMI?	Yes, it works just like it works now. As vendors are added to the source system they are sent to IAS and made available to the CO's. Whenever a new vendor master record is created in FMMI, that vendor record will be sent to IAS through the FMMI-IAS outbound interface. So the vendor master record will be available to the users in IAS.	8/27/2009	Distributed
131	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General	Eddie Reso	A few questions are coming up in regards to terminology, for example Appropriation=Application of Funds, Budget Object Class Code=Material Group, etc. Howard Campbell had put together something, and maybe there is something more recent, but either way, do you have something you could e-mail me? I'm asking	In FMMI 101, we covered several crosswalk of terms. Please see the FMMI website for a full list of FMMI terms. This glossary provides a crosswalk of common FMMI terms to current terminology used by the USDA. http://info.fmmi.usda.gov/Glossary/Glossary_home.html Treasury Symbol = Application of Funds	8/18/2009	Distributed
132	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Accounts Payable / Purchasing	Jerry Lee	When entering a PO, is there a way to hold/park the document without posting it. The instructor stated that using the SAVE option would post the transaction. He wasn't sure if there was a way to save without posting (i.e. park / hold).	The instructor is correct. The "Hold / Park" actions on the PO screens do not result in ledger postings. The "Save" action (performed by the Purchase Order Approver) posts the obligation to the GL. In addition, when entering a purchase order the document can be held/parked. If the document is incomplete, system allows to hold it. If the document is ready for review then it can be parked.	8/18/2009	Distributed
133	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General		Will there be a help desk that will assist the agencies after implementation. Question: Will there be individual agency help desk or one hotline.	There will only be one help desk line to assist agencies after implementation. Calls received by the help desk will then be distributed to the appropriate support teams to resolve. Agency points of contact will still have access to log Remedy tickets as they do today. Additionally, Agencies can opt to establish their own Agency-specific help desks as the first point of contact for their users.	8/20/2009	Distributed
134	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Accounts Payable / Purchasing	Angela Bennett	Non-federal vendor/customer makes an agreement with the agency. No advance is collected, will the system stop the spending? If the agreement has expired and cost are incurred after that date, is the system going to give a hard error? ARS has exceptions to allow this activity, is this process going to change?	In this case, the user would create a Non-Federal, No Advance (NFNA) sales order. This sales order will give the agency the authority to spend against a reimbursable agreement with a non-federal customer without needing an advance. The system will prevent users from posting costs to a WBS for a sales order that has expired.	9/14/2009	Distributed



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135	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Interfaces	Cheryl Kaba	According to the instructor, In FMMI a person who inputs an invoice cannot approve it, even if that person has both processor and approval security roles. Given this, will interfaced documents require approval? The instructor thinks they will NOT require approval.	A user could have both a processor role and a approver role. However, they would not be able to approve their own document they processed. For the interfaces, there is no approval required. Since these documents are received from the feeder system, the approval process occurs within the feeder system as necessary.	8/18/2009	Distributed
136	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Sharain Brown	If a user export data in Microsoft Excel 2007 version, they will not be able to share with another use who do not have that version.	A user with Microsoft Office 2003 can open files created and saved in Microsoft Office 2007. Data exported from FMMI in excel will be saved in the Microsoft Office version found on that user's individual personal computer. Users who have different versions of Microsoft Office can share files.	8/20/2009	Distributed
137	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Sharain Brown	Will Microsoft Excel 97 be able to capture all the data elements exported from FMMI versus Microsoft 2007?	Yes, FMMI will export into the 97 and 2003 versions of Excel. Software versions prior to Office 2007 have a limit of 256 columns and 66,000 rows. If an export contains more than 66,000 rows, the query will have to be split by date or fiscal period. A text file and other software options, such as Microsoft Access, could also be used as appropriate to accommodate the amount of data.	8/19/2009	Distributed
138	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Angela Bennett	Are users going to be able to upload spreadsheets into FMMI? example: At the beginning of the year and agencies are entering their budgets. Will they be able to complete the budget using a spreadsheet and load into FMMI?	Upload functionality for budget or other documents can be made feasible in FMMI however they can only be used via the GUI, not portal. Therefore this functionality is not going to be available to users at this time.	8/24/2009	Distributed
139	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General	Lisa Johnson	When new staff come on after October, will the 300 and 400 classes be web-based or will classes still be offered? We understand completion of training is needed before a user ID. will be established and access granted. Who will be responsible for assuring training requirements are scheduled and met in order for these employees to gain system access?	Agencies can enter into a reimbursable agreement with CLTB to provide sustainment training after the Deployment 1 training window has ended (November 2009), similar to the FFIS training CLTB provides today. For Deployment 1 training (both Pre and Post Go-Live) the FMMI Security team will be sent a list of users who have completed all required training and can grant them system access. After Deployment 1, the Agency's Security Admins will work with Agency Training Leads to ensure new employees have completed required training prior to receiving FMMI system access.	8/18/2009	Distributed
140	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Master Data Maintenance	Steve Etien	Are employees going to be on the Customer or Vendor master tables?	Employees will be on both the vendor and customer masters in FMMI.	8/18/2009	Distributed
141	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Policy	Laurie Clemons	Will data for all the prior year items related to a single purchase order remain available in FMMI, where related "option" years are, or can be exercised?	If the purchase is open, then it will be converted to FMMI and all prior year items related to that purchase order remain available in FMMI. The agreements are maintained in IAS, if the agreement is still open (with "option years"), it can be exercised.	8/20/2009	Distributed



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142	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Interfaces	Zynise Carter	If ERS for smartpay cc purchase they do a requisition to set funds aside and pass to the PR people. They put in smart pay into the feeder system that feeds into FFIS and obligates the funds at the same time can they get that in FMMI, they want to know if FMMI would reverse the document.	Funds Reservation in SmartPay2 and GovTrip is being piloted by FAS.	8/25/2009	Distributed
143	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Portal	Steve Ettien	Can users only login to the FMMI Portal using Internet Explorer v7? Can they login using IE v8? Can they login using other web browsers, like Firefox?	The FMMI Portal is designed to be compatible with the USDA standard desktop configuration which includes IE version 7. The FMMI Portal has not been certified for use with IE version 8 or other web browsers.	8/18/2009	Distributed
144	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Gloria Pilkerton	Will there be "Cross walk" available between FFIS to FMMI terms?	In FMMI 101, we covered several crosswalk of terms. Please see the FMMI website for a full list of FMMI terms. This glossary provides a crosswalk of common FMMI terms to current terminology used by the USDA. http://info.fmmi.usda.gov/Glossary/Glossary_home.html Treasury Symbol = Application of Funds Fund = Fund Budget Organization = Cost Center Program = Functional Area Job Code (Project) = Work Breakdown Structure (WBS) The team will continue to publish cross-walks which will be posted to the FMMI website once available. Some of the training courses already include a crosswalk of FFIS to FMMI terms.	8/18/2009	Distributed
145	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Cynthia Chetta	Are print preview options available when you print in FMMI?	Print preview options are available for select reports and forms within the FMMI Portal. If you select the print preview function from your IE 7 browser, you will get a screenshot print preview. You may also export the screen results to an excel spreadsheet for formatting and printing.	8/18/2009	Distributed
146	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Wert	What information from an INTR sales order is needed by accounts payable? Do they need a sales order number?	To create an INTR sales order (between two FMMI USDA agencies) you must have a PO number and the WBS element that was used to create the PO. By using the same WBS that was used on the PO, you are connecting the two agreements in FMMI. No additional information from the sales order is required for the PO.	8/19/2009	Distributed
147	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General	Lisa Johnson	Will Agency-specific job aides be available/loaded to Online Help pre/post go-live? If so, who is responsible for uploading/maintaining (both agency and department-level materials) Online Help materials post-go live?	Online Help and job aids are being developed for the enterprise solution and will be maintained by the core FMMI team. Agency-specific job aids are currently not in scope.	8/20/2009	Distributed
148	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Alan Schluter	Does each agency have its own set of sales order numbers or is there one set of sales order numbers in FMMI?	There is only one set of Sales Order numbers. Each sales order type (e.g. Reimbursable Order No Advance (RONA)/Reimbursable Order with Advance (ROWA) has its own number range.	8/20/2009	Distributed
149	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Payable / Purchasing	Alan Schluter	How will the other agency know there was a PO was created? How can we see if you are referenced on something? Can you run a report on PO's were created?	If this question is referring to INTR sales orders, then the purchasing agency will have to communicate its purchase order number to the performing agency before the performing agency can create the INTR sales order. There will not be a way to search another agency's sales orders to see if your agency's P.O.	9/14/2009	Distributed
150	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Alan Schluter	Working Capital Fund Questions: Can a Sales Order be created with an advance for INTR type sales order?	Working Capital Fund will use the RONA sales order type. Advances will no longer be used for Working Capital Fund.	8/18/2009	Distributed
151	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Rhonda Lucas	Will there be some communication on job aids prior to go live? In specific, job aids related to working capital.	The training materials will be available in Online Help at Go-Live and include paper-based materials, hands-on simulations, and Online Help Procedures/job aids.	8/18/2009	Distributed



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152	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Payable / Purchasing	Rhonda Lucas	Can you query a sales order by PO Number?	If a PO Number is referenced on the header of the sales order it can be queried.	8/20/2009	Distributed
153	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Chris Cutitto	If a Branch Creates a variant that the public can access, are the changes to the variant restricted to the creator and/or other branch members?	The creator of a variant should select the "Protect Variant" option to prevent any changes to it. If a variant is left unprotected, it may be altered by any user. There is no option to restrict access by group.	8/19/2009	Distributed
154	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Eddie Malter	Will a user be able to assign their own printer mapping when printing a report? The hope is we will not have to rely on the IT dept. The hope of OCIO!	Yes, users will be able to map to printers just the same as they do now.	8/18/2009	Distributed
155	8/18/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	John Pirchio	FMMI 452 (Invoice processing) Regarding the FMMI vendor table, how do we distinguish an employee whom receives a 1099 from one which a 1099 is not required. If they show up twice, how do you differentiate?	Employee records from the NEMP interface will be created with no 1099 liable flag. If the same employee needs to receive the 1099 then another vendor record will be created and 1099 liable flag will be set. All the employee records from NEMP interface (FFIS vend type: E) will be created in ZEMP account group. Other employees (FFIS vend type: M,N and Q) will be created in ZNFV account group. NEMP= Name Employee Database NEMP is the master source of all employee records NEMP provides all new records and informational updates to employee records ZEMP= Z-Employee An account group for the employee vendor master ZNFV= Z- Non- Federal Vendors A non-federal vendors account group	8/18/2009	Distributed
156	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Policy	Kathy Hammer	Will FMMI be able to track congressional budgeting. (E.g. Will agency be able to see the budget they submit versus what congress approved)	The budget formulation (submission) is currently not in scope. The Agency will only see the budget established in FMMI.	8/19/2009	Distributed
157	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Sibyl Miller	Will be able to use the same WBS elements each year? Can FY be added to the WBS element?	Yes - you can use the same WBS each year. FY can be added to a WBS especially for reimbursable that use a single year Fund.	8/18/2009	Distributed
158	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Dave Brooks	How do you determine what the last WBS element was used on a Sale Order?	Users can use the document flow button on the sales order to view the last billing document created for that sales order. That billing document contains the WBS element(s) that were billed.	8/19/2009	Distributed



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159	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Policy	Kathy Hammer	Will FMMI allow electronic submission of the SF132 to OMB?	Submissions of the SF132s will be as they are today.	8/20/2009	Distributed
160	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Kathy Hammer	How can an agency POC get an Excel template of previous enter financial plan? On slide 30, it states "the plan" can be created in Excel or FMMI. Kathy wants to know the headings that would print so she can make an	There is currently no Excel template for the FMMI financial plan.	8/27/2009	Distributed
161	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	SOD/Security	Michelle Evans	Q1: If a user has multiple roles but does not use one of the roles for a period of time does the access provided by that unused role get eliminated? Q2: How often will FMMI roles be re-evaluated for accuracy? Q3: Who will re-evaluate a user's role? Q4: Will FMMI security be a centralized process or will each agency have their own FMMI security administrator as is the current concept in FFIS?	Q1: No. Inactivity is only enforced at the id level. Q2: Roles are required to be reviewed at least annually Q3: The agency security administrators are responsible for reviewing roles. Q4: Both. There will be centralized security administration under ACFO-FSPM. Each agency will have their own FMMI security administrator/coordinator.	8/27/2009	Distributed
162	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	General Ledger / Periodic Processing	Randall Gay	FMMI 401 GL Account line Item display simulation What Does the Red box Status indicate.	For GL accounts that are "open item managed", (such as account 211000000) there will be red boxes indicating that the item is in an open status, which means it is waiting to be cleared by executing the payment program in the accounts payable menu.	8/19/2009	Distributed
163	8/18/2009	FMMI 452 - Invoice Processing	Other	Interfaces	Michelle Garner	Q1: Can a document be entered in FMMI that will simulate an IAS document in FMMI. Q2: If a payment that went through IAS must be canceled after is has cleared IAS, what will be the process in FMMI to accomplish this task?	Generally, corrections to IAS transactions must be made in IAS. Manually entered documents cannot reference an IAS document - PO's cannot reference PR's, Goods Receipts cannot reference PO's, and Invoices cannot reference PO's. Specifically: Q1: No. FMMI will not allow to enter documents that will simulate IAS documents. Users cannot create documents directly in FMMI with the IAS document types. Q2: There is a some difference in the FMMI process. In FMMI the IAS invoice will be posted as invoice in FMMI. When this invoice gets paid,	9/12/2009	Distributed
164	8/18/2009	FMMI 401 - Display Functions	Washington DC metro area	General Ledger / Periodic Processing	Eddie Reso	When Accruals are posted, we currently use YE documents which dictate the GL postings. It appears baseline SAP, the user would have to know and input the accounts. Will users actually have to know the GL account or will some sort of posting be established?	General Ledger Account posting process is being finalized. Users will not need to know General Ledger Accounts when posting accruals.	8/24/2009	Distributed



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165	8/18/2009	FMMI 421 - General Ledger Process	New Orleans, LA	General Ledger / Periodic Processing	Chris Cutitto	Will there be posting models established that we can pull up by trans code/trans type, as in FFIS? For instance, will there be a posting models set up to enter an income accrual or are we going to have to enter the G/L accounts to post, like entering a JV? Will there be standard adjustment documents in FMMI?	No, the functionality to view posting models by trans code/trans type is not available. For accruals, users will not need to know General Ledger Accounts. Yes, FMMI does have standard adjustment documents.	8/24/2009	Distributed
166	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Joan Cooper	Will multiple cost center be able to charge to the same WBS element for a project to bill to a customer.	Yes, multiple cost centers can charge to the same WBS element	8/19/2009	Distributed
167	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Funds Management	Lisa Johnson & Jerry Lee	Instructor says the WBS creates the Funded Program, but they were told by Jim Temple that it is not a one to one relationship, but it could be a one funded program to many WBS's. We need clarification between WBS and Funded program and Fund center/cost Center relationships.	WBS to Funded Program is a one-to-one. Cost Center to Funds Center is either many to one or one-to-one.	8/18/2009	Distributed
168	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Funds Management	Eddie Reso	Instructor/Class question: What is the minimum length of the funded program, is it through position 10(project), or 13 (phase/Team/Stage) or other?	10	8/18/2009	Distributed
169	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	N/A - General	Eddie Reso	In FMMI, when IAS is not used for a purchase or agreement, will users be able to enter a Purchase Order to establish an obligation, or will they have to enter a Purchase Requisition in order to record commitment accounting first?	Users will be able create a purchase order to establish an obligation, without entering the Purchase Requisition first.	8/19/2009	Distributed
170	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Funds Management	Cheryl Kaba	Instructor question: What is the Selection "NO End Nodes" under Fund Group simulation 10 of 13.	The selection "NO End Nodes" under the Fund Group simulation step 10 of 13 means no end nodes will be displayed. The selection "All Nodes" will mean all group funds will be displayed. If you have a system-related question, clicked on a field you are unsure the meaning of and hit the F1 key. This will prompt the system to display an information box explaining field definitions and uses.	8/19/2009	Distributed
171	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Sylvia Mitchell	In simulation, Display Budget Entry Document, Step 20 of 32, Selection List, Document Status: what does Pre-posted and Pre-posted Posted mean? What's the difference?	In the Display Budget Entry Document simulation the "Pre-posted" status refers to a distribution entry which has been entered but has not been approved. The "Pre-posted posted" status on a budget entry is synonymous with "posted". This is a reference to a distribution which has been preposted and subsequently approved. If you double click on the appropriate display line item with the "pre-posted posted" status you will see that the subsequent information displays a status of "posted".	8/19/2009	Distributed



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172	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Funds Management	Eddie Reso	The training Manual page 29 states that for the FUND data element, positions 5-10 are agency defined. We are thinking that a department decision was made that this would always be the base 4 of the TAS (application of Funds), followed by R or D, or other agency defined. Can clarification be given.	Digits 5-10 are agency defined. The base 4 of the TAS (application of Funds), followed by R or D, or another indicator for the Fund Type was a recommendation that most agencies took into consideration when making a decision.	8/27/2009	Distributed
173	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Funds Management	Steve Etien	1.How do agencies request the Funds Management Master Data maintainer to setup groups for them? is there a process or procedure? OCIO needs to know how to get it done quickly when needed 2. Will Each Agency have a Master Data Maintainer? will this be COD function? 3. Who will create funded program groups? Will it be the Master Data Maintainer?	Procedures for the process are being developed on how requests will be submitted. Agencies will only have Project, WBS, and Limited Funded Program. Funded Program Groups will be handled by the Agency Master Data Maintainer.	10/10/2009	Distributed
174	8/18/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Training Development	Angela Bennet	The purchase requisition simulations are saying (in the step in the bottom left column) to type DA in the PORG column instead of USDA. This should be corrected since the only option is USDA. Can this field be defaulted to pre-populate with USDA?	Yes the field will be defaulted to USDA.	8/24/2009	Distributed
175	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Kathy Hammer	Can a user have a FM Processor role and FM Budget Coordinator. (E.g. If the agency has a small staff, they may not have enough personnel)	Yes.	8/19/2009	Distributed
176	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Accounts Receivable	Charles Kyser and Lloyd Davis	What will be the process to record chargebacks?	The chargeback process is being documented in the IPAC Interim Approach document.	9/22/2009	Distributed
177	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Navigation	Kirt Ulfers	We're looking at a Sales Order document, but the following question applies to any type of FMMI document or report. How does a user know what elements are "drillable"? i.e.; on what elements can additional more detailed information be obtained? Is there any indication on drillable elements or would a user find this out from experience? Thanks!	A drillable element is indicated by underlined text. The user must have the proper SAP security authorization assigned to be able to "drill down". A user without the proper security authorization will receive an error message when attempting to use the "drill down" functionality.	8/21/2009	Distributed
178	8/18/2009	FMMI 421 - General Ledger Process	Other	General Ledger / Periodic Processing	Michelle Garner	The concern was brought up that it appears from the simulation that changes to the G/L will be accomplished via SGL accounts. The concern is that USDA has always used posting models. It was claimed unacceptable that GS 5 and GS 6 personnel could be responsible for making these adjustments at the SGL level. Are posting models being used in FMMI?	Yes, the "Posting Model" process in FMMI is being finalized.	8/24/2009	Distributed
179	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Accounts Payable / Purchasing	Lloyd Davis	In Module 3 - AR area: Can a credit memo be applied against AP documents or is it only applied within documents in AR area?	Credit memos can be applied against a AP document. A credit memo can be created for both FI and LIV related invoices.	8/20/2009	Distributed



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180	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Reporting	Michelle Evans/Lawrence Marley	Session 401 module 3 in NO from Michelle Evans (AP Tech) and Lawrence Marley (Cash Rec): General question related to doing research / producing reports across multiple years of data when that data is in both FMMI and FFIS. i.e.; when an agency goes into FMMI in FY10, how would they satisfy a report request for let's say, all payments made to USAir, in FY10, FY09, FY08, and FY07? Will there be tools available to easily satisfy these types of requests?	If the data was part of conversion it will be included in the FMMI report. If in this case USAir is an open contract, then the closed and open line items will be converted to FMMI, providing access to previously paid invoice records. If the data is not converted and access to the legacy system is provided. Most FMMI reports can be downloaded to Excel and combined with other report data from the legacy system within this format.	8/18/2009	Distributed
181	8/18/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Angela Bennet	Are budgets put in place yearly in the system to cover the credit balances of purchase cards? A student here is worried when the charges come through, he will be held up if the proper funds were not allocated.	Yes. The process is similar to the current FFIS process related to SmartPay2. In FMMI, if the funds are not available, the invoice document from the bank will be parked with budget error. A card holders purchase is not held up from purchasing. The invoice document will be parked until the budget is put in place.	8/21/2009	Distributed
182	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Alan Schluter	1. For an AR invoice can you also bill for reimbursable fund, in addition to direct funds? 2. Is there a process to approve thousands of AR invoices at one time; or do we have to touch each one?	1. AR invoices can bill using reimbursable funds 2. Transaction FBV0 - Post Parked Documents can allow users to post documents en mass based user defined parameters.	8/19/2009	Distributed
183	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Reporting	Kathy Hammer	Can you see the cost center in the status of funds report?	Only FM objects are on the Status of Funds report. You can see Funds Center but not Cost Center	8/19/2009	Distributed
184	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Master Data Maintenance	Jane Cosse	If a user has evaluator (i.e.; view) access to the vendor master, do they see all tabs on that master, including those containing PII data such as SSN / EIN as well as a vendor's bank account? Or can access be limited by tab. i.e.; don't allow access to certain PII tabs on the vendor master in order to protect PII even further	User will see all the tabs on the vendor master. But the PII information such as Banking and Tax information will be masked to protect PII.	8/20/2009	Distributed
185	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Accounts Receivable	Kirt Ulfers	What is the Difference between a Sales Order and a regular A/R document? Refer back to chart on page 72. When do we use a Sales Order document versus not use one? Seems like the flowchart is saying that it is dependent on whether an "agreement is required to provide goods or services." Please clarify.	AR invoices will be used for all other receivables. The AR invoice is like entering a BD in FFIS. A Sales Order will be used for all reimbursable orders, receivables related to rate codes (used by FSIS and MRP agencies) and receivables related to trust funds.	8/20/2009	Distributed
186	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Joan Copper	Is there a place to state the reason for why you reverse an AR invoice?	Yes, use the reason codes on the AR invoice reversal.	8/19/2009	Distributed



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187	8/18/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Interfaces	leisha Jacobs	Is IAS going to have real time accounting validation?	Yes IAS will have near real time account validation.	8/19/2009	Distributed
188	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	N/A - General	Eddie Reso	We see "VA" in various fields in Sales Order / Billing Document displays . . . What is VA or what does VA stand for?	In the Sales Order/Billing Document Display simulations, the field labeled, "VA" refers to Value-Only Material. This is a default field in FMMI which is automatically filled when entering a transaction; no manual entry is required for the user for this field.	10/10/2009	Distributed
189	8/18/2009	FMMI 421 - General Ledger Process	Riverdale, MD	General Ledger / Periodic Processing	Michelle Garner	Upward and Downward adjustments are automatic in FFIS, how will this be accomplished in FMMI? will they be automatic or will a document/s be necessary.	SAP provides the functionality for the Upward/Downward adjustments. The system will reference the prior year purchase order/invoice/sales order and the upward/downward posting is automatically created based on the change to the prior year's document.	8/21/2009	Distributed
190	8/18/2009	FMMI 401 - Display Functions	Washington DC metro area	Accounts Payable / Purchasing	Zynise Carter	Say you have a reimbursable agreement and the amount of the agreement has already been spent. If someone goes out with a USDA credit card and spends against that order and reconciles it with US Bank (using SmartPay), at what point will FMMI stop the reconciliation or ask you to post to a different order?	When the bank sends the invoice for the SmartPay 2 card transactions, and there is no amount left in the associated reimbursable agreement funded program, then that invoice from bank will be error out and put in parked status in FMMI. The system stops the reconciliation when the invoice from the Bank is posted to FMMI and FMMI's availability controls indicate there are no funds available.	8/27/2009	Distributed
191	8/18/2009	FMMI 401 - Display Functions	Washington DC metro area	N/A - General	Zynise Carter	In the Display GL line Item simulation Step 16: what do the "Noted Items" and "Normal Items" under "Type" mean?	Noted items creates a performer invoice that will not update the ledger. Normal items are items that do not have a special document status such as parked or held.	8/21/2009	Distributed
192	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	SOD/Security	Eddie Reso	This question is in regards to segregation of duty rules and roles. For IPAC voluntary collections, COD technicians can record the A/R invoice and collection at the same time for voluntary IPAC credits received. Will process vs. approval roles pose a problem here? Currently one person take care of all steps and postings in the process in FMMI, i.e. have processor and approver roles?	Recording A/R invoice is a 2 step process in FMMI in which the Accounts Receivable Processor enters and parks the A/R invoice and the Accounts Receivable Approver posts the parked A/R invoice. Even if both the processor and approver are assigned to the same person, the system will prevent the approver from approving their own document.	8/26/2009	Distributed
193	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Joanne Dixon	What does the FI as in FI invoice stand for?	Financial	8/19/2009	Distributed
194	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Accounts Receivable	Eddie Reso	On the A/R display document Screen, when you drill down to document details, there is a debit/credit indicator field. The value S was present in the field of the tutorial. What values can go in the DR/CR field, and what do they mean?	The Debit/Credit Ind. field explains whether the document is a debit or a credit. The values may be an "S" or an "H". The letter "S" refers to a debit and the letter "H" refers to a credit. This field cannot be modified in the display view.	9/14/2009	Distributed
195	8/18/2009	FMMI 401 - Display Functions	Washington DC metro area	Funds Management	Fran Hresan	Display Fund Group View only simulation: If the fund group number ends in a "T" what does that means?	The fund group number ending with a "T" signifies a "Trust Fund".	8/19/2009	Distributed



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196	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Accounts Payable / Purchasing	Linda Lewis	Module 5 Display Invoice overview (COD) If the invoice is parked and the PO is approved but it is discovered at the invoice level that the BOC is incorrect. Q1: Can the PO BOC be changed while the invoice is parked? Q2: Then when the invoice is processed it will have the correct BOC?	Q1: A parked invoice may be created for either a 2 way (PO) or 3 way (PO / GR) match PO. In order to change the BOC - GL account on the PO, the parked invoice needs to first be deleted and for a 3 way match scenario, the GR reversed. Then the PO could be updated and the follow-on processing / document postings reoccur. Q2: The original parked invoice was deleted to enable a revised BOC on the PO. Remember, the invoice references a PO when its' created and automatically "pulls" in accounting data from that PO. A new parked invoice would need to be created to recognize the revised BOC.	8/24/2009	Distributed
197	8/18/2009	FMMI 452 - Invoice Processing	Riverdale, MD	Accounts Payable / Purchasing	Brian Fong	Is there a zero tolerance for Interface POs? Slide 29 in Module 2.	Yes. The zero tolerance between purchase order and goods receipt are applied for interface POs too.	8/19/2009	Distributed
198	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Accounts Payable / Purchasing	Steve Etien	Under purchasing evaluation, you can do a search on vendor. Does the function exist to search by TIN for a vendor?	Yes. System provides to search vendors by various criteria such as vendor name, postal code, city, country, TIN etc.	8/19/2009	Distributed
199	8/18/2009	FMMI 452 - Invoice Processing	Riverdale, MD	Accounts Payable / Purchasing	Lisa Baldus / Brian Fong	The invoice receipt date is not a required field. The concern from the end user is that they currently use invoice receipt date. If both dates are entered into FMMI, which date should they follow if they are different? Another way to ask, will the invoice receipt date override the invoice date when the invoice receipt date is older than the invoice date? The dates would differ when the invoice receipt date is older	The configuration will be change making the Invoice Recpt Date a required field. For purposes of calculating and taking cash discounts, the invoice receipt date should be entered into the invoice date field if it is missing from the vendor. The Invoice Date is also required and should reflect the date printed by the vendor. This date influences the payment date for vendors not subject to Prompt Pay. For vendors subject to Prompt Pay, the latter of the Invoice Recpt Date or the Goods Receipt Date (tangible goods) determines the payment date. Perishable Goods (denoted by certain BOC's) have accelerated payment schedules.	9/12/2009	Distributed
200	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Accounts Payable / Purchasing	Eddie Reso	Instructor and Class Question: For vendor Master, the partner functions are not understood. What is the relationship between the vendor and the invoicing party.	On the vendor master, when the records are displayed for a Vendor, a second vendor code may be displayed beneath it. This is for then you are sending the payment to a 3rd party vendor. In addition to that, partner function is a way to associate one vendor to another vendor.	8/19/2009	Distributed
201	8/18/2009	FMMI 452 - Invoice Processing	Riverdale, MD	Accounts Payable / Purchasing	Christy Bailey	What is the difference between 0014 and PP14? Under the payment term options there are both choices, when should they use one or another? To the user these seem like the same thing. Pay Immediately Due Net = 0014 Prompt Pay 14 = PP14	0014 is an SAP standard system standard payment term and not configured for use in FMMI. PP14 is the prompt pay term configured for FMMI. If selected in a PO or invoice it indicates the payment is net due in 14 days.	8/19/2009	Distributed



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202	8/18/2009	FMMI 452 - Invoice Processing	Riverdale, MD	Accounts Payable / Purchasing	John Pirchio	<p>The payment term field on the invoice is populated by the Vendor Master. However, FMMI allows users to modify the payment terms field at the invoice level.</p> <p>Will the user need supporting documentation to verify changing the payment term on the invoice? If so, what type of documentation?</p> <p>Or will the user need to update the Vendor Master?</p>	Payment terms come from the contract or default to Prompt Payment based upon the type of commodity purchased. When it is necessary to override a vendor default term, it is necessary to review the contract clauses governing payments. The Vendor Master should not be changed.	8/22/2009	Distributed
203	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	N/A - General	Rhonda Lucas	If you don't know the sales order number can you search for the sales order number? When you do a search for an order number in "display sales order: initial screen" does it just show you the sales order numbers or does it have a description of that sales order?	You can search for a sales order by sales order document number, PO number, sold-to party, billing document, or WBS element. You will not see the details of the sales order until you open the document.	8/21/2009	Distributed
204	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Reporting	Michelle Wert	Is there a report that can be run to identify the amount that was inputted on a particular sales order?	Yes. The Sales Order History report will provide a list of all sales orders that have been created, as well as the amounts ("Net Value") for each sales order.	8/20/2009	Distributed
205	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Training Delivery	Rhonda Lucas	Are simulations available for folks in the UAT training session during testing after training is completed?	No, training simulations are available while users are in class and for review after go-live.	8/19/2009	Distributed



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206	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Joan Copper	Hands on activity- Create AR Reversal Document: Is there a comments field for an AR invoice when creating an AR reversal document to enter more specific reasons for creating a reversal? Simulation step __ the menu option only provides 5 reasons for reversal. Is this sufficient for auditors to only have these reasons?	No, there is not a comments field on the reversal transaction.	8/19/2009	Distributed
207	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	N/A - General	Wendy Bugtai	Can a sales order span multiple fiscal years?	Yes, a sales order can span multiple years if authorized. If the contract end date extends into the next fiscal year, the year-end program will roll over the remaining amount of the sales order to a new line item. The user must then ensure that the account assignment information is still applicable for the new fiscal year (i.e. that the fund/BP is valid for the new year)	8/19/2009	Distributed
209	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Crystal Johnson	How do you kick off the pica process after billing a federal customer?	COD does all IPAC processing with the F110 program. The Payment Method J must be selected on the receivable which is derived from the customer master record. F110 is the transaction code. Payment Method J is for IPAC incoming payments.	9/14/2009	Distributed



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210	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Angela Bennett	Is there currently any tolerance allowed for receiving an overage of what was on the purchase order on a goods receipt?	The tolerance level for FMMI is set to 0 - prohibiting any overages. If the delivery is not within the tolerance level, then the Goods Receipt Processor should inform the agency/staff office of the difference between what is stated on the PO and the actual quantity received. It is then up to the agency/staff office to have the items returned or to modify the PO to include the adjusted amount received. Please see slide 70 of the 451 Purchasing Process course.	8/19/2009	Distributed
211	8/19/2009	FMMI 401 - Display Functions	Washington DC metro area	N/A - General	Phyllis Johnson	Display Parked Document Simulation Step 13, what does the "Ols" button do? It is right above the words "Bank data not available".	The "Ols" button takes you to the Customer Line Item Display screen.	8/20/2009	Distributed
212	8/19/2009	FMMI 401 - Display Functions	Washington DC metro area	Accounts Receivable	Zynise Carter	Is Sales Customer Master Data the same as Customer Master Data?	The Sales Customer Master Data and the Customer Master Data are the same except the view of the Sales Customer Master Data is limited, in that it doesn't show certain PII, e.g. Tax ID#	8/19/2009	Distributed
213	8/19/2009	FMMI 401 - Display Functions	Washington DC metro area	N/A - General	Zynise Carter	Is the PO number field in a Sales Order RONA mandatory? what do we fill in that field?	This field is not mandatory for RONA sales order types. FMMI will only require a P.O. number for INTR sales orders. For RONAs, the user can input the purchasing agency's purchase order number or a user defined field to identify the reimbursable agreement.	8/20/2009	Distributed
214	8/19/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Unknown	Can you have the system automatically post the interest, penalty, and administrative fees to bills without having to touch each record? May have hundreds of bills.	Yes. You can run FMFEE to calculate and post interest and fees automatically. You can also execute a test run of the transaction, review all the proposed postings, and individually select the interest/penalties you want to post.	8/20/2009	Distributed
215	8/19/2009	FMMI 421 - General Ledger Process	Riverdale, MD	General Ledger / Periodic Processing	John Pirchio/Michelle Garner	Q1: Do all Accrual Reversals have to be processed manually, or is there some sort of a "batch" job in FMMI that can be run by the department to automatically reverse accruals according to the post date posted on the document. Q2: Will the system force us to put a reversal date on an accrual document: IE today we have accruals that we enter that are reversed when X happens not based on an exact date. IE No FEAR and contract disputes.	FMMI provides the capability of reversing accruals via the Mass Reversal transaction. FMMI will require a reversal date on an accrual document.	8/21/2009	Distributed
216	8/19/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Lawrence Marley	From a Display Document screen how can a user see / drill down to the actual general ledger accounts used to post a transaction? Simulation shows account 6100, but can the user see the associated payable and budgetary accounts use to post the transaction? Thanks!	The purpose of this simulation in the training class is to show only the "Display Document" Functionality. During UAT (user acceptance testing) and go live users will be able to drill down and see all associated postings.	8/31/2009	Distributed
217	8/19/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Lawrence Marley	Where can we see the crosswalk of terminology of the various FMMI terms to what we may know from FFIS. For example: In FMMI what do the following terms equate to in FFIS: Application of Funds, Fund, Funds Center, Funded Program, Functional Area, Commitment Item, Cost Center, etc. Having a neat little crosswalk table would assist in our learning curve. Thanks!	FMMI 101 covered several crosswalk terms. The FMMI Website has a full list of FMMI Terms. Refer to: http://info.fmmi.usda.gov/glossary/glossary_home.htm	8/19/2009	Distributed



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218	8/19/2009	FMMI 421 - General Ledger Process	Riverdale, MD	General Ledger / Periodic Processing	John Pirchio	Can a G/L Approver make changes to a parked G/L document and then post it?	Yes, the G/L Approver can make changes to a parked G/L document.	9/2/2009	Distributed
219	8/19/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Interfaces	Steve Ettien	Will interfaced invoice documents come over as parked invoices if there is a problem with them? i.e. certain edits not passed.	Yes, the invoice will be parked if it does not pass certain edits.	8/24/2009	Distributed
220	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	N/A - General	Angela Bennett	Delivery Date Category selection menu has a "D" and "T" type format, however they are the same for "Day Format" is their a difference between the two, the descriptions are the same? Of if they are the same do we need both in the menu?	FMMI uses the "D" format (mm/dd/yyyy) by default. If the user selects the "T" format, the delivery date category defaults back to "D".	8/19/2009	Distributed
221	8/19/2009	FMMI 401 - Display Functions	Ft. Collins, CO	N/A - General	Eddie Reso	Is there a policy set for using FI vs. LIV invoice? In FFIS, the correlation we are making here is a LIV invoice would be like a DD (at least in IPAC) which must reference an MO. The LIV would be like an NO document, which will allow payments without reference to an obligation. Will the use of FI documents be	LIV invoices are the invoices created in the materials management module of FMMI. These LIV invoices are created in the spending chain and reference a purchase order. FI invoices are the invoices created in the finance module of FMMI. These invoices do not reference a purchase order. These are similar to the FFIS NO document.	8/20/2009	Distributed
222	8/19/2009	FMMI 401 - Display Functions	Washington DC metro area	N/A - General	Fran Hresan	Q1: Display Purchase Requisitions in the "Text" tab, what does the Crea. Ind. field mean? Q2: In a Purchase Order, under the "Delivery" tab, is the "Shipping Instructions" field really where you would enter the shipping instructions when creating a PO?	Q1: The Crea. Ind. field is in the "Contact persons" tab. Not in "Text" tab. The field indicates whether the purchase requisition is created manually or automatically. For FMMI this is always manual. Q2: The Shipping Instructions are not configured for FMMI. Users can enter the instructions in the "Text" tab Delivery Text field.	8/21/2009	Distributed
223	8/19/2009	FMMI 401 - Display Functions	Ft. Collins, CO	N/A - General	Eddie Reso	When looking at invoices via the display mode, how can you tell if the invoice is parked or processed?	If the AR invoice is only parked, the header data and line items will be editable. If the AR invoice is posted, the invoice appears in a finalized, non-edited format.	9/14/2009	Distributed
224	8/19/2009	FMMI 401 - Display Functions	New Orleans, LA	Training Delivery	Cheryl Kaba	Why are the evaluator and reporter classes being scheduled before the other courses that actually do the update? It was discussed, if these two courses followed then a large portion of the evaluators and reporters would have some experience so their questions would be answered and also you would then have actual users for updates in the evaluator classes that could provide some input.	The schedule is an enterprise-wide schedule. There are some users who need just the reporting and evaluator classes, so these were offered following 301. There are offerings at many sites of 401/402 that are following the transactional 400 Level courses. Schedules are built to suit the majority of users at a site.	8/19/2009	Distributed
225	8/19/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Accounts Payable / Purchasing	Steve Ettien	From a contracting officer's perspective, shouldn't we have the Vendor's tax I.D. on the "Printed" Purchase Order in addition to the randomly generated Vendor Code? The instructor was not sure if this would appear on the printed PO.	The purchase orders will continue to be printed from IAS. Currently if the Vendor tax I.D is printed on the IAS PO forms, will continue to be printed.	8/21/2009	Distributed



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226	8/19/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Policy	Steve Ettien & Lisa Johnson	Is OCFO, as the Master Data Maintainer, going to establish a single master template for adding additional Cost Centers, perhaps in a spreadsheet form? Currently, there are multiple templates. The request here is for one consolidated template. The OCFO master data maintainer could convert data to proper format from there.	Templates/Forms with instructions for completion are being created for each table that is being centrally maintained by OCFO/COD.	10/10/2009	Distributed
227	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	N/A - General	Alan Schuler/ Dave Brooks	WBS elements are associated with more than one cost center. How will FMMI on a PO derive the correct cost center for direct enter documents?	Cost center is not a derived field for any type of WBS element. It will need to be entered for any direct-entry documents.	8/21/2009	Distributed
228	8/19/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Sierra Noland	Once a Payment is scheduled, is there still going to be a 15-30 days time frame before it is paid? If so, can the payment be blocked prior to actual payment?	All invoices will have payment terms that are defined on the vendor master record. These terms can be changed at the time of invoice processing. When payments are proposed for processing the payment approver can block or unblock specific payments within that proposal run.	8/20/2009	Distributed
229	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Training Development	Sybil Miller	Can we get a simulation that shows how to create a PR and PO using WBS elements? As well as choosing the correct cost center? We track most of our cost at the WBS element.	On the line item for either a PR or a PO, the user needs to specify an Account Assignment Category. This field dictates which cost element will be needed. Both cost centers and WBS elements are cost elements. If the user types "K," a cost center will need to be entered. If the user types "P," a WBS element will need to be entered. It so happens that the purchasing simulations we recorded used activity type "K." Please ensure that instructors communicate this in class. In addition we will add this information to the FMMI Online Help Procedures.	8/21/2009	Distributed
230	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Sybil Miller	On the PR document, the PGr field is required. What should you use for direct enter documents (credit card, travel, etc.)?	For any kind of purchase requisitions, the user will enter the Purchasing Group that he/she belongs too.	8/20/2009	Distributed
231	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Joan Copper	How do you split a PO or PR by % between cost centers or WBS elements?	The question is vague. So providing the possible answers answer1: On the same PO line we cannot split between the cost center and WBS. We can post to a WBS and settle it to a cost center later or vice versa. answer2: Create 1 PO line with the WBS and the 2nd PO line with cost center or vice versa. On the PO screen, line item, "Account Assignment" tab, click on the Multiple Account Assignment button, which allows the user to split the costs between multiple cost objects for the same PO line. The PR will pull the assessment from the PO.	8/25/2009	Distributed
232	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Sybil Miller	Why does FMMI allow the PO Approver to modify a document and also approve?	This is standard functionality of SAP. An approver is able to modify a document before approving.	9/12/2009	Distributed
233	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Sierra Noland & Sharon Williams	Are partial payments referencing a purchase orders going to be allowed in FMMI?	Yes. FMMI allows to post partial invoices referencing a purchase order.	8/20/2009	Distributed



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234	8/19/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Interfaces	Steve Ettien	Currently IAS obligation and invoice transactions are interfaced into FFIS to produce 11 digit document numbers (for MO and IO documents). These numbers are built from specific data elements with meaning. The invoice document numbers in FMMI are limited to 10 characters. How will these elements be mapped to a document number in FMMI?	The IAS Interface handles only the IO document. "MO" type documents are created directly in FMMI. The 11-character IAS IO document numbers are stored in the FMMI PO header "communication" tab "Our Reference" field. The FMMI PO document number is a system generated sequence number. The IAS PO number is utilized in FMMI and IAS to match the subsequent transactions. When the goods receipt or invoice receipt posted against the IAS PO are interfaced to FMMI, the IAS document number will be utilized to reference to the FMMI generated number. IAS documents will post the financial impact by creating the financial details of the IAS PO in FMMI as a purchase order.	8/25/2009	Distributed
235	8/19/2009	FMMI 402 - Financial Management Reporting (ECC)	Ft. Collins, CO	Reporting	Christine Mikkelsen	Will we be able to obtain a closed position report from the status of funds report BDC- i.e., would period 3 be the closed position if a report was requested for that period.	No, closed position functionality does not currently exist FMMI.	8/24/2009	Distributed
236	8/19/2009	FMMI 402 - Financial Management Reporting (ECC)	Ft. Collins, CO	Reporting	Eddie Reso	On the Consumption of Budget Report, when you drill down to the fund, could you define the column headings, Consumable Budget, Consumed Budget, available Amount. For example, does the Consumed Budget relate to funds that have moved from a commitment to obligated status, or does this relate to obligated funds that have moved to a paid, liquidated and expensed. Likewise, does the available amount relate to available funds to obligate, or obligations not yet paid.	The Consumable Budget represents the amount of budget that has been distributed to 4610. The Consumed Budget represents the total amount of Obligations. The Available Balance equals the Consumable Budget minus the Consumed Budget.	9/2/2009	Distributed
237	8/20/2009	FMMI 431 - Funds Management Process	Riverdale, MD	Interfaces	Michelle Garner	Is Govtrip utilizing the "fund reservation" Feature in FMMI? .	No, GovTrip uses a funds commitment/obligation.	8/20/2009	Distributed
238	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Reporting	Kirt Ulfers	How will the FMMI warehouse (BW/BI) be loaded? Will it continue to be loaded at night (as the FDW is now for FFIS) or will there be any opportunities to load the warehouse on a real-time basis? Thanks!!!	When deployed, FMMI BI will be loaded on a nightly basis.	8/20/2009	Distributed
239	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Phyllis Johnson	In Funds Management -Document Journal, what is an AVC Budget?	AVC is the original budgeted amount and the level at which the budget is controlled.	9/2/2009	Distributed



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240	8/20/2009	FMMI 431 - Funds Management Process	New Orleans, LA	Funds Management	Karen Morrison	<p>Q1: If you are required to enter a Continuing Resolution (CR), say for 3 months, what happens on January 1?</p> <p>CLARIFICATION: Conf Rm2 - NOLA - Karen Morrison - NFC - When operating under a continuing resolution, the funding documents are input using a "CR" instead of "APPR." The question is when the appropriations bill is actually signed, how does the remaining funding get input into FMMI. Would the "CR" funding have to be reversed so that 100% of the funding could be entered as "APPR" or would you only incrementally create "APPR" transactions with the difference between the official appropriation and the initial amounts authorized by the Continuing Resolution. Additionally, if a reversal would be required,</p>	<p>Q1: You don't need to reverse CR funding, you would only need to incrementally create APPR transactions with the difference between the official appropriation and the initial amounts authorized by the Continuing Resolution.</p> <p>Q2: You don't need to reverse the CR and then enter the appropriation.</p>	9/2/2009	Distributed
241	8/20/2009	FMMI 431 - Funds Management Process	Riverdale, MD	Portal	John Pirchio	<p>In the hands on activity on Pg. 35, Create Financial Plan at Appropriation Level...you are creating the Appropriation on the Financial Plan...however the FMMI screen says "Create Operating Plan" in the upper left hand corner. Whether you are entering an operating plan or a financial plan, will it always read "Create Operating Plan?"</p>	<p>"Create Operating Plan" will remain in the upper left hand corner. It is an internal SAP name and cannot be disabled without impacting other features on that screen.</p>	8/27/2009	Distributed



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242	8/20/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Interfaces	Sybil Miller	<p>Q1: Will IAS continue treat commitments the same way today?</p> <p>Q2: Will it reverse the entire commitment amount and then obligate for the same or greater amount?</p>	<p>A1: IAS will still process documents the same as it does today, but will interface near real-time with FMMI.</p> <p>A2: When creating a FMMI Purchase Order (Obligation) with reference to a FMMI Purchase Requisition (Commitment), FMMI will assign the funds to the obligation and there will be no need to reverse the commitment.</p>	8/20/2009	Distributed
243	8/20/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Sybil Miller	How do you cancel the balance on a PO, if the final invoice has already been processed?	<p>The answer for this question depends on whether the PO is a 2-way or 3-way match.</p> <p>In a 2-way match purchase order, users have to change the purchase order and select the final invoice flag in "Invoice" tab.</p> <p>In a 3-way match purchase order, users have to change the purchase order and select the Deliv. Compl flag in "Delivery" tab.</p>	8/25/2009	Distributed
244	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Interfaces	Cheryl Kaba	<p>Q1: In FMMI what is the equivalent for the FFIS ACED/ACEN posting model tables?</p> <p>Q2: Is there a FMMI table that shows the approved USDA posting model?</p>	<p>Q1. In FMMI we will use the Treasury Proforma's for GL Postings. All GL Proforma postings have been verified by OCFO/FO for consistency with your current ACED/ACEN tables which are built from the Treasury Proforma.</p> <p>Q2. FMMI does not use "Tables" for conducting G/L transactions. This is a legacy system term. Instead, users use the G/L Posting Model where they input certain parameters, such as Fund, Fund Center, and BOC, to derive the appropriate G/L accounts. The Create G/L Account Document OLHP and the Create Parked G/L Account Document OLHP will provide users with step-by-step instructions on how to use the posting model.</p>	1/27/2010	Distributed



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245	8/20/2009	FMMI 431 - Funds Management Process	Riverdale, MD	N/A - General	Michelle Garner	When entering documents in the Budget Workbench, the Negative (credit) must always be entered before the positive (debit), however when you are displaying the document, the Positive shows up first, with the Negative after...shouldn't the system be consistent and always show the Negative first?	This configuration of the "Display changes to a plan" is just a system design. The transaction still processes correctly, but the information is displayed the opposite of how it is entered in the Budget Workbench.	8/21/2009	Distributed
246	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	Ft. Collins, CO	Accounts Payable / Purchasing	Steve Ettien	Q1: How are option year PO's being handled in FFMI? Q2: What is the common reference/link with IAS?	Q1: The option year PO's are handled through IAS and sent in the interface with FMMI; no change in the process Q2: FMMI will store the IAS document numbers in one of the form fields in each of the PR/PO/GR/IR transactions.	8/20/2009	Distributed
247	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General		Vendor list (If a vendor has a different address would there be different vendor codes for that one vendor)?	Yes. If the vendor has a different address, it will have a different vendor code.	8/25/2009	Distributed
248	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General	Wanda Walker	Follow up question to distributed response: Q127 From the FMMI 301 Course - Will deployed FMMI agencies have access to the FFIS COMT table to request CANS?	CANS will not be used in FMMI and FMMI agencies will no longer use FFIS COMT table. For inter-agency agreements, the process is as follows. The requesting agency will set up a purchase order for the service required. The performing agency will set up a sales order (type INTR) not exceeding the amount of the purchase order. Upon performance of work, the performing agency will record cost and bill the requesting agency in FMMI. The FMMI IPAC process will be executed to collect payment for the bill, however this will not go through the treasury IPAC system. FMMI will generate an IPAC "pull" file for the performing agency which will automatically generate vendor invoices against the purchase order of the requesting agency. The invoices are cleared to cash at the same time, thus eliminating issues caused by timing difference between the agencies.	9/14/2009	Distributed
249	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Interfaces	Phyllis Johnson	Will the US Bank feeder system run over night or will it be real time data?	The SmartPay2 Interface for Payment Vouchers & Reallocations will batch overnight. The Client-Side Validation of the Shorthand Code from US Bank is near real-time.	8/20/2009	Distributed
251	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	N/A - General	Kirt Ulfers	The General Ledger and Periodic Processing Reports module; Module 6. Looks like there is a problem with the simulations. The simulation that runs in the lesson plan to produce the FACTS1 trial balance report includes budgetary accounts. FACTS1 is just proprietary accounts. Likewise the simulation for the FACTS2 trial balance report includes proprietary accounts. FACTS2 should be just budgetary accounts.	Yes, that is accurate. The FACTS I Trial Balance report should only show proprietary accounts, while the FACTS II Trial Balance report should only show budgetary accounts.	8/20/2009	Distributed



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252	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	General Ledger / Periodic Processing	Shelda Melancon	Report result of simulation in TrialBal by Fund at GL Acct Level, step 15 of 15, appears to erroneously reference credits as debits, some time. What is the CUST column?	The Trial Balance Report by Fund is a standard SAP report. The column CUSTshown, means Debit. The report results in the simulation is correctly referencing the credits in the credit column and debits in the CUST(debit) column.	8/26/2009	Distributed
253	8/20/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	N/A - General	Sylvia Mitchell	In the Customer Line Item Report simulation, Step 10 of 11 per Instructors notes indicates an RV = Invoice, and DR = Customer Invoice. Q1: What is the difference between the two? Q2: There are difference descriptions for the RV in different reports. In the Report Due Date Analysis for Open Items, Step 11 of 15, the RV= billing Document. Please clarify.	RV = Billing Document Transfer while DR = Customer Invoice. The RV document type denotes sales orders while the DR document type denotes AR Invoices.	9/14/2009	Distributed
254	8/20/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Sibyl Miller	If you forget to flag the PO for "good receipt", when you get ready to process/approve the invoice will the system stop the payment and require you to go back and correct the PO and enter the "good receipt"?	No, if the "goods receipt" flag is not selected for the PO, FMMI does not know that the goods receipt is needed. It will not prevent the user from posting the invoice.	8/21/2009	Distributed
255	8/20/2009	FMMI 451 - Purchasing Process	New Orleans, LA	Accounts Payable / Purchasing	Karen Morrison	On the purchase requisition you are required to enter what we know as the 4-digit budget object class. When the document is accepted, the literal for that 4-digit number is being populated in the Material Group field. Operationally, we know the BOC's, not necessarily the literals. Q1: Can the population be modified to include the 4-digit BOC. By the way, when we classify transactions for reports, we use the 4-digit BOC. Q2: Same type question on the PLANT field. We input the code for our business area CF00 and the document is populated with the literal Office of the Chief Financial Officer. It would probably be easier for us to work with the code than the literal - especially when searching for documents.	Q1: In the standard system when the document is accepted, the literal for that 4-digit number is being populated in the Material Group(BOC) field.. This is for display only. While running the reports or in any transactions selection screens, users have to enter the 4 digit code. They do not have to enter the literal. Q2: Same applies to PLANT too. When ever the users entering the values they enter the code. Users do not have to enter the literal. The literal is for display by the system. This is a standard feature. Note: In FMMI, In purchasing documents, the BOC's are called as Material Group.	8/31/2009	Distributed



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256	8/20/2009	FMMI 451 - Purchasing Process	New Orleans, LA	Accounts Payable / Purchasing	Karen Morrison	<p>For the Purchase Order, the "Delivery Date" is a required field. Can you explain what, if any, background edits are placed on this field?</p> <p>Also, when entering an order for an annual assessment such as a Greenbook charge, what Delivery Date should be entered?</p> <p>Does the date entered impact the processing of an internal voucher against this obligation?</p> <p>Is there an impact when billings (internal vouchers) do not actually occur monthly (it may be several years in an open status before being completely closed)?</p>	<p>The Delivery Date is the date on which the goods are expected to be delivered. There are no background edits. The field is used for informational purposes to evaluate whether the vendor delivered the goods as expected. This field could be used to help evaluate whether to close or retain unique open obligations based on the expected delivery.</p> <p>For the Greenbook charge, the delivery date to enter is a business process decision; annual assessments would reflect a delivery date 12 months ahead. If no delivery date entered, the system defaults to the PO creation date.</p> <p>No. the data entered does not impact the processing of the voucher against this obligation.</p> <p>This date has no edits. So there will not be any impact in the voucher processing based on the delivery date.</p>	8/25/2009	Distributed
257	8/21/2009	FMMI 421 - General Ledger Process	Washington DC metro area	Conversion	Angela Bennet	Is Mock 3 going to be complete for UAT testing?	Mock 3 is continuing at this time and will continue to make as much conversion data available as possible for the start of UAT.	8/24/2009	Distributed
258	8/21/2009	FMMI 431 - Funds Management Process	Riverdale, MD	Funds Management	Riverdale Campus	Can a Funds Reservation be created for a specific level (i.e. create a reservation specifically at the Apportionment level or at the Allotment)?	Funds reservations are essentially commitment documents that reduces budget (4610) and increases commitment (4700). It can reserve budget that is sitting at allotment level/sub-allotment/allocation/sub-allocation level.	8/24/2009	Distributed
259	8/21/2009	FMMI 431 - Funds Management Process	Riverdale, MD	Funds Management	Michelle Garner	Is there a Year End transaction to close open reservations?	Yes, the transaction is FMMC.	8/27/2009	Distributed
261	8/24/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Navigation	Kirt Ulfers	Does FMMI have "hot key" capability? i.e.; Does SAP allow keyboard keys to be configured to accomplish multiple keystrokes by hitting one key?	No, FMMI does not.	8/26/2009	Distributed
262	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Ft. Collins, CO	Reporting	Eddie Reso	Suggestion from entire class. If not done so already, the department should consider setting a standard of using all upper case letters when establishing Vendors on the Vendor database, because the search options appear to be case sensitive. The instructor and class discovered this when searching for Purchasing Documents by Vendor. This issue should be looked at for Customer Database searches also.	Vendor master searches are not case sensitive.	8/26/2009	Distributed
263	8/21/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Unknown	In the event that the vendor does not currently exist in CCR, what is the process for requesting vendor master data record creation? For both CCR and CCR exempt vendors? In the case of FAS, a CCR exempt vendor is a foreign traveler.	Maintenance Section will not update vendors manually for those that have to be registered on CCR. When a vendor registers, the daily CCR to FMMI interface will capture the vendor; at that time the vendor will be available for use by the agencies. The table maintenance group at COD can assist the agencies if they have questions about the CCR process.	8/27/2009	Distributed



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264	8/21/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Unknown	FAS does not create PRs today however they do commitment accounting in IFCRS today. Is IFCRS going away? If so, then how will they do commitment accounting – will they eventually start creating Purchase Requisitions in FMMI?	<p>Yes, IFCRS (International Fund Control and Reporting System) functionality will be subsumed in FMMI. No, FAS will not be using Purchase Requisitions.</p> <p>Instead, FAS resources will manually enter a FMMI-SAP Funds Reservation document (FAS Funds Commitment to “commit” funding for a specific purpose. The following four Funds Reservation document types are available to categorize the budget commitment.</p> <p>SP SmartPay – Credit Card Request SD State Dept – Fund Cite Cable GT GovTrip – Travel Obligation MO All Other – Misc. Obligation</p>	9/5/2009	Distributed
265	8/21/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Unknown	In Purchasing Process area when creating PR's and PO's will the Purchasing Group field selected always be 109 – Office of Procurement? In what instance would the IAS Purchasing Group option be selected in FMMI?	<p>When creating a PR and PO, the users will select the purchasing group they belong too. The IAS purchasing group is created for the IAS interface transactions only.</p> <p>Purchasing Groups are created with the USDA procurement Authority Structure. Ten Purchasing Groups representing the agencies with the Full Procurement Authority for Deployment 1:</p> <p>Purchasing Group 105 = FSIS Purchasing Group 108 = CREES, ARS, ERS, NAS Purchasing Group 109 = All Staff Offices, except OIG Purchasing Group 110 = OIG</p>	8/25/2009	Distributed
266	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Fran husam	Will the reports display actual cost documents? how can they determine which document they want to look at to run the report? do they have to run the report based on the WBS?	Reports do not display actual cost documents. Depending on the report, users may have the ability to "drilldown" from a report to view source documents. A report can be run based on several criteria (i.e., Business Area, Posting Period, WBS, etc.).	8/27/2009	Distributed
268	8/21/2009	FMMI 452 - Invoice Processing	Washington DC metro area	N/A - General	Rhonda Lucas	Slide 70* when will we received instruction on how to update Govtrip with our shorthand codes?	<p>After FMMI Go-Live, updates to Shorthand Codes can be made by filling out a form on the FMMI site. COD will process the request and once approved the Shorthand Codes will be updated in FMMI.</p> <p>More specific details on the process will be forthcoming.</p>	8/24/2009	Distributed
269	8/21/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Janelle	Where in the Enter/Park LIV Invoice Transaction will the Invoice Processors capture or put in the Vendor Invoice # that they will get from the Vendor. Is the optional Reference Text field an acceptable place to put it?	Yes, the Invoice Processor should record the Vendor's Invoice # in the Header Reference field.	8/24/2009	Distributed



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270	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Ft. Collins, CO	Reporting	Laurie Clemons	On the Line Item of Payroll Entries Report, the field BOC is displayed. It appears that the BOC is referring to a commitment item. What's the difference between the BOC in this report and a commitment item in Funds Management? Is BOC equal to Material Group in this report?	(BOC) Budget Object Class = Material Group = Commitment Item The three items are equivalent but are called different things in the various process areas. BOC, Material Group, and Commitment Item are used to indicate what GL account a transaction needs to hit.	8/24/2009	Distributed
271	8/21/2009	FMMI 452 - Invoice Processing	New Orleans, LA	Accounts Payable / Purchasing	Kirt Ulfers	If we receive an invoice and the vendor is expired on CCR, at which point in the invoice blocked?	If the vendor CCR registration expires, the system will prevent creating any new purchase orders against that vendor. But the invoice for the already existing PO's will be processed.	8/25/2009	Distributed
272	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General	Michelle Wert	Q1: How can you run a GL/Balance report on one treasury symbol? Fund? Also, on the simulation for 96, the GL accounts are incorrect.	The simulation is to run a GL/Balance report, it used one treasury symbol for efficiency.	10/10/2009	Distributed
273	8/21/2009	FMMI 452 - Invoice Processing	New Orleans, LA	Policy	Kirt Ulfers	General Class Question: Related to LIV / FI invoices and Prompt Pay. On the vendor master should there be a policy decision that sets payment terms at a generic "net 30" versus allowing agency users to change that data element on a master record via their PVND request. Since vendor master is a common table, any payment term entered by one agency would have to be used by all other agencies. That does not seem like a viable path. By locking the vendor master record down to a standard setting, agencies would override that standard setting when processing their payment document or obligation. Please research and advise on department policy. Perhaps a better understanding of SAP prompt pay processes are also need to assist with answering this question. Thanks!	Payment terms come from the contract or default to Prompt Payment based upon the type of commodity purchased. When it is necessary to override a vendor default term, it is necessary to review the contract clauses governing payments. The Vendor Master should not be changed.	8/22/2009	Distributed
274	8/21/2009	FMMI 452 - Invoice Processing	New Orleans, LA	N/A - General	Karen Frederickson	Q1: Does the Reference Number on the Parked Incoming Invoice equal the vendor's invoice number which should go with the payment to the bank or be provided on the check for the vendor to be able to identify his invoice? Q2: Does it get passed on to the bank or on a paper check stub?	Q1: Yes, the Invoice Processor should record the Vendor's Invoice # in the Header Reference field. But FMMI does not pass this Vendor Invoice # in the outbound payment document to Treasury. This information is only used as reference for search capabilities in order to respond to an inquiry. Instead, the FMMI Payment document is linked to the FMMI Invoice by that Invoice's FMMI document number. Since the original Vendor Invoice # is not passed to Treasury, it will not be included on any payment made to that Vendor by EFT or Check. Q2: See answer to Q1.	8/25/2009	Distributed



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275	8/21/2009	FMMI 452 - Invoice Processing	New Orleans, LA	N/A - General	Karen Morrison	<p>Within the invoice processing module simulations, we've noted several inconsistencies in "buttons" allowed. For example, on the invoice processor screen we have a "Save Parked Document" and a "Save as Completed" and a "Post" button being displayed. In other areas, the "Post" button would only be displayed on "approver screens." In some areas we have "hold" which would equate to the "Save Parked Document" in the invoice processor area - while the "Save as Completed" would equate to the "Park" button. This inconsistency is confusing and is going to hamper training efforts. These inconsistencies were noted in several modules.</p> <p>Q1: Is there any plan to review these to ensure 1) consistency and 2) that buttons are properly displayed for the user role/activity?</p>	<p>The simulations have been reviewed and the buttons are consistent within their modules.</p> <p>As mentioned on slide 30 and 52 in the FMMI 452 Invoicing course, users should utilize two buttons: Saved Parked Document and Saved as Completed. Depending on the computer resolution, "Save as Completed" may appear as a button or under the More drop-down menu.</p> <p>At times inapplicable buttons may appear. For example, the Post button appears on the Invoice Processor screen. However, FMMI will not allow the user to post as a processor. A warning message will appear notifying the user that he/she does not have the authority.</p>	9/5/2009	Distributed
276	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General	Sharain Brown	<p>If the payroll cycle run and there's not enough funds, will the payroll feed into FMMI? will the cycle reject and where do you go to make the corrections or change accounting information? (i.e. FFIS-REPORC)</p>	<p>There is no funds checking for Payroll in FMMI. Funds checking is done in the payroll system, reconciliation of funds is done in FMMI, but after payroll has been distributed. So corrections would need to be made in the payroll system for funding errors. Lack of funds does not stop payroll from being processed.</p>	1/27/2010	Distributed
277	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Carmen Ingram	<p>Will teammate feed a download of the beginning and ending date of Audits?</p>	<p>Teammate is a audit management system for USDA. It holds Electronic Work Papers to schedule processing. At this time Teammate is not part of the reporting requirements.</p>	11/9/2009	Distributed
278	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Carmen Ingram	<p>On Slide #106 will NFC reporting be replaced with the FMMI reporting features? (e.g. 95, 96, 97)</p>	<p>For the period of October 2009 - January 2010, FMMI users will execute reports directly from FMMI.</p> <p>In February 2010, users will have the option of executing reports from FMMI or from FMMI BI (the equivalent of the FDW).</p>	8/24/2009	Distributed
279	8/21/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Carmen Ingram	<p>Will there be a SF133 report that will be combined with Budgetary Resources?</p>	<p>Yes, we will create a comparison report to reconcile SF133 with the Statement of Budgetary Resources (SBR).</p>	8/26/2009	Distributed
280	8/24/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Master Data Maintenance	Bill Carolin	<p>Will changes to Master data for all of the agencies have to be coordinated through OCFO - COD?</p>	<p>The only master data element currently maintained by the agency is WBS Element. All other master data elements are maintained by OCFO.</p>	8/25/2009	Distributed
281	8/24/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Reporting	Robert Gargoni	<p>Where in FMMI will metrics be developed to measure performance against standards?</p>	<p>There are currently no specific metrics to measure system performance. However, the FMMI Team did execute performance testing to test peak usage against SAP standard benchmarks.</p>	10/10/2009	Distributed
282	8/24/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Reporting	Karen Morrison	<p>What's the character limit on naming report variants?</p>	<p>The character limit for report variants is 14.</p>	8/26/2009	Distributed



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283	8/24/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	General Ledger / Periodic Processing	Barbara Crane	Is there any plan to have intelligence built in to the document numbers within FMMI similarly to how it is done today in FFIS. If not, has any policy been made to have a text or reference field identified for the agencies to use to identify documents - to aid in searching/researching transactions?	No intelligence document numbering. Reference fields will be used to pass documents from corporate systems such as IAS.	8/27/2009	Distributed
284	8/25/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Reporting	Donnie Holmes	Is there a report to see what Purchase Orders were funded by a particular WBS/Cost Center? We can pull what WBS/Cost Center a particular PO is aligned to, but looking for a listing of all Purchase Orders that hit a particular WBS/Cost Center	Yes. There are standard reports available to see the purchase orders by WBS/Cost Center. Purchasing Documents by Account assignment(ME2K) Purchasing Document per Project(ME2J)	8/31/2009	Distributed
285	8/25/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Portal	Donnie Holmes	When exporting a report to MS Excel, what does the status "code page 1160" in the status bar mean?	The code page 1160 is a standard SAP system message. It does not impact the transaction.	9/8/2009	Distributed
286	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	SOD/Security	Eddie Malter	Who will have the security administration responsibility for FMMI? Agencies had it for 17 applications in FFIS. Will it be centralized?	Security administration for FMMI will be split between a central group within ACFO-FSPM and agency level security administrators.	8/26/2009	Distributed
287	8/25/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	General Ledger / Periodic Processing	Nick Rodriguez	When entering a GL Account document, what criteria/trigger determines what fields need to be completed after entering the first line debit? For example, the first line debit includes relevant master data elements like cost center, fund center, wbs, etc. However, when you add the credit line, the red/yellow/green indicator changes to green after entering the balancing dollar amount without requiring entry of the master data elements. This implies that we could post the document without completing the remaining fields.	Posting key classifies as a debit/credit and field requirement via the field status assigned to each.	8/27/2009	Distributed
288	8/25/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	General Ledger / Periodic Processing	Stephen Ettien	A GL Account document (or any document) is placed in parked status and a system-generated document is issued. Should the parked document be deleted, will the SAP system re-use that document number or will it be considered used and unavailable for audit purposes?	Parked documents do not generate document #'s. Since they are not true postings, deleted parked documents are removed from the database.	8/27/2009	Distributed
289	8/25/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	General Ledger / Periodic Processing	Barbara Crane	Can a parked GL Account Document be established as a template and copied as needed to establish recurring accruals/adjustments such as the quarterly WCF accruals? Can you copy posted GL Account documents from one period, make changes and then process for the new period?	Parked documents cannot be used as a reference. However, documents that have actually been posted can be referenced/copied. The referencing can be made from documents from previous periods, but the period and date data will need to be updated to post to the correct open period.	8/27/2009	Distributed



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290	8/25/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	N/A - General	Barbara Crane	Is there a complete listing of Document Types, including those generated by interfaced feeder systems (e.g., IAS) that can be distributed to users?	<p>Yes, there is a complete listing of Document Types. The list will be incorporated to the online help procedures.</p> <p>The Interface Document Types are listed below:</p> <p>3P GovTrip Pay IBA 4P GovTrip Pay CBA TA GovTrip Advance TV GovTrip Reimbursable ZG GovTrip DUEUS IM IAS Invoice with GR IR IAS Invoice w/o GR IT TRVL Interest TP TRVL Third Party XA TRVL Advance XE TRVL OASDI (SS Tax) XN TRVL Cash Distrib. XV TRVL Relo Voucher XW TRVL Tax Withholding ZV Payment Clearing ZW SmartPay2 Purch Card ZX SmartPay2 Fleet Exp ZS SmartPay2 Realloc</p> <p>The document types for all other functionality (e.g., direct entry) are currently under review.</p>	8/27/2009	Distributed



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291	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Gay DiGiovanni	Question in general - Do we have an agency crosswalk list? Participants are hearing that numbers will be converted to alpha's for the agencies. If published, where can they find?	The listing of the Agency Identifiers is listed below: OS SE OES ES OCE EC NAD NA OBPA BP HLS HS OCFO CF OCIO IT WCF WC OCR CR DA DA OC CM OIG IG OGC GC ERS ER NASS NS ARS AR NIFA NI APHIS AP FSIS FI GIPSA GP AMS AM RMA RM FSA FA CCC CC NRCS NR RD RD AARCC RC RHS RH RBCC RB RUS RU	9/2/2009	Distributed
292	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Carlos Metaxes	Q1: Will there be Super Users in FMMI? Q2: If so, have they been identified and notified? Q3: Is there a list available?	Q1: Yes Q2: Each agency is responsible for identifying and notifying its Super Users. Q3: No.	8/26/2009	Distributed
293	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Juan Arriaga	In the Display Fund: Basic Screen, the FACTS Attributes Section - Will the data in this field be automatically populated or will the user have to complete?	In the Display mode, the user will not need to populate any fields. This is a master data element. If FACTS Attributes are needed, they will be populated at the time of creation of the master data element.	8/31/2009	Distributed
294	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	Funds Management	Gay DiGiovanni	Information is needed as to how the Fund Reservation will work for NFC and COD as working capital fund agency.	The current process of working capital fund only requires the use of a INTR or RONA sales order type. There is no requirement for use of Funds Reservation for working capital fund.	8/26/2009	Distributed
295	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Rebecca Pizzitola	On the "Application of Funds" screen, how do you identify a canceled year vs. an active year treasury symbol? (ex. 1290403 could be 1999 or 2009)- The screen has a field for "fiscal year" and not "budget period" (ex. 9999 for 1999 or 09 09 for 2009)	Budget Period is not a field on the Application of Fund Master Data. Budget Period will be displayed on Fund Table (Fund Master Screen), not "Application of Funds" screen	9/8/2009	Distributed



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296	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Susan Rushon	In the "Display Functional Area", view only/simulation. Process Functional Area, Valid To date, and Expiration Date - Do they have to be the same date, it seems like simulation data may have had incorrect dates.	In the simulation, "Display Functional Area" under the heading labeled "Validity Area" the "Valid To" dates and the "Expiration Dates" do not have to be identical fields. The "Valid To" field is a date which defines the end of the validity for the Functional Area in question. The "Expiration Date" defines the executable business processes for an object. If the expiration date has been reached for an object, you cannot generate any new commitments from this period on. (However, you can still clear existing commitments and post customer payments). The "Expiration Date" field is not a required field and may be left blank. The common technique of entering the "Expiration Date" as 12/30/2090 or 12/30/2099 is an arbitrary value which allow an extended, continued existence of a particular Functional Area.	8/27/2009	Distributed
297	8/25/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	David Gaine	How do you identify what secondary cost element is and how is equivalent to FFIS?	There is no equivalent element that ties the secondary cost element to an element in FFIS. Secondary Cost Elements are used for allocation/billing purposes.	8/27/2009	Distributed
298	8/25/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	David Gaines	Q1:How will short hand code translate to the WBS code. (E.g. When GOVTRIP feed into FMMI, how will the current accounting be translated into FMMI. Q2: Will there be a table equivalent to TACT in FMMI to allow agencies to upload accounting codes (WBS)?	The shortcode will translate into the FMMI line of accounting fields: budget period, fund, cost center, WBS, functional area, and business area. There will be a shorthand request/entry transaction for the agencies to enter new shorthand codes. The entries will be approved by OCFO/COD before activating.	8/27/2009	Distributed
299	8/25/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Accounts Payable / Purchasing	Toris O'Neal	How will direct-entry Purchase Orders in FMMI and IAS Purchase Orders be separated? How will we know the difference between the two?	Each will have a distinct document type which can be used in reporting to separate them.	8/27/2009	Distributed
300	8/25/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Accounts Payable / Purchasing	Toris O'Neal	Q: "How will direct-entry Purchase Orders in FMMI and IAS Purchase Orders be separated? Q2: How will we know the difference between the two? "	Q1: IAS and direct entry Purchase Orders will be identifiable by their unique document types. IAS Purchase Orders posted in FMMI via the inbound interface will use document type 'ZIO' and 'ZIN'. Purchase Orders (manual obligations) which are directly entered in FMMI will be posted via document type 'NB'. Q2: Please refer to answer in Q1. In general, a search by document type allows the user to display transactional postings related to a specific business process / event. Each document type has an intuitive description to help user select the correct one for their inquiry.	8/27/2009	Distributed
301	8/25/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Interfaces	Teresa Ramsey	Will PCAS be used for billing? Is it required or will it be required to use in FMMI? Is this an agency by agency decision?	PCASj is a module within FFIS and will not be used for billing. FMMI will execute the billing process for all agencies and staff offices.	8/27/2009	Distributed



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302	8/25/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	N/A - General	Sharain Brown	Will USDA use Statistical Key Figure? Or will Working Capital Fund (WCF) be an exception?	USDA is using statistical key figures, but Statistical Key Figures are not currently configured for WCF.	8/31/2009	Distributed
303	8/25/2009	FMMI 401 - Display Functions	Athens, GA	N/A - General	Sandra Eason	As previously answered, the common reference / link with IAS is that FMMI will store the IAS document numbers in one of the form fields in each of the PR/PO/GR/IR transactions. Is this going to be the same for other feeders? Ex: Smartpay, GovTrip, TRVL, etc.	Authorization number provides the link between FMMI document postings and the source GovTrip (TDY) or TRVL (relocation travel) corporate systems. The GovTrip TANUM (Travel Authorization Number) or TRVL Traveler Authorization number is stored in the FMMI Header Reference field for all document postings (Authorization - Obligation, Advance and Voucher – Invoice) related to that specific trip in order to "link" all of the various transactions together. GovTrip and TRVL do not use document numbers 'per se' in their systems. For SmartPay2, the inf-doc-number and the comments-to-print fields can be used to link the FMMI documents back to Bank.	9/2/2009	Distributed
304	8/25/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	General Ledger / Periodic Processing	Nick (instructor)	Can you confirm whether or not posted GL documents have 9 or 10 digit document numbers?	The General Ledger documents always have 10 digit document numbers.	8/27/2009	Distributed
305	8/25/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	General Ledger / Periodic Processing	Karen Morrison	Please clarify answer to parking lot question 215: Is there a "batch job" that runs at night to automatically reverse accrual entries? If not, then is it correct that each entity/office must perform their own mass accrual reversals appropriately?	There is a transaction in FMMI that can post entries which will automatically reverse at a specified date. This transaction is the F-81 Reverse Accrual/Deferral Document.	8/27/2009	Distributed
307	8/25/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Ethel Dancy	Where would the "Green Book" be housed in FMMI?	The Green Book Process is currently in review and will be published when complete.	9/17/2009	Distributed
308	8/25/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	John Kelly	Is the "Back" button in Internet Explorer going to be disabled in FMMI, similar to GovTrip and Web-Based T&A?	No, the Back button in Internet Explorer will remain enabled. Users should use the Back button inside the FMMI module window to navigate within a given business process.	8/27/2009	Distributed
309	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	Accounts Payable / Purchasing	Eddie Malter	What is the storage limit in FMMI for transactions and for vendor records?	There is no specified limit to the total number of postings or master data records. However an archiving strategy will be developed in Deployment 2 in order to facilitate ongoing, timely processing of FMMI. Please note that archived postings will still be accessible to online users via separate functions on query screens.	8/27/2009	Distributed
310	8/25/2009	FMMI 208 - Account Payable Overview	Washington DC metro area	Accounts Payable / Purchasing	Ethel Dancy, John Kelly, Maisha Davis	Are current vendor codes being migrated to FMMI?	Yes, the FFIS VEND vendor code will be stored in the Tax Number 4 field on the Control tab of the FMMI Vendor master record.	8/27/2009	Distributed
311	8/25/2009	FMMI 401 - Display Functions	Athens, GA	Accounts Receivable	Nancy Sparks	In the billing request simulation (slide 15 in the simulation on the status overview screen) highlighted in green is "Complete Item Data." What does this mean or represent?	In the Display Billing Request simulation, the "Complete Item Data" is a status showing the item contained all required data and successfully processed.	10/10/2009	Distributed



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312	8/25/2009	FMMI 421 - General Ledger Process	Ft. Collins, CO	General Ledger / Periodic Processing	Barbara Crane	<p>Q1: Where will we find the TA number from GovTrip in FMMI?</p> <p>Q2: Where will we find the PO number from IAS in FMMI?</p> <p>Q3: Will the cardholder be identified on SmartPay docs?</p> <p>Q4: Where will we find the Travel Order number from TRVL?</p> <p>Q5: How will ABCO documents be identified by Fund/Cost Center?</p>	<p>Q1: The GovTrip TANUM (Travel Authorization Number) is stored in the Header Reference field on all related documents (Funds Commitment – Authorization, Advance and Voucher – Invoices). The TANUM is used in FMMI-SAP to “link” all of the various GovTrip postings for one TDY trip together. FMMI GovTrip transactions are posted on unique document types via an inbound interface.</p> <p>Q2: The IAS Purchase Order number is stored in the Communications Tab - Our Reference field on the FMMI Purchase Order.</p> <p>Q3: SmartPay2 receives the first 14 positions of the cardholder’s name and all 16 digits of the cardholder’s account number. The account number is encrypted but the last four digits of the account number is viewable.</p> <p>Q4: The TRVL Traveler Authorization number is stored in the Header Reference field on all related documents (Funds Commitment – Authorization, Advance and Voucher – Invoices). The Traveler Authorization number is used in FMMI-SAP to “link” all of the various TRVL postings for one relocation event together. FMMI TRVL transactions are posted on unique document types via an inbound interface or manual direct entry.</p> <p>Q5: There are two components to ABCO in FMMI. Employee-related ABCO billings and collections will be posted on unique document types in FMMI via the inbound Payroll interface. Non-employee related ABCO billings and collections are being subsumed in FMMI. Customer</p>	8/31/2009	Distributed
313	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	Funds Management	Carlos Metaxes	<p>How will we be able to identify when someone makes a fund change in the system? Will the system show when the change was made and by whom? We have a process in FFIS that allows only a central group here at COD to make fund changes and we can identify who made the change. We were looking at the Display Changes to Vendor Master Records when this general question came up.</p>	<p>There is a Change Documents button on the Fund Master screen which will allow you to see all changes to the Fund Master and by whom..</p>	8/26/2009	Distributed
314	8/25/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	N/A - General	Barbara.Crane	<p>How are universities being set up as vendors or customers where there may be multiple departments within the university that we do business with. Is the university established with one vendor/customer code with multiple ship-to addresses or will each department within the university be established as a separate customer/vendor?</p> <p>Note: These departments may be both a vendor and a customer.</p>	<p>There will be a one to one relationship with records in VEND in the vendor and customer masters.</p>	9/22/2009	Distributed



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315	8/25/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Payable / Purchasing	Barbara Crane	How many ship-to addresses or bill-to addresses are available for customer master records and vendor master records?	For Customers Multiple ship-to and bill-to addresses can be configured. For vendors coming from CCR, the mailing address will be on the primary vendor and two additional records will be linked to the vendor for the ship-to and bill-to addresses. For CCR-exempt vendors, multiple ship-to and bill-to addresses can be configured.	9/22/2009	Distributed
316	8/25/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	N/A - General	Karen Morrison	Is any attempt being made to have both the customer ID and the vendor ID numbers the same when an entity is considered both a vendor and a customer? For example, NFC and OCIO do business with each other and NFC both sells and buys services to OCIO. Would the customer/vendor codes be the same for each entity?	The customer and vendor ID numbers will be different because each is internally assigned a number. Also, the number ranges are different for customers and vendors sequentially.	8/27/2009	Distributed
317	8/25/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	N/A - General	Margaret Rushing	Are agencies' view of vendor and customer records going to be limited? There is a rumor that agencies will only be able to view customers and vendors that they do business with. If so, how do agencies know whether the vendor or customer already exists in FMMI?	The customer records converted into FMMI will be extended to all sales areas. All FMMI users will be able to view the sales area data for FMMI customers. Similarly, all vendors will be viewable and usable by the agencies. Most non-federal vendors will come from the Central Contractor Registry file (CCR) maintained by DOD. Agencies can search to see if a vendor or customer already exists by searching on all or part of the name, taxpayer ID, city, etc.	8/31/2009	Distributed
318	8/25/2009	FMMI 401 - Display Functions	New Orleans, LA	Reporting	Juan Arriaga	How does FMMI's reporting tool compare to what we currently have in FSDW and FDW?	FSDW will continue to receive data from FMMI and will be available for reporting after 10/1/09. FDW will no longer receive data for agencies in FMMI. Some FDW reports will be replaced by standard FMMI reports. Other FDW reports will be replaced with additional reports to be available in January.	8/27/2009	Distributed
319	8/25/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	N/A - General	Margaret Rushing	Can you better define "non-reimbursable" activities that must use the sales order process? For example, ARS, through its research, produces honey which in turn they sell to the public. Would that be handled via a sales order?	Currently the only non-reimbursable activity that uses sales orders is user fees for inspections. In the stated example, with the information given, ARS would use AR invoices to record honey sales.	9/14/2009	Distributed
320	8/25/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Karen Morrison	When a sales order crosses fiscal years, a line for a new WBS is created. What does this mean? Wouldn't only the fiscal year of the charges change?	Each sales order line must have a distinct line of accounting master data associated with it. Budget period is one of the accounting line item master data elements.	8/27/2009	Distributed



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321	8/26/2009	FMMI 401 - Display Functions	Athens, GA	N/A - General	Angela Bennett	Employees may have two records in FMMI: a vendor record and a customer record. When payroll runs updates to the employee records (updating banking and address info) will the two records be link so both will update? Or will payroll update only one of the records.	Change personnel actions initiated in the Personnel Edit Subsystem (PINE) are passed to the Personnel Processing System (PEPL) and update the Payroll/Personnel System Name Employee (NEMP) database. The NEMP inbound to the FMMI Employee Vendor and Customer Master interface will process all changes to personnel information and update that data in BOTH the FMMI employee vendor and FMMI customer master records accordingly.	8/27/2009	Distributed
322	8/26/2009	FMMI 401 - Display Functions	Athens, GA	N/A - General	Angela Bennett	What is going to be used to add vendors to FMMI? Is the process still going to use PVEND?	Vendors will be added via CCR and NEMP for employee vendors. PVND-like process is currently in development	10/10/2009	Distributed
323	8/26/2009	FMMI 421 - General Ledger Process	Washington DC metro area	N/A - General	Mike Danielson	Monthly accruals are now being done at the NFC, instead of at the agency level. Will agencies need to compile the monthly/yearly accruals and then send those in an Excel spreadsheet or PDF format to NFC and CFO?	Each agency will be responsible for entering data into FMMI, associating with each of their accruals. However, COD will schedule and execute a batch job each day to reverse the relevant accruals based on the reversal date entered by the agency on the original date of posting.	8/27/2009	Distributed
324	8/26/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	General Ledger / Periodic Processing	Ava Nickens	Why does the Accounting System have 16 accounting periods?	Period descriptions are as follows: Periods 1-12 are for each month of the year Period 13 is for year end adjustments Period 14 is for audit adjustments Periods 15 & 16 are used for conversion data and as needed	8/27/2009	Distributed
325	8/26/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Reporting	Wendy Dotson	On October 1st will we be able to run the Detail Transactions Payroll Report or Summary Payroll Reports from FMMI?	Currently, FMMI will have a summary payroll report available on October 1st. Currently assessing whether an interim detailed payroll report can be generated from FMMI prior to the FMMI BW reporting functionality which will be implemented January 2010. The FMMI BW reporting tool will provide a detailed payroll report.	8/27/2009	Distributed
326	8/26/2009	FMMI 401 - Display Functions	New Orleans, LA	Accounts Payable / Purchasing	Kathy Hayward	What document type will be used for a travel transaction, the LIV type or the FI type? Travel transactions have an authorization (which is the obligation) and a voucher which is then processed for the payment in GovTrip and produces an employee reimbursement for travel expenses. There would be no need for a receipt.	GovTrip (TDY) and TRVL (relocation travel) utilize unique document types to represent the various transactional postings. The GovTrip and TRVL invoice postings are similar to an FI invoice posting. They do not reference an existing Purchase Order or Goods Receipt. Instead, the GovTrip and TRVL invoice will reference the corresponding FMMI Funds Commitment document which represents the original travel authorization.	8/27/2009	Distributed
327	8/26/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Brian Fong	Who will be maintaining the Project definitions?	WBS elements are maintained by the Agency Master Data Maintainers. Project definitions are part of WBS creation and maintenance.	8/31/2009	Distributed



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328	8/26/2009	FMMI 401 - Display Functions	Athens, GA	Accounts Payable / Purchasing	Angela Bennett	<p>Questions on displaying a parked invoice: Q1: What is the difference between the Tax tab and the Withholding Tax tab in the Display view? Q2: Are they going to be used for USDA?</p> <p>Looking at Steps 13 and 14 of the "Display Invoice - LIV" simulation for the 401 course.</p> <p>In those two steps, screen shots of the "Tax" and "Withholding Tax" tabs are shown in the invoice being displayed, believe SME wants a definition of each and when, or even if a User would enter information into these tabs, esp the "Withholding Tax" tab since it has more columns and all of them are blank on the invoice used for the simulation.</p>	<p>Q1: There is not a separate Tax tab in the Vendor master, only the Withholding Tax Accounting tab. Tax-related information such as a Vendor's TIN (Tax Identification Number) or SSN (Social Security Number) is entered on the Control tab.</p> <p>Q2: The COD (Controller Operations Division of the Office of Chief Financial Officer) managed MINC system is used to collect 1099 reportable data from multiple applications; including FMMI, FFIS and SmartPay2. FMMI will produce a data extract file of 1099 reportable transactions for use by MINC consolidation. Limited Extended Withholding Tax SAP configuration has been implemented to activate Withholding Tax Accounting tab in the Vendor master and facilitate tracking 1009 related Vendor disbursements.</p> <p>Specific Vendors will be identified as 1099 reportable based on criteria established by USDA. If a Vendor is 1099 reportable, then the following values will be set in the Withholding Tax Accounting tab of the Vendor master in order to track related taxable transactions.</p> <p>FE 1099-MISC II 1099-INT G1 1099-G</p> <p>Not all Vendor master records will have values populated in the Withholding Tax Accounting tab, only those deemed as 1099 reportable.</p>	11/9/2009	Distributed
329	8/26/2009	FMMI 401 - Display Functions	Athens, GA	Accounts Payable / Purchasing	Angela Bennett	<p>Throughout the simulation showing the detailed layout, there are two Item columns. Can you clarify what is the difference between the two columns? And why it is different than in other Modules (line item = 10 in one module and line item = 1 in another module?)</p>	<p>The two line item columns reference different pieces of information. The first "item" column on the left hand side of the screen references the line item of the invoice that is being displayed. Since there is only one line item in this invoice, the number 1 appears in the first line item column. If there were two line items in the invoice, the second line item would have the number 2 in the first line item column.</p> <p>The second "item" column is referencing the line item of the purchase order in question. This line item specifies a certain item in a purchasing document. A purchase order can have several line items; however, not all line items may be adopted in an invoice. For example, if the first and third line item of a purchase order is adopted, then the second "item" column will show 10 and 30 (or 1 and 3) to signify what line items they are in the original purchasing document.</p>	8/31/2009	Distributed
330	8/26/2009	FMMI 442 - Billing and Collection Process	Urbandale, IA	Accounts Receivable	Christina Mercer	<p>When you are approving an AR invoice an you stay in "tree on" to post multiple documents?</p>	<p>The "tree on" option is not necessary, it is just shown in the simulation to demonstrate the functionality.</p>	9/14/2009	Distributed
331	8/26/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Chris Flores	<p>Display an Assessment Cycle, Page 143, General Question: Where does the data come from for the Assessment Cycle</p>	<p>Agency personnel are responsible for establishing the assessment cycle data. For those who performed cost allocation in FFIS, data used to populate the PBDF table could be what is used for assessment cycles.</p>	8/31/2009	Distributed



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332	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Instructor	Can more clarification be provided on the process to add overhead chargers via the costing sheet?	The costing sheet and overhead key are accessible on the sales order on the Account Assignment tab. After entering those fields, run the overhead task to calculate the overhead.	9/22/2009	Distributed
333	8/26/2009	FMMI 401 - Display Functions	New Orleans, LA	Training Delivery	Karen Frederickson	Class had detailed discussion on how beneficial it would be to allow employees after training to be able to access the training module in FMMI to reinforce what they have learned and to better familiarize them with the system in advance of implementation. Could the training environment be available to employees after classroom training?	The Training Environment used for 400 Level Course Challenges has been configured to support the training delivery and requires user ids/passwords. Providing access to the Treasury would impact the ability to conduct training for other users. However, the simulations covered in the course and the course materials will be available at Go-Live to support the user community (in addition to detailed Online Help Procedures and paper-based materials). These materials are available for users 24 hours a day/7 days a week after Go-Live.	8/27/2009	Distributed
334	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Lisa Gettinger	Q1: Are "INTR" sales orders only between FMMI entities? Q2 Assuming that a sales order between a Deployment 1 entity and a Deployment 2 entity is created as a RONA. It is a long-term agreement (i.e., 4 years). How do you handle the sales order in the future years when the Deployment 2 entity is incorporated into FMMI - would the order then change to an "INTR" type order or would it remain a RONA until completed?	Q1: Yes Q2: The order could either be finished out as a RONA or it could be closed out at the time the buying agency began using FMMI and a new INTR order could be created for the remaining balance. The process would depend on the business processes of the Agency. Both are functionally viable.	9/14/2009	Distributed
335	8/26/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Training Development	Tammy Fletcher	On slide 5, what is the "Undone" folder for?	The Budgeting Workbench has the following folders being used by FMMI: - Posted: This shows Posted distributions that have been approved. - Pre-posted: Documents have been parked/pre-posted and are ready for review/posting by the approver. - Held: Documents that are on hold and have been saved, however not ready for posting. The "Undone" Folder is not currently configured for use in FMMI.	8/31/2009	Distributed
336	8/26/2009	FMMI 442 - Billing and Collection Process	Urbandale, IA	Data	Anita Holub	Will FMMI customer numbers be available before October 1?	The FMMI customer numbers won't be available until late September or early October. The FMMI customer numbers will be auto-generated upon load. We will add this request to the list of items needed for cutover.	8/31/2009	Distributed
337	8/26/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lorna Brockette	Will supply orders (normally ordered through GSA Advantage, Staples, OfficeMax, etc.) be processed through FMMI, or will the supplies be ordered the same old way?	FMMI is not subsuming any current ordering processes.	9/12/2009	Distributed



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338	8/26/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Teresa Ramsey	When you run the FACTS II report is there something that tells you if your Treasury edits passed?	Yes. FACTS II edits will reflect all edits passed and not passed.	8/31/2009	Distributed
339	8/26/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lorna Brockette	Will approvers have limitations on whose submissions they can view or approve?	Approvers have limitations based on their role. They can view and approve only the documents belonging to their agency.	8/31/2009	Distributed
340	8/26/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Brian Fong	Can you use one definition for more than one project?	There is only one project definition for each project. So you would either include WBS having a single project definition under the same project, or you would have unique & separate project definitions for the different sets of WBS.	8/31/2009	Distributed
341	8/26/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Brian Fong	Can you post WBS elements at Level one?	USDA practice is to not post at level one. Posting at Level one means that the project structure is "frozen" to posting only at that level, the level of the project definition. Posting below the project definition level (level 1) provides the flexibility to add subsidiary WBS (at level 2 or below) for that project. USDA has chosen this method for using the WBS element structure.	8/31/2009	Distributed
342	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Instructor	The PO number field is a text field and is populated with the PO of the customer for INTR sales orders. Can additional information be added to the end of that field to help agencies identify/distinguish the sales order- such as internal customer order numbers, etc.?	For an INTR the value in the PO Number field must be the exact PO Number because the system matches based on this value. Additional information should not be added.	9/14/2009	Distributed
343	8/26/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Brian Fong	How are expense projects being utilized? Please provide examples	This will be covered in FMMI 412. These are projects internal to an agency, not tied to reimbursable agreements or capital projects. FMMI readiness is an agency-specific project that one may consider setting up as an expense project.	8/31/2009	Distributed
344	8/26/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Brian Fong	How are we identifying expense project settlement	Expense Projects are always settled to a Cost Center. Settling expense projects is an agency-by-agency decision, as the business needs are developed.	8/31/2009	Distributed
345	8/26/2009	FMMI 441 - Sales Order Process	New Orleans, LA	Accounts Receivable	Karen Morrison	Q1: Is the "Intra USDA Agreement" field on the sales order header system generated? Q2: If not, is this the field designated for agencies to identify their internal customer numbers?	Q1: Yes	9/14/2009	Distributed



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346	8/26/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Brian Fong	What are the settlement rules for expense project on slide #96-97.	Settlement for Expense Projects is always at the Cost Center level.	8/31/2009	Distributed
347	8/26/2009	FMMI 442 - Billing and Collection Process	Urbandale, IA	Accounts Receivable	Anita Holub	Q1: Why is there no check number field within the post incoming payments Header Data? Q2: Where can the check number be recorded on incoming payments?	SAP does not contain a check number field in the header data. This is related to the lockbox and currently in development.	10/10/2009	Distributed
348	8/26/2009	FMMI 442 - Billing and Collection Process	Urbandale, IA	Accounts Payable / Purchasing	Anita Holub	Currently, in FFIS, when cash receipts are processed using an account-based/FIFO system, all we have to do is put in the correct vendor code (customer number) and FFIS in overnight processing will apply the cash receipt to the oldest open receivables to that customer number. What is that process in FMMI?	In FMMI, collections referencing a particular customer without reference to an individual invoice will be processed using FIFO.	9/22/2009	Distributed
349	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Kari Deppe	Can the customer address be changed after a sales order has been changed? For example, a sales order is created for customer A using the address cited on the agreement. After the initial bill is received, customer A calls and indicates that billing invoices should be sent to a different address. This is a common occurrence.	The customer's address is stored in the customer master data record. This record can be updated at any time by COD. The address information in the sales order is pulled from the customer master record and will always match whatever is in the record.	9/14/2009	Distributed
350	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Barbara Crane	Currently, ARS establishes receivables for "quarters" which are established in ABCO as a receivable. Quarters deductions are automatically deducted from employee's pay checks and applied against the ABCO receivable. If the ABCO receivable is no longer going to be established and a FMMI sales order is created instead, how are the payroll deductions going to be "fed and matched" to the sales orders?	This is employee related and will be processed through ABCO	8/27/2009	Distributed



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351	8/26/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Brian Fong	In the Project Builder simulation, slide #14, if the user uncheck the account button will that activate/deactivate the WBS?	I am assuming that by 'account' button, you are referring to the 'account assignment' button. If this is the 'account assignment' button the answer is no - the WBS does not get deactivated when the account assignment button is unchecked. Unchecking the account assignment button simply will disallow the user from making any FI postings to the document.	8/31/2009	Distributed
352	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Cost Management	Karen Morrison	In the challenge exercise, the system allowed the use of the same WBS element on multiple accounting lines. Shouldn't there be an edit that prevent this?	This is allowed. You can use the same WBS on multiple line items, but only if the budget periods are different.	8/31/2009	Distributed
353	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	General Ledger / Periodic Processing	Christiine Mikkelsen	In the training environment, accounting lines displayed are limited to viewing 2 lines at a time. In the production environment, will we be able to expand the view to see more than 2 lines at a time? This is also for GL documents.	It depends on the number of entries in the sales order document. For the GL document there will only be the two lines.	9/1/2009	Distributed
354	8/26/2009	FMMI 441 - Sales Order Process	St. Louis, MO	Accounts Receivable	Karen Morrison	In the challenge exercise, a different customer was selected and an error message was received that the customer was "not maintained for CF00." This implies that customers are "assigned" to various organizations.	Yes, customers are assigned to a sales organization (Agency) At go-live all current customer master data records will be migrated into FMMI with their current associations. Q1: To determine whether a customer exists for your organization, you can use the Display Sales Customer Master Data transaction to look up	9/14/2009	Distributed
355	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Karen Morrison	Question #20 indicates that you cannot save an incomplete sales order; however, in the training environment I was able to save as incomplete, exit that area and then come back to my incomplete sales order. Therefore, is it a matter of policy or is this functionality going to be removed in the production environment?	A sales order can be created and saved without a WBS element. If a WBS element is entered, all required fields must be provided and the WBS element must be active.	10/10/2009	Distributed
356	8/26/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Reporting	Instructor Question	Simulation for Status of Funds Report BCS Refer to question 235. Instructor question: Does response indicate that this is a cumulative report so you can not specify a request for just period 3. The functionality is to always capture the data through the 'To Period'. Please clarify.	The current Status of Funds report is cumulative, allowing selection to a 'To Period'.	8/31/2009	Distributed
357	8/26/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Sierra Noland	The information that we use to find on "APPR, APOR, or ALOC"; where will we be able to see this information?	The Budget Overview Report will provide a high level view of budgeting items. The long term solution will be a modification of the Status of Funds Report to give a detail overview of the budgeting items.	9/2/2009	Distributed
358	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Cost Management	Karen Morrison	How/where is the budget period associated with the WBS element in the sales orders? They intend to re-use the WBS with a new Budget Period for orders that continue into subsequent years.	The budget period will be entered through the Account Assignment tab for each line of the sales order.	8/31/2009	Distributed
359	8/26/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Reporting	William Huerstel	On the Status of Funds Report.....What does the C/f level represent and what is it used for?	C/f level is the Carry forward level. When some reports are displayed, the column header text may be abbreviated. To display the longer header text, users may expand the column.	8/31/2009	Distributed



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360	8/26/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Portal	Instructor Question	Confirmation that when checking the audit trail of who did a change or add, etc., that the individual's name will be shown versus a user ID number or if it is going to be a user ID versus a name, then what table or area would be used to actually get the name of the individual?	In most cases, the user ID will be shown. NFC personnel will have a Help Desk role in FMMI that allows them to view user information.	9/2/2009	Distributed
361	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Margaret Rushing	How do you tell if a sales order has a billing block associated with it? Initially a billing block is associated with all ROWA/TOWA sales orders; however, after the initial setup, if you're trying to follow-up or research a status, is there an easy way to identify that the billing block is still in existence or if it has been removed?	The billing block is in the header data. If it is not blocked the field will be blank, if it is blocked the field will contain a block code.	9/14/2009	Distributed
362	8/26/2009	FMMI 442 - Billing and Collection Process	Urbandale, IA	Accounts Receivable	Gary Black	If you do a dunning on an out of cycle date when will it pick up the interest?	The calculate interest, penalties, and fees transaction must be run prior to running the dunning task. Either task can be completed as necessary.	9/14/2009	Distributed
363	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Margaret Rushing	Will the capability to search customers by TIN be available?	Yes. System provides ability to search vendors by various criteria such as vendor name, postal code, city, country, TIN etc.	9/14/2009	Distributed
364	8/26/2009	FMMI 441 - Sales Order Process	Ft. Collins, CO	Accounts Receivable	Karen Morrison	In the training environment a sales order can be saved as incomplete. Subsequently, when reviewing a sales order report of open sales orders/all sales orders, this incomplete order is displayed. How is an incomplete sales order differentiated between a complete sales order on these reports?	There is no differentiation in sales order report. A sales order is "incomplete" if no WBS element is listed and billing cannot occur against a sales order with no WBS element.	10/10/2009	Distributed
365	8/26/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Reporting	Instructor Question	Accounts payable Aging Report - when selecting the FMMI Invoice - Detail Tab. Can you drill down within the pop up fields?	No, you cannot drilldown within the pop up fields after selecting the 'Details' button. If the user has access to view invoices, they may double-click on the invoice number within the report. Doing so, they will be redirected to the Display Invoice transaction in which they can view all data for the given invoice.	8/31/2009	Distributed
366	8/26/2009	FMMI 401 - Display Functions	New Orleans, LA	Reporting	Juan Arriaga	Is FMMI going to have similar reporting capabilities?	FMMI will have similar, but not identical reporting capabilities. Some FDW reports will be replaced by standard ECC reports. Other FDW reports will be replaced with standard BW reports in January.	8/27/2009	Distributed
367	8/26/2009	FMMI 401 - Display Functions	New Orleans, LA	Reporting	Juan Arriaga	How does the FMMI research tool compare to FDW and FSDW?	Brio and Hyperion are similar to SAP ECC and BW. Each tool extracts data from a data source and provides end user with the ability to query data.	9/2/2009	Distributed
368	8/26/2009	FMMI 401 - Display Functions	New Orleans, LA	Reporting	Juan Arriaga	How does Brio and Hyperion Compare?	Brio and Hyperion are similar to SAP ECC and BW. Each tool extracts data from a data source and provides end user with the ability to query data.	8/31/2009	Distributed



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369	8/26/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Reporting	Alan Schulter	<p>In the reporting module, on IAS Requisitions and Purchase Orders the IAS reference number/order number, will we be able to do a search on the IAS reference number in FMMI?</p> <p>Also, in what modules or sections will we be able to see the entire transaction chain. For example, if we want to see the history of an IAS chain - requisition, order, receipt(s), invoice(s), where would we be able to retrieve the history chain in FMMI?</p>	<p>On the Purchase Order List by Material Group Report, the IAS reference number is stored in the 'Our Reference' field on the document header. This may be selected on through the 'Dynamic Selections' tab.</p> <p>On the Purchase Requisition List Display Report, the IAS reference number is stored in the 'Requirement Tracking Number' field. This may be selected through the 'Dynamic Selections' tab.</p> <p>There is a 'Document Chain Report' associated with the AP Reporter Role. This report allows the viewing of the entire chain of documents.</p>	8/31/2009	Distributed
370	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	Other	General Ledger / Periodic Processing	Danny Ghadar	<p>On the SF-224 selection screen, there are 2 radio buttons with the following options: "Partial 224 Report" and "Full 224 Report."</p> <p>What is the difference between the two in terms of the data displayed besides that one is more comprehensive than the other?</p>	<p>Partial 224 means the treasury allows submission of one section at a time. Full 224 must have all three sections.</p> <p>Section 1 = Investments Section 2 & 3 = Collections and Disbursements.</p>	8/31/2009	Distributed
371	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	Athens, GA	Accounts Payable / Purchasing	Nancy Sparks	<p>When searching for a purchase requisition or purchase order, how can a user only search on documents that came from IAS through the feeder? The reference field is not a searchable item.</p>	<p>Users can search only for the IAS documents using the document types. For IAS requisitions, the document type is ZIQ; for IAS purchase orders, the document types are ZIO and ZIN.</p>	8/31/2009	Distributed
372	8/27/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Sibyl Miller	<p>On Slide 100, what does the "Close Funds Reservation" function do?</p> <p>Where does the money go?</p> <p>Does it go back to where you reserved it from?</p>	<p>Yes, the money goes back to where it was reserved.</p>	9/2/2009	Distributed
373	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	N/A - General	Tommy Tran	<p>Question on the "Doc Type", users of FMMI will need the definitions of the doc types. What is the doc type, and will a Doc Type crosswalk table, list, drop down, etc. be provided for FMMI users. Needs to be added to the glossary for FMMI the definition of Doc Type, and the different types for USDA and their definition.</p>	<p>Document Type is defined and described in several different FMMI documents. Firstly, Document Type is a required field in Funds Distribution, and is defined in the FMMI Funds Management Process Course 431 on slide #51, and in the table listing all document types on slides 54 and 55. Additionally, there is a job aid entitled, "Budget Authority and Distribution" which presents tables for each budget distribution transaction (e.g. continuing resolutions, rescissions) and lists the appropriate Document Type for each distribution level within each transaction. Additionally, in the on-line help procedures (which are available for many of the funds distribution transactions) the user is instructed as to which document type should be selected for a given transaction. Finally, the FMMI glossary has a brief definition of "Document type" as an available term with some examples of Document Types.</p>	10/10/2009	Distributed



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374	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Accounts Receivable	Randall Gray (instructor)	Q1: On the "Customer Line Item Report" in the Document Type Column what does the "DR" and the "RV" stand for? Q2: What is the difference between the two? Q3: Will end users be able to drill down into the AR document?	A1: RV = Billing Document Transfer while DR = Customer Invoice. A2: The RV document type denotes sales orders while the DR document type denotes AR Invoices. A3: No. However, users are able to highlight a specific line item and click the "Details" button which displays additional information.	9/14/2009	Distributed
375	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	N/A - General	Tam Nguyen	Will the glossary be updated to explain what the different dates mean in each module? Such as Document Date, Posting date, Invoice date, posting date, etc . Do the definitions differ for each module?	Online Help Procedures (OLHPs) will explain fields, including dates. OLHPs are transaction specific so they will convey the appropriate and necessary information depending on the transaction being operated.	10/10/2009	Distributed
376	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	General Ledger / Periodic Processing	Marcie Herringshaw	On the Transaction Register Report simulation the commitment column shows BOCs but it is also showing ALLOTHERS. Will USDA have or allow use of this default versus requiring use of defined BOC?	Individual BOCs are assigned to each of the General Ledger Account. ALLOTHERS (BOC) are used for budget distribution only.	11/9/2009	Distributed
377	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	Athens, GA	Training Development	Sandra Eason	Why are the posting keys and/or document types different from task to task and module to module? Why is it not consistent? Are job aids going to be created to crosswalk these items and definition in relation to the task and/or module's they are used in	The reports in this course span across the FMMI application and can vary based on they system functionality. The procedure to process reports vary based on the report. The Online Help Procedures in FMMI Online Help will be available at Go-Live and will provide the step-by-step instructions on how to use the FMMI reports.	10/10/2009	Distributed
378	8/27/2009	FMMI 451 - Purchasing Process	Ft. Collins, CO	Cost Management	Stephen Ettien	Is there a way to require both a Cost Center, as well as, a WBS element on the purchase documents? Type K requires a Cost Center while Type P requires a WBS, is there a type that requires both?	Type K does require a Cost Center and no WBS. However type P requires both a Cost Center and a WBS Element. Based on recent decisions made by USDA, the Cost Center is a mandatory input for all expense transactions and therefore even for P type of transactions a Cost Center is required - Shreekar (08/27)	8/31/2009	Distributed



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380	8/27/2009	FMMI 451 - Purchasing Process	Ft. Collins, CO	N/A - General	Karen Morrison	There are many questions regarding how agency users will be able to query vendor/customer master records and what information will be available for review/query. For example, when there is a common customer such as Pitney Bowes that should have multiple locations and multiple customer/vendor codes, how is a user to determine the correct code to use on their document? Additionally, what specific roles will be able to view sensitive data such as TIN's or banking information? A comprehensive description of how to look up specific customers/vendors and what kind of data is available by user role is requested.	They would need the Purchasing Reporter role. There are a couple of purchasing reports, namely the Vendor Address List Report and Vendor List Report that will provide this information. PII information has been masked in accordance with USDA policy. Thus, only those roles that have been identified as requiring that information will be able to do so ("Vendor Master Data Maintainer"). Display transactions will be covered in FMMI 401.	9/1/2009	Distributed
381	8/27/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	Sybil Miller	During the challenge problem, if a student typed in the wrong Fund and went back and corrected it; the system will still give you an error and not recognizing the correction. it's not refreshing with the new information. Is this just in the training area; will this be fixed?	If a budget entry document (i.e. an Appropriation) has been entered and preposted with incorrect data (i.e. an incorrect fund), the budget entry can still be manually changed. First the individual needs to retrieve the document number for the budget entry which was incorrectly preposted. The individual can retrieve their document by either clicking the pre-posted folder on the left hand side of the screen and selecting the document number in question or they can click the Menu button -> Edit -> Find -> and input their document number in question. When the document number in question and the information is displayed on the screen the user can manually change the information on the screen (i.e. input the correct fund). Then the user must click "pre-post" to save the updates made to the budget entry document.	9/1/2009	Distributed
382	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	General Ledger / Periodic Processing	Alan Schulter	General Management, G/L Account Balances, How do I get an online report by Fund Center and Cost Center for GL Balances (similar to the current GL/BL Level)?	The standard G/L account balances does not display fund center or cost center. Users will have to execute a trial balance report by fund only with cost center or transaction register. Currently, the Federal Transaction Register Report FMFG_E_TRANS_REG reflects the Fund Center/Cost Center on the same report. The trial balance by fund report is available by the following menu path in FMMI Portal: General Ledger Management > Financial Reports > Other Reports > Transaction Register	11/9/2009	Distributed
383	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Accounts Receivable	Carolyn Merrell	FACTS II Trial Balance Report: Will Category "B" Detail and Category "B" Text be added as additional columns to this report?	This functionality is not currently available, however, this will be accommodated in a future release.	10/10/2009	Distributed
384	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Accounts Receivable	William Huerstel	FACTS I and FACTS II Reports: In the online simulation both of these reports had proprietary and budgetary accounts.....will this be the same when we go live? Facts I Report should have only proprietary accounts and FACTS II should have only budgetary accounts.	The FACTS I Trial Balance report should only show proprietary accounts, while the FACTS II Trial Balance report should only show budgetary accounts.	9/1/2009	Distributed



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385	8/27/2009	FMMI 451 - Purchasing Process	Ft. Collins, CO	Interfaces	Stephen Ettien	Will there be a back feed to IAS that will provide IAS with the FMMI document numbers for transactions?	When a positive acknowledgement is sent back to IAS, the FMMI Document Number is included in the response.	9/1/2009	Distributed
387	8/27/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	Training Development	Randall Gray (Instructor)	Will there be FMMI "Job Aids" listing descriptions for example "TC"- "posting Models"- PK listing", "Document Types", Etc...	FMMI will have Online Help Procedures (step-by-step procedures) and Job Aids available at Go-Live in FMMI Online Help. In addition, Online Help will include the training materials (e.g., paper-based and simulations). Yes, definitions of key fields will be included in the Online Help Procedures.	9/22/2009	Distributed
388	8/27/2009	FMMI 451 - Purchasing Process	Ft. Collins, CO	Accounts Payable / Purchasing	Margaret Rushing	Is the updating of vendor partners within the vendor master record going to be restricted to Dept updates? Will someone at the agency level be able to update the partner information on a vendor to re-direct the payment of an invoice?	Any changes to the vendor master will be done by the central vendor maintenance team at COD. Agency personnel can request (but not perform) updates to information in the vendor master for non-CCR vendors. Changes to information for CCR vendors must come through CCR.	9/1/2009	Distributed
389	8/27/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Rosslyn Curry	Will payment of an invoice from an IAS order be the same (will we attach a cover sheet to an invoice and fax to NFC)?	The physical flow of invoices received under IAS orders is unchanged.	9/1/2009	Distributed
390	8/27/2009	FMMI 452 - Invoice Processing	Washington DC metro area	N/A - General	Lorna Brochette	How is the agency notified of a cancelled invoice, and who gets that notification?	Agency would be notified the same way they are today.	9/12/2009	Distributed
391	8/28/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Cost Management	David Gaines	If the cost center is blank on the sales order, how do you account for the cost? (e.g. ARS, DASO, FSIS are sharing the cost on the agreement) do they just put in a WBS and no cost center?	The cost would be reported on the WBS only, and it could not be managed at the cost center level. The cost center is a required field for any direct-entry PO's, to improve the integrity of cost center reporting. Cost center is part of your shorthand code, too, so interfaces using shorthand code on these WBS will also report out cost center.	9/12/2009	Distributed
392	8/28/2009	FMMI 441 - Sales Order Process	Washington DC metro area	General Ledger / Periodic Processing	Octavia Moore	Where are quarterly accruals processed?	Quarterly Accruals can be processed in the General ledger via the following menu path in FMMI Portal: General Ledger Management > Approval > Manage GL Adj and Accruals > Create Accruals	11/9/2009	Distributed
393	8/28/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Octavia Moore	When an agency have a reimbursable agreement with a USDA agency that's not deployed, when that agency joins FMMI, will the agency have to generate new Sales Order/Numbers. Will there be a link for no year?	It will be up to the agency to whether they want to just finish using the RONA that was created for the original FMMI to non-FMMI agreement or if they want to create a new INTR agreement now that both parties are in FMMI.	10/10/2009	Distributed
394	8/28/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Payable / Purchasing	David Gaines	If an agency have an agreement with a non-government entity and they do not pay for services. Can they be block in FMMI or will an error/message appear to inform the agency this non- government entity was in default. (E.g. ARS have an agreement with a University and they default on payment. They go on the CNC list and then the amount is written off. If the University try to enter into another agreement, they would like an automatic default informing them that this customer has been in default)	Yes, you can block a customer in FMMI by sending a request to COD to block a customer. If a customer is blocked, you would not have the ability to create receivables against that customer.	10/10/2009	Distributed



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395	8/28/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Yvette Waul	Is the "Invoice Receipt Date" field within FMMI going to be removed because it will cause confusion between "Invoice Date" and "Invoice Receipt Date", especially with Interest calculation?	The "Invoice Receipt Date" field cannot be removed. It reflects the date the invoice document is received (i.e., mail room stamp) and is key to deriving the payment date. The "Invoice Date" is the date of the invoice as noted by the vendor. It is for required as it impacts the payment date determination for vendors not subject to Prompt Pay.	9/12/2009	Distributed
396	8/28/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Yvette Waul	Q1: Where is interest being charged when invoice payment is late? Q2: How is it handled if it sat on someone's desk? Q3: Where is being charged back to? Q4: Where will the processor/approver see the amount of interest being charged? At point of entry or a report?	Q1. Interest will be charged to Interest Expense. Q2. This is a process issue and not FMMI system related. Q3. Do not understand the question? Q4. Interest being charge will appear at time of payment proposal. FMMI will calculate the interest at time of payment.	9/14/2009	Distributed
397	8/28/2009	FMMI 452 - Invoice Processing	Ft. Collins, CO	Accounts Payable / Purchasing	Barbara Crane	In FMMI, when we Change (update) the PO in August to cover the full year cost do we add the incremental amount (\$400) or change the line amount to the full year cost (\$2,800)?	There are no incremental adjusting entries in FMMI PO's, The PO line item amount should be changed to the amount needed.	9/12/2009	Distributed
398	8/28/2009	FMMI 452 - Invoice Processing	Ft. Collins, CO	Accounts Payable / Purchasing	Barbara Crane	On prior year PO's, the accrual reversed. Once the billings related to the accrual estimates are completed, how will we increase or decrease the remaining balances?	There will be up and down adjustments of the difference between last years Purchase Orders and outstanding amounts. If the agency discovers they have overpaid, the Invoice Processor can enter and park a credit memo. This allows the agency to either recover the overage or use the money towards another invoice. For guidance on how to create a credit memo on an invoice that references a PO please use Enter and Park Credit Memo LIV. The OLHP can be found at the FMMI Online Help website by following the below menu path: USDA FMMI Online Help > FMMI Project > Material Type > Simulations and Online Help Procedures If the agency discovers they have underpaid, the Invoice Processor should request from the vendor another invoice for the rest of the amount. He/She can then process the Invoice as usual. For guidance on how to process an invoice, please reference either Enter and Park FI Invoice or Enter and Park LIV Invoice (invoices that reference a PO).	11/9/2009	Distributed
399	8/28/2009	FMMI 452 - Invoice Processing	Ft. Collins, CO	Accounts Payable / Purchasing	Stephen Ettien	Can a WBS be entered on an FI Invoice? If so, where? The simulations only show cost center.	Yes, a project WBS Element can be cited on an invoice. There is a field on each Invoice line item for populating the relevant WBS Element. Please note, a Cost Center must also be entered when citing a WBS Element.	9/22/2009	Distributed



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400	8/31/2009	FMMI 452 - Invoice Processing	Ft. Collins, CO	Accounts Payable / Purchasing	Barbara Crane	What is the policy and who would do a direct entry? (LIV & FI) Currently, we do not enter credit memos into FFIS. We receive a check and send to Lock Box, but credit is to the accounting string - not the document.	Direct entry of FI or LIV invoices result from goods or services not acquired from one of the central processes -- IAS, SmartPay2, etc. Users with Invoice Processor and Invoice Approver roles can direct enter invoices. In FFIS, billings to vendors via ABCO are used to recover funds. In the FMMI environment, Credit Memos are available that serve as a "negative invoice" that will offset against any future payments to the vendor. If an agency determines that monies are due and the vendor does not send in a payment, they should contact the Administrative Payments Branch of Controllers Operation Division and provide details of the amounts to be charged back to the vendor.	9/14/2009	Distributed
401	8/31/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Fran Husan	Q1: What is the process to adding foreign vendors? Q2: How will new vendors be added in FMMI? Q3: What is the process in adding Invitational travelers to FMMI? Q4: Will there be a CCR exempt process in FMMI?	Q1: Foreign vendors are added to FMMI through CCR interface. If the foreign vendor is CCR exempt, then the vendor record can be requested through "FMMI PVND" process. Q2: Vendors are added to FMMI through CCR interface. Any CCR exempt vendors will be added through the FMMI PVND process. The employee vendors are added through the NEMP interface. Q3: Invitational travelers can be added to FMMI, using the FMMI PVND process Q4: Yes. There is FMMI PVND process is being developed.	9/1/2009	Distributed
402	8/31/2009	FMMI 452 - Invoice Processing	Ft. Collins, CO	Accounts Payable / Purchasing	Steve Ettien / Christine Mikklisen	If a PO Processor creates and parks a PO and a PO Approver approves it, can another individual with the PO Approver role edit the PO? If so, will that require a subsequent approval?	System does not require a subsequent approval when the PO is modified an Approver.	9/2/2009	Distributed
403	8/31/2009	FMMI 452 - Invoice Processing	Ft. Collins, CO	Accounts Payable / Purchasing	Patricia Toth	What does the "Tree On" button on the application toolbar do? We noticed it on the Post FI Invoice screen (simulation), however, we've seen it in other screens too.	The "Tree On" button allows the user to pull up: -Screen Variants for Items: These variants are either global or user-created. Only variants created by the user are shown. -Complete Documents: Invoices that the user created that have been approved -Parked Documents: Invoices that the user created that are in parked status	9/12/2009	Distributed
404	8/31/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	Carey Barlowe	Q1: How can a Funds Management Processor look up the amount of the Allotment from which he/she will be transferring funds? Q2: Is there a report that shows the amounts that are in the Appropriation level and the Apportionment level, for example? Q3: If the Processor cannot look it up, what would be the procedure to get this information.	The Budget Overview Report will provide a high level view of budgeting items. The long term solution will be a modification of the Status of Funds Report to give a detail overview of the budgeting items.	9/2/2009	Distributed
405	8/31/2009	FMMI 411 - Funds Management Master Data Maintenance	New Orleans, LA	Funds Management	Cheryl Kaba	Module 2 Create Application of Funds First simulation slide 20 of 21 When would the split sequence field be completed with anything other than 0? Instructor did F1 to get what is written in SAP but it didn't explain why you would select an alternative.	That field is for the MAF file and appears it would be used if a TAS was split. USDA does not currently have any split TAS in FMMI so all are 0 indicating there is no split.	9/5/2009	Distributed



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406	9/1/2009	FMMI 411 - Funds Management Master Data Maintenance	New Orleans, LA	Funds Management	Kirt Ulfers	Module 2 simulation for create fund center step 18 of 23 is the person responsible tab populated with the user id and name of the person that created the record or is it the person that manages that Fund Center and approved the update?	The person responsible tab shows the person responsible for the funds center. It is not necessarily the person who created the record. The designated 'person responsible' is not responsible for approving any updates to the record.	9/12/2009	Distributed
407	9/1/2009	FMMI 451 - Purchasing Process	Athens, GA	Accounts Payable / Purchasing	Connie Guthrie	IAS has the capability to scan support documents and include as attachments to Purchase Orders for 'Approver' review. Question #1 - Will support attachments in IAS feed over to FMMI Purchasing Module? Question #2 - Will FMMI Purchasing Module have the capability to scan support documents to include as attachments for the 'Approver' review before accepting and releasing?	Q1: The support attachments from IAS will not be fed to FMMI. Q2: FMMI purchasing module does not have the capability to scan the support documents but it has the capability to attach the documents in the purchasing documents, but is not configured for use in FMMI.	9/2/2009	Distributed
408	9/1/2009	FMMI 451 - Purchasing Process	Athens, GA	Accounts Payable / Purchasing	Connie Guthrie	Example >> A Purchase Order is processed and approved for 10 widgets at \$10 each, and the vendor delivers 13 widgets. The Agency contacted the vendor about returning the excess quantity and the vendor replied: keep the three widgets because the return shipping cost does not warrant the effort. Question #1- How should the 'Receipting' process be handled to not dilute the actual unit cost of the widgets ordered? Question #2 - How should the three extra units received be recognized in FMMI?	Good question. Q1: Need to modify the purchase order. Add a new line for the 3 extra widgets and flag this line as 'Free Item'. Q2: If the PO line item is marked as "Free Item", then system allows you to post the Goods receipt but no need of invoice receipt for that line	9/2/2009	Distributed
409	9/1/2009	FMMI 301 - Portal and SAP Navigation	St. Louis, MO	N/A - General	Mary Eckart	Is there a policy that will automatically delete variants that have not been used after a certain amount of time?	There is no policy in place that will delete inactive variants, but improperly named variants and may be deactivated if there is 30 days of inactivity.	9/2/2009	Distributed
410	9/1/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Teresa Ramsey	For transfer, the current process a TA/TC transaction requires the vendor code. Will the vendor code still be required in FMMI?	Yes, these transfers are between agencies, FMMI requires the correct "Trading Partner" field to designate the agency (which is equivalent to the vendor code required by FFIS).	9/12/2009	Distributed



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411	9/1/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Teresa Ramsey	<p>If a commitment item is created in FMMI, then the obligation is processed for less dollars than the commitment item, will the balance go back to being available?</p> <p>Will the commitment item be reserved? (Context from User) Currently in IAS when a purchase requisition is entered normally the second step is the budget office, the person entering the requisition is the first/then their supervisor. After the supervisor approves, the information is routed to the budget office. When they approve the requisition a commitment is created in FFIS. the commitment is a reservation of funds. When the obligation comes into FSIS the commitment is referenced and the commitment is zeroed out and the obligation transaction created. Will this be the same process in FMMI. Will the commitment be zeroed out if it is originally entered for 100 but the PO is finalized at 90. What happens to the 10 left in the commitment?</p>	<p>If a commitment item is created in FMMI and the obligation is processed for less than the commitment, you should see the net balance available on that commitment item.</p> <p>If an obligation references a commitment for the full amount of the commitment, it will be zeroed out. If the obligation needed is less than the commitment, there is an option on the PO to close out the commitment. The user would check the "Close Commitment" box on the Delivery Schedule tab of the PO line item.</p> <p>Lastly, the user can close out the commitment in the commitment (Purchase Requisition) document itself.</p>	9/17/2009	Distributed
412	9/1/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Reporting	Teresa Ramsey	<p>Can you search Fund Reservation by user ID? If not is there a report by user ID?</p>	<p>Yes, you can search by Funds Reservation.</p>	9/8/2009	Distributed
413	9/1/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	Teresa Ramsey	<p>For Fund Reservation with multiple changes-how do we see history other than last change? FMMI shows original and one change, not multi-changes by ID.</p>	<p>Changes are reflected on a Fund Reservation in two places. On the Consumption Tab a user can view all the changes made (Consumption) to the original value of the Funds Reservation and where those dollars were used (i.e. PR, PO, Invoice) or the user can go to the Change Tab and see changes reflected against the original Funds Reservation. The Change tab maintains a table record of the time, \$ amount, name, date etc. of the changes made directly to the Funds Reservation. If a user increases or decreases the \$ amount on a line, it will be reflected real-time in the table.</p>	10/10/2009	Distributed
414	9/1/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	Teresa Ramsey	<p>Question on month field: We understand 09/09 means one year funds. How will no-year fund be presented?</p> <p>Would a two year fund would be 09/10?</p>	<p>No year funds will be represented as beginning fiscal year then "XX". For example: 09/XX.</p> <p>A 2-year fund would be represented as 09/10.</p>	9/2/2009	Distributed
415	9/1/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General	Lisa Keeter	<p>Slide 59 "Document Chain Report" Can you view a range of documents for various documents chain.</p>	<p>The 'Document Chain Report' allows only one document number to be entered on the selection screen. The output of that report will display all documents within the chain.</p>	9/5/2009	Distributed



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416	9/1/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Reporting	Teresa Ramsey	ITRS I know is going away once everyone is in FMMI. for agreements between FMMI and non FMMI agencies how will FMMI agencies report elimination entries? will they be loading data into ITRS and if so what kinds of reports will be available to accomplish this?	There will be a feed to FSDW which pulls into ITRS. Therefore, the same report that is used today may be used.	9/5/2009	Distributed
417	9/1/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	Cost Management	Al Baker	Need clarity in the assessment cycle the From/To Sender fields is that a range of cost centers? Can a range of sender cost centers be entered there? Is multiple selection available? Or does that require another segment?	Specific cost centers can be entered or a range can be entered. A separate OLHP and Job Aid have been created that will demonstrate how the ranges or specific values can be defined.	9/22/2009	Distributed
418	9/1/2009	FMMI 411 - Funds Management Master Data Maintenance	New Orleans, LA	Accounts Payable / Purchasing	Cheryl Kaba	Clarification requested on Item 274 regarding invoice # NOT sent to Treasury. The response indicates that the invoice number would not be on the EFT nor check sent to vendor. If this information isn't passed as it is currently in FFIS, how do the vendor's know what they are posting the payment against? From Item 274: "...the Invoice Processor should record the Vendor's Invoice # in the Header Reference field. But FMMI does not pass this Vendor Invoice # in the outbound payment document to Treasury. This information is only used as reference for search capabilities in order to respond to an inquiry. Instead, the FMMI Payment document is linked to the FMMI Invoice by that Invoice's FMMI document number. Since the original Vendor Invoice # is not passed to Treasury, it will not be included on any payment made to that Vendor by EFT or Check." Q2: See answer to Q1.	Vendor invoice number is sent to Treasury as part of the remittance to the vendor. The "Reference" field is where the vendor invoice # is captured. This is included in the information sent to treasury for both Checks and ACH.	9/14/2009	Distributed
419	9/1/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	N/A - General	Barbara Crane	In regards to Statistical Key Figures, if head count is being used and in the beginning you had 100 employees and three months down the line you had 120 employees is the associated costs automatically allocated?	For the headcount=100, expenses for the identified period are allocated based on the 100. For the headcount=120, that period's expenses are allocated based on the 120. Response Update 09/26/09: Based on the clarifications to the original question, the focus appears to be whether or not revised SKF values will provide updated percentage calculations for the next run of the assessment cycle. In this case, the new SKF values will be used in the calculation of the percentages used for the next assessment cycle.	1/27/2010	Distributed



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420	9/1/2009	FMMI 401 - Display Functions	Urbandale, IA	Master Data Maintenance	Cahtering Welles	FSIS gets calls regarding banking information from Vendors that did not receive payments. They need to view the data for research purposes before contacting the OCFO-COD via the PVEND process to request a change. Without this ability FSIS will not be able to assist their vendors in tracking cancelled checks, EFT returns, to recertify payroll checks, etc. A new role may need to be established. Invoice Processor does not necessarily need it, but someone other than the Master Data maintainer would need view access.	A new role, Vendor and Customer Master Data Evaluator is currently in review.	10/10/2009	Distributed
421	9/1/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Sheila Anderson	What report would you run to see interest on a payment (disbursement & interest)? We were looking at the Age Payable Report [when this question came up.]	Interest does not appear on the Aged Payables Report because these are items that have not been paid. A report to provide the capability to view interest is under review.	9/2/2009	Distributed
423	9/1/2009	FMMI 402 - Financial Management Reporting (ECC)	Minneapolis, MN	General Ledger / Periodic Processing	Pat Fucile	In what module and under what role would an agency input manual billing documents into FMMI on a monthly basis for services that they provide.	It depends on whether the services are related to reimbursable or direct activity. If it is for reimbursable activity it would be as the sales order processor and billing processor. If it is for direct activity, it would be as the AR processor and AR approver.	9/14/2009	Distributed
424	9/1/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	Cost Management	Gerald Lee	Will an automatic release and approval option be available? Can the approval button be set to automatic approval?	This response only applies to cost management, and here it applies only to WBS and assessment cycles. For the former, there are steps involving the agency CM Master Data Maintainer and the department FM Master Data Maintainer. Each acts to prepare master data, not posting to transactions to these elements. So approval for each WBS (outside of off-line verification of need/use) is not set up in the system. For assessments, there is a two-stage process, establishing the assessment values, then running the cycle in FMMI (first in test, then live). Since this involves transaction postings, approval steps are built in to the process.	1/27/2010	Distributed
425	9/1/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	N/A - General	Cheryl Kaba	Q1: On the Create Actual Assessment Cycle: What is the difference between the 'Iterative' and 'Cumulative' check boxes in the Header Data? Q2: What is the function of the "No Check" option.	Answer 1: Iterative - The iteration is repeated until each sender is fully credited (a small remainder may be left over in some cases). Iterative is repetitious till the sender has \$0 Cumulative - If you execute a cycle with the cumulative indicator set to active, then the sender amounts posted up to the current period are allocated based on tracing factors, which are cumulated from period 1 onwards. In the current period, the allocation amounts determined are posted less the amounts allocated in the previous periods. Cumulative is an average cost Answer 2: "No check" is the same as enter or run	9/14/2009	Distributed



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426	9/1/2009	FMMI 401 - Display Functions	Urbandale, IA	Accounts Payable / Purchasing	Dory Stangl	Currently FSIS enters NO documents or PV documents in a Held Status for items to be paid in foreign currency, and sends the invoice to OCFO-COD to pay via Treasury's ITS system. When OCFO-COD obtains confirmation information form ITS, this information including the exchange rate amount in US dollars, FSIS employees update the NO or PV document accordingly to record the payment. We see foreign currency options available on Purchase Order screens. Will this be used to make foreign payments, or will a manual process exist outside the system as currently used.	A manual process will be used to transact foreign payments. Foreign currencies will not be used on Purchase Orders. All USDA invoices will be posted in USD.	9/14/2009	Distributed
427	9/1/2009	FMMI 401 - Display Functions	Urbandale, IA	Accounts Payable / Purchasing	Catherine Welles	Q1: When reviewing a goods receipt, where can we see who entered the goods receipt? Slide 105 indicates you can view who created the receipt. Q2: How and where can you see it in the system when viewing an evaluator?	Q1: In the Header section Name field will have the goods receipt entry person. Q2: Same as Q1.	9/5/2009	Distributed
428	9/1/2009	FMMI 401 - Display Functions	Urbandale, IA	N/A - General	Dory Stangl	Will the Gov-Trip pseudo SSN be viewable on the Customer Record data base by the invoice processor, and if there are other roles which one. Would it appear on the Control Data tab?	The GovTrip pseudo code is stored the Search Term 2 field in the Address tab on the Vendor Master. Since this pseudo code only contains the last four digits of the employee's social security number, it can viewed by anyone who has been assigned a role with that access.	9/5/2009	Distributed
429	9/1/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	Cost Management	Barbara Crane / Jerry Lee	Q1: Simulation, Create Reimbursable, On the control Tab it lists the costing sheet and overhead key, please provide clarification on purpose and use. Q2: Simulation Screen, Reimbursable Agreement, Project Builder: Project CF.RA.0129 will an automatic release and approval option be available? Can the approval button be set to automatic approval?	Q1: Costing sheet and overhead key are used for overhead reimbursable project. The costing sheet defines whether overhead costs to be billed include or exclude payroll overhead and the overhead key define the % mark-up. Q2: The current setting in FMMI is automatic user status approval. However system release has to be done manually. An upload program from EXCEL spreadsheet will be developed to allow user to upload project and WBS' and automatically release and approve the project and its WBS'.	10/10/2009	Distributed
430	9/1/2009	FMMI 401 - Display Functions	Urbandale, IA	Accounts Payable / Purchasing	Julie Hove	In the Display Parked LIV invoice screen, the only park available is the invoice number. Is there another area in FMMI by which users can display all Parked Invoices for a particular user? This same question would hold true for processed invoices, and also both FI and LIV invoices. FSIS has the need to see items by employees.	Under the AP Approver role there is a Display Parked Document report. Upon initial execution the report has a tab at the top for "Document List". Clicking on this tab will allow the user to query on parked documents entered by other users.	9/14/2009	Distributed
431	9/1/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	Cost Management	Stephen Ettien	Will there be a way to automatically upload WBS data from a spreadsheet in lieu of having to enter the data manually?	There is currently no upload capability.	9/22/2009	Distributed



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432	9/1/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	Cost Management	Barbara Crane	Who/How is the link between the Cost Center and WBS created, or is this a derivation?	There is no derivation link between the Cost Center and WBS. A Cost Center and a WBS element is required on expense transactions.	9/14/2009	Distributed
433	9/1/2009	FMMI 402 - Financial Management Reporting (ECC)	Ft. Collins, CO	Reporting	Christine Mikkelsen	Relating to Month Closed Position, since a closed position is not available in FMMI, will a closed position be available in the new FDW system? [Or possibly the user meant to ask: Since there is no closed position reporting in FMMI with standard ECC Reports; will closed position be available with BW when it goes live? If not, what position will be used for monthly reporting to the OCIO?	No, a closed position will not be available in the new FDW system. The closed position indicator is no longer applicable in FMMI. In FMMI the Period will be closed for each months activity and activity is reported by the period for the monthly reporting requirements (i.e. 224, FACTS I, FACTS II)	10/10/2009	Distributed
434	9/1/2009	FMMI 441 - Sales Order Process	New Orleans, LA	N/A - General	Georgia Pichon	"Sales Order" Line Items". On a "RONA" Sales Order - When an IPAC Bill is created will there be a summary amount or will there be individual detail line item records on the bill?	First a sales order is created, after costs are accumulated on the wbs element, the sales order billing process is run. The process to create a bill (the process that opens a receivable against the customer) is the same regardless of payment method. If the customer is using IPAC, no bill needs to be printed. The billing document is the same regardless of payment method and includes the line items and a total of all line items.	1/27/2010	Distributed
435	9/1/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Vanessa Brown-Harrod	PO date field in header section of INTR Sales Order type. Is there any sensitivity around this field? Will it check against anything and generate an error message?	Yes, the PO Number field is required for INTR sales orders. FMMI validates that it is a valid PO Number in FMMI.	10/10/2009	Distributed
436	9/2/2009	FMMI 401 - Display Functions	Athens, GA	Accounts Payable / Purchasing	Connie Guthrie	USDA shared cost of goods and services are allocated to sister agencies and billed via IBIL. The agencies enter MO documents for their allocated share and proceed to process and approve payments of funds via IPAC. Q1 - What FMMI document will replace the FFIS MO document for this annual allocation process? Q2 - Will the agencies be required process a 'Goods Receipt' document to validate that goods and services were received before the IPAC payment can be released?	Q1 - Doc IP can be used for this transaction. Doc Type description is IPAC Payment. The doc type name does not need to be too specific to the type of transaction. Using this doc type will at least allow a user to query and find the transaction. Q2 - This is a process issue, but in general it would be advisable to have all goods receipts for goods and services captured in FMMI before any payment is made, regardless of issuing system.	9/14/2009	Distributed
437	9/2/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Funds Management	Dion Carter/Jennifer Giles	Will Funds Management establish the budget, in order for sales and billing to take place? (e.g. in FFIS, the user establish PROJ to drive their expense and reimbursement)	Funds Management will be used to put in the Appropriation and Apportionment. When the sales order is saved there is an automated process that establishes the Allotment. The "Automated Budget Process" transfers the value of the sales order to usable authority.	9/5/2009	Distributed
438	9/2/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Payable / Purchasing	Dion Carter/Jennifer Giles	Are agencies restricted on when they can bill? Can they bill weekly/monthly? Current process is monthly.	Agencies will be allowed to bill weekly, monthly or other intervals.	9/22/2009	Distributed



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439	9/2/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Cost Management	Craig Tauzin	When a "WBS Element" is created can it be used immediately or do you have to wait for it to be processed/updated in the overnight process before it can be used? Also, will the "WBS Elements" be rolled for the new fiscal year?	A WBS Element can be created and used immediately on release. If the WBS is for a reimbursable agreement the funding-related information will be sent to the appropriate table maintenance group for set-up. At this point the WBS can be released, and spending can be posted with this WBS.	9/22/2009	Distributed
440	9/2/2009	FMMI 412 - Cost Management Master Data Maintenance	Ft. Collins, CO	Accounts Payable / Purchasing	Stephen Ettien	Settlement Rules required for Expense/Reimbursable, what happens if you do not setup a settlement; what is the consequence? If it is required, will it be done as part of the conversion process?	If you post expenses at a higher-level WBS (things like overhead charges or shred expenses), they will not be reflected on lower-level WBS if you do not settle them. Settlement for reimbursable or expense WBS elements is a manual process and it will not be automated.	9/17/2009	Distributed
441	9/2/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Accounts Receivable	Craig Tauzin	Can a "Billing Plan" be used for INTR and RONA Sales Orders? ex.: NFC Payroll Agreement with both USDA and non-USDA agencies for \$ 1.2 Million for the fiscal year. NFC bills 1/12th each month during the year. NFC needs to be able to bill this each month with one sales order with monthly bills to collect from agencies.	No, the billing plan is very specific to ROWA sales orders. However, after running resource related billing, if there are costs you do not want to bill at this time, you can use the Change Billing Request task to remove those line items from the billing request.	9/22/2009	Distributed
442	9/2/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Accounts Payable / Purchasing	Monique Banks	How will the billing sub-process work when the other federal agency does not have funds available due to a Continuing Resolution.	The billing sub-process will work exactly the same way in FMMI because billing only creates the open receivable. The IPAC process will also work the same way. This should not be an issue because if another Federal agency has obligated funds to USDA, those funds should be available for use. And USDA should not be IPACing for funds that are not obligated.	10/10/2009	Distributed
443	9/2/2009	FMMI 471 - Security Administration	St. Louis, MO	SOD/Security	Karen Morrison	Request clarification on answer to item #380: Is there only one role that will have access to the vendor's TIN and/or banking information. There is a business need for users to be able to query by TIN and/or verify banking information.		9/5/2009	Distributed
444	9/2/2009	FMMI 401 - Display Functions	St. Louis, MO	Accounts Payable / Purchasing	Karen Morrison	Request clarification on answer to item #388 - The response indicates that only CCR changes are being updated for commercial vendors. Would these include multiple addresses for vendors, does it include changes made due to court orders, etc. Is the "FMMI PVND" process going to consider these types of requests?	If the vendor has multiple addresses then the vendor might have multiple records in CCR and FMMI will create a separate record for each of those addresses. FMMI PVND process will consider the request if the vendor is CCR exempt. By "Court Orders" we're assuming the question concerns Assignment of Payments (or 3rd Party Assignment). If an assignment of payment is received, the agency is responsible for verifying the validity of the assignment and requesting a vendor record to be added to receive the payments on the affected contract. The vendor request would be submitted via the "FMMI PVND" process and must include the taxpayer ID of the original vendor and the banking information of the assignee.	1/27/2010	Distributed



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445	9/2/2009	FMMI 401 - Display Functions	St. Louis, MO	N/A - General	Rhonda Lucas	Has any consideration been made to feed the "text" data currently input into IAS as part of the FMMI documents. Descriptive data/notes would be helpful for financial research activities if made available (typically, users do not have access to IAS in order to view this information at the source.)	FMMI does not receive any text data on the PR/PO transactions from IAS. In the IAS goods receipt, FMMI receives the asset description information needed by CPAIS and stores in a text field.	9/14/2009	Distributed
446	9/2/2009	FMMI 401 - Display Functions	Urbandale, IA	Navigation	Dory Stangl	Vendor Issue - For employees, can they have alternate banking accounts for different purposes? For example an FSIS employee can have three addresses: ES - employee salary, ER - employee residence, EO - employee other (i.e. travel money going to a separate account) This is possible in the current system. Will this capability exist in FMMI?	Employee vendor records are sourced from the Payroll System. No additional vendor records will be created unless they originate from payroll.	9/22/2009	Distributed
447	9/2/2009	FMMI 401 - Display Functions	Urbandale, IA	Navigation	Dory Stangl	Local travel is going through TRVL right now. The majority of employees are bargaining unit / union, and they did not want these expenses being paid through Web-TA. TRVL allows specification of the employee ER, EO, or ES account as defined in previous question (please see item 246). Will this capability exist in FMMI?	Local travel vouchers will continue to be processed within the corporate TRVL system and interfaced into FMMI for payment. These local travel vouchers will create an 'XT' document type invoice. All Employee vendor master records will be set-up in FMMI to replicate the FFIS VEND 'ES' - Employee Salary record. Banking information and salary address will be the same as found in that employee's FFIS 'ES' vendor record.	9/17/2009	Distributed
448	9/2/2009	FMMI 401 - Display Functions	Urbandale, IA	Accounts Payable / Purchasing	Dory Stangl	On LIV and FI Invoice Display Screens, can users see treasury Payment Confirmation information?	No. This information does not appear on the invoice document.	9/22/2009	Distributed
449	9/2/2009	FMMI 401 - Display Functions	Urbandale, IA	N/A - General	Dory Stangl	Is there a way to control the date a payment will be released as certain vendors offer a discount if the invoice is paid within 15 days?	The invoice has several pre-defined payment terms which are selectable. If the specific discount/payment terms are not found, they can be input manually with separate fields for the discount percent and payment due date. The FMMI application will evaluate whether it is advantageous to take the discount offered by the vendor. If it is, the payment date will be scheduled automatically and discount taken.	9/14/2009	Distributed
450	9/2/2009	FMMI 402 - Financial Management Reporting (ECC)	Athens, GA	Accounts Payable / Purchasing	Connie Guthrie	The agency currently use the B2 document within FFIS to correct G/L postings for invoice or credit card transactions related to travel and relocation expenses. Question - What will be the 'specific' FMMI 'document Type' that is equivalent to the FFIS 'B2' document?	The FMMI equivalent is a GL Account document posting via SAP transaction code FV50 / FB50 or with the General Ledger Processor role.	9/14/2009	Distributed
453	9/2/2009	FMMI 451 - Purchasing Process	Washington DC metro area	N/A - General	Instructor	Will FMMI inform other FMMI users when a credit memo is created for a sales order?	No. There is no workflow configured in FMMI. Therefore, no notification will be sent out to other users that a credit memo has been issued.	10/10/2009	Distributed



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455	9/2/2009	FMMI 401 - Display Functions	St. Louis, MO	N/A - General	Rhonda Lucas	From the key terminology shown on Page 131 of the course user guide, besides the designation of the Projects, what is the difference between the Capital vs. Expense vs. Reimbursable projects? What are the different impacts on cost tracking/accumulation and accounting transaction generation for each type?	Capital Projects are to be used for CPAIS. Expense Projects are to be used for internal activity which will not be reimbursed nor be used for Capital Projects. For the second part of the question, each project type is tied to different components of FMMI. Capital-type projects are specifically related to Work-In-Progress postings: there are 5 capital=project types, each tied to a different GL account for that type of WIP activity. Resource-Related Billing (or Reimbursable) projects are tied to billing thru the so-called "SD" module; each such WBS is linked one-for-one to a Sales Order Line Item. And Expense-type projects are for agency-internal project purposes. All accumulate cost data, all can be "settled", but each has a specific use in FMMI.	1/27/2010	Distributed
456	9/2/2009	FMMI 402 - Financial Management Reporting (ECC)	Urbandale, IA	Accounts Payable / Purchasing	Dory Stangl	On the "Vendor Line Item Display Report", is there any way to display the interest paid when an invoice is paid beyond the due date with accrued interest? If not viewable here, and interest was paid, where can it be viewed?	The referenced report is a standard SAP report. It does not display individual GL accounts (e.g. interest paid) without drilling into each document.	9/17/2009	Distributed
457	9/2/2009	FMMI 401 - Display Functions	Urbandale, IA	N/A - General	July Hove	There is confusion as to the use of "shorthand code", and when it will be used. Some staff have been told they will use the shorthand code in FMMI when entering documents, others are understanding that the shorthand code is for use in interfaces such a GovTrip and Payroll because those systems did not have enough space in accounting fields to house all of the necessary FMMI accounting elements. What is the purpose and intended use of shorthand codes?	The shorthand codes are being used exclusively for account validation by the legacy interface systems: GovTrip, CPAIS, IAS, WebTA, TRVL, SmartPay2, ABCO, CAPS and PACS. FMMI will contain a crosswalk table that maps the shorthand codes to full FMMI accounting. Shorthand codes will not be directly entered into FMMI.	9/14/2009	Distributed
458	9/2/2009	FMMI 401 - Display Functions	St. Louis, MO	Cost Management	Mary Eckart	Please confirm that there is a control/security process that prevents one FMMI agency cost center from directly allocating costs to another FMMI agency cost center through the use of the assessment cycle.	Assessment cycles cannot be created at the agency level. The Department will maintain these cycles and the execution of these cycles will be a batch job, so the issue of one agency posting/allocating to another agency will not arise.	10/10/2009	Distributed



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459	9/2/2009	FMMI 401 - Display Functions	St. Louis, MO	SOD/Security	Karen Morrison	<p>Vendor Question Clarification referencing parking lot items #198, 184, and 317. In multiple questions and answers, there seems to be conflicts between the answers. In #198 and 317 the response indicates that vendors are searchable by TIN; however, in #184 the answer indicates that banking information and TINs will be masked because of PII data.</p> <p>Can someone identify the specific roles that can view the TIN data versus the roles that will have the TIN masked.</p> <p>Also in #317 the answer indicates that customers and vendors will be available for viewing and use by all agencies with no restrictions. Please confirm that this is the production methodology, the training environment is limiting vendor use.</p>	<p>Any transaction, screen, report, or database query initiated by a user without PII authorization will result in a masked Social Security Number, Taxpayer Identification Number, or Bank Account field being displayed or written.</p> <p>The only roles that have been identified as having authorization to view PII data are the Vendor Master Data Maintainer, Customer Master Data Maintainer, and the Bank Master Data Maintainer. These roles are assigned to Kirk Ulfer's group at COD. All other roles will not have access to this data in accordance with the response to Policy Question #32.</p>	9/5/2009	Distributed
460	9/3/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General	Malik Barnwell-Conway	For the Status of Funds Report (BCS), the top of the report states "Fund status 5 lines". What does this mean?	This refers to the five columns the report produces: Available Amount, AVC Budget, Commitments, Undeliv. Order, Expenditures.	9/5/2009	Distributed
461	9/3/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General	Jean Good	For the Consumption of Budget report, what does the "Year of Cash EFFECTIVITY " field mean?	Year of Cash Effectivity is not configured for use in FMMI.	9/17/2009	Distributed
462	9/3/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Kathy Hammer	Can you do cost allocation between funds?	Yes.	9/22/2009	Distributed
463	9/3/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	N/A - General	Michelle Goodwin	Is the Fund Application number the same as an accounting code?	No. the Fund Application number is the same as the Treasury Account symbol.	9/14/2009	Distributed



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464	9/3/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Master Data Maintenance	Robert Gargoni	<p>Q1) How will the recurring batch processing jobs be run (e.g., Sun through SAT each week based upon weekly, bi-weekly (payroll processing), monthly (month end close jobs), quarterly (FACTS I & II Reporting), semi-annually- (any new USDA accounting-financial requirements), and annually processing requirements (annual –close out, etc).</p> <p>Q2) Who is assigned this function? Will it be the Scheduling Branch under NFC or will it be the Controller Operations Branch, Accounting Processing Branch, Functional Administrator section? Accenture (RICEFW Team) is responsible for setting up the jobs in SAP. We are also responsible for the creation of the Runbook. The Runbook documents all of the jobs that are going to be run in SAP via batch scheduling/Tivoli. NFC will the Tivoli jobs. Once the jobs are established, the Runbook will be maintained through NFC, as will the any changes to scheduling in Tivoli.</p>	<p>Q1) Provided Runbook to Mr. Gargoni with batch job schedule in document</p> <p>Q2) Accenture (RICEFW Team) is responsible for setting up the jobs in SAP. We are also responsible for the creation of the Runbook. The Runbook documents all of the jobs that are going to be run in SAP via batch scheduling/Tivoli. NFC will the Tivoli jobs. Once the jobs are established, the Runbook will be maintained through NFC, as will the any changes to scheduling in Tivoli.</p>	1/27/2010	Distributed
465	9/3/2009	FMMI 402 - Financial Management Reporting (ECC)	St. Louis, MO	Funds Management	Rhonda Lucas	Is the AVC Budget column populated with only appropriated funds or does reimbursable authority generated through sales orders also populate this column?	The AVC Budget column contains both appropriated funds and reimbursable authority.	9/8/2009	Distributed
466	9/3/2009	FMMI 402 - Financial Management Reporting (ECC)	St. Louis, MO	Reporting	Regina Allen	Is there a limitation on report size, i.e., how many lines are returned in the report?	There is no limitation on report size. There is a 500-line limit when using the search function in FMMI.	9/14/2009	Distributed
468	9/3/2009	FMMI 402 - Financial Management Reporting (ECC)	St. Louis, MO	Reporting	Mary Eckart	Can the 4-digit BOC be displayed on the Status of Funds report? We currently see the literal, but prefer the 4-digit number.	There is currently a proposal to effect this change.	10/10/2009	Distributed
469	9/3/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	General Ledger / Periodic Processing	Renea Siebold	The class instructor stated during the General Ledger class that "the Purchase Requisition would not update the G/L" (slide 34). Is this true? It is our understanding that it would update GL 4700 in the general ledger.	Instructor has clarified that when posting a Purchase Requisition it would make the appropriate updates to the General Ledger.	9/5/2009	Distributed
470	9/3/2009	FMMI 452 - Invoice Processing	Athens, GA	Interfaces	Eddie Malter	If an unpaid vendor invoice is deleted in FMMI, will the results and impact of this action be systemically communicated back to IAS?	Users will not be able to delete a posted IAS invoice. All IAS activity originates in IAS and is sent to FMMI. The FMMI application sends a response to IAS as to whether the transaction posted or not.	9/14/2009	Distributed
471	9/3/2009	FMMI 422 - Period End Process	New Orleans, LA	General Ledger / Periodic Processing	Carlos Mataxes	Can a schedule be done in advance in FMMI for open and close period when the month-end is on a non-work day?	Yes, the open and close of a period can be scheduled in advance.	9/22/2009	Distributed



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472	9/3/2009	FMMI 421 - General Ledger Process	Athens, GA	General Ledger / Periodic Processing		<p>Q1- When travel transactions are initiated via US Bank travel cards, how will FMMI know if funds are available to spend against the designated budget?</p> <p>Q2- If FMMI will not know the availability of budget funds for travel, then how will the agency go about making necessary corrections/adjustments for transactions entered and accepted via US Bank travel card system and processed before the FMMI determines that the funds are not available?</p>	<p>Q1: A GovTrip or TRVL Authorization (Obligation) is initially created for any approved trip. The traveler enters their anticipated expenses in one of those corporate systems and requires approval to take the trip. Travel expense charges to a Centrally Billed or Individually Billed credit card must not exceed the Approved amount. A budget availability check occurs when that travel voucher is posted as an invoice in FMMI ... not when the initial expense is incurred. If there is not sufficient budget authority, funding to pay for those expenses, the invoice will be rejected with an "Available Budget Exceeded" error. I image it works similarly in FFIS today. Is there a spending limit set on the employee's credit card for each TDY trip?</p> <p>Q2: In order to successfully process the invoice described in Q1, the Agency would need to modify the Travel Authorization (Obligation) by adding more budget dollars and then re-process the invoice posting. This is one of the scenarios described in Error Handling Process for GovTrip and TRVL interfaces.</p>	9/22/2009	Distributed
473	9/3/2009	FMMI 421 - General Ledger Process	Athens, GA	General Ledger / Periodic Processing	Eddie Malter	<p>Q1- If a user with a General Ledger Administrator role, or General Ledger Processor or General Ledger Approver role is working in a parked G/L adjustment document, can a second user view or query the same document at the same time?</p> <p>Q2 - Can multiple users with the Evaluator role view or query the same document at the same time?</p>	Yes, the system allows multiple users to display the same document at the same time.	1/27/2010	Distributed
474	9/3/2009	FMMI 431 - Funds Management Process	Ft. Collins, CO	Funds Management	Barbara Crane	For the Commitment Item field, what is the difference between the "ALLOBJECTS" and "ALLOTHERS" values?	There are four main "high level commitment items. ALLOBJECTS, ALLOTHERS, TRAVEL, and LABOR. ALLOBJECTS is inclusive of all (ALLOTHERS, TRAVEL, LABOR). ALLOTHERS is anything that is not travel or labor.	9/14/2009	Distributed
475	9/3/2009	FMMI 421 - General Ledger Process	Athens, GA	General Ledger / Periodic Processing	Nancy Sparks	<p>Q1: When viewing a parked document, what is overall functionality of the "Line Item #" field?</p> <p>Q2: If a line number is placed in the "Line Item #" field, will the query result display that specific line only, or will it display all line items in the document?</p>	The functionality of the Line Item # field is to display specific information for that particular line item. When you create a parked document and enter the required information on a line, FMMI assigns a number to that line item information. You can then search (query) that particular line item and it will only display that specific line item information. You can not change or override a line item number in the line item field.	9/22/2009	Distributed
476	9/3/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Sharain Brown	During an Assessment Cycle Process, if there's an error will the cycle fail completely or will the portion that's correct process and the part with the error fail?	The cycle will come to a complete stop. The user will need to correct the error before re-processing the cycle. No data will be posted if the cycle fails.	10/10/2009	Distributed
477	9/4/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Sharain Brown	What is the purpose of the Overhead Key field? Does it help calculate the bill, or is it provided for informational purposes? Reference the simulation, Create Reimbursable Project, step #87.	Costing sheet and overhead key are used for overhead reimbursable project. The costing sheet defines whether overhead costs to be billed include or exclude payroll overhead and the overhead key define the % mark-up.	10/10/2009	Distributed



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478	9/4/2009	FMMI 412 - Cost Management Master Data Maintenance	New Orleans, LA	Cost Management	Craig Tauzin	Questions from Module #3, Slide #86 of 99: Q1: For Cost Management, in the Project Builder Overhead Key field found on the Control tab, is the Overhead Key list agency specific? Q2: For the field Overhead Key in Project Builder, is there a restriction on the WBS element to prevent unauthorized charges against a cost center from sub-agencies not authorized to charge against the WBS element?	Q1. Each agency is allowed a single overhead value. Q2. There is not a separate restriction for the Overhead Key field. Restrictions are based on role assignments and whether a user is in an Authorization Group with access to that function, in this case Create/Change WBS.	9/22/2009	Distributed
479	9/4/2009	FMMI 431 - Funds Management Process	Ft. Collins, CO	N/A - General	Steve Ettien	Follow up question to ID 141. Will closed PO's created in IAS with an option year still be available in FMMI? (Currently in FFIS, you can go to the OBLH table and see the total value of that PO over its full life.)	Closed PO's created in IAS possessing an option year will not be converted to FMMI for Deployment 1.	9/14/2009	Distributed
480	9/4/2009	FMMI 452 - Invoice Processing	Ft. Collins, CO	Accounts Payable / Purchasing	Patricia Toth	Is there an equivalent of the FFIS REPV (Recurring Payment Voucher) available in FMMI for Deployment 1?	Recurring Invoice functionality is not available for Deployment 1 Go-Live.	9/5/2009	Distributed
481	9/4/2009	FMMI 402 - Financial Management Reporting (ECC)	St. Louis, MO	Reporting	Ruchir Narayan	Will users be removed from the system after they leave USDA or when their user IDs are deactivated? During a challenge for the display class, we could not go to a different screen because a user was not in the system and we received an error message. Further context: Please address whether the system would generate that message in the future or whether the User ID would be deactivated and roles removed but the User ID is still in the system. The question was around whether they would get that response in the system and how is that being prevented if a person left USDA?	Yes, user IDs are deactivated and roles removed when a user leaves USDA.	9/22/2009	Distributed
482	9/8/2009	FMMI 414 - Customer and Vendor Master Data Maintenance	New Orleans, LA	N/A - General	Kirt Ulfers	Regarding the Sales Organization field, if an entity is listed is the Sales Org field does that limit usage of the customer master to only that entity? If so please confirm how that Customer master could be used by other entities? Is that done through the "extension" option?	The Customer Master could be used by any sales org that has that it has been extended to.	9/14/2009	Distributed
483	9/8/2009	FMMI 414 - Customer and Vendor Master Data Maintenance	New Orleans, LA	N/A - General	Kirt Ulfers	Regarding the "search term 1 and 2" field. The instructor advises anything can be put in this field? Please confirm. If so, recommendation is to standardize search terms in both the vendor and customer masters.	True there are no system limitations on the text entered in this field.	9/14/2009	Distributed



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484	9/8/2009	FMMI 414 - Customer and Vendor Master Data Maintenance	New Orleans, LA	Master Data Maintenance	Kirt Ulfers	Tax ID 1 and 2 fields-- instructor's notes says these are not required fields. Please confirm. We believe they should be required.	Perhaps the Instructor misread: The instructor notes states on page 69, that these are required fields, however it is dependant on the vendor type as to which one is required. Insert from course: Tax Number 1: Required - Enter the vendors Social Security Number (if applicable, dependent on the vendor type) Tax Number 2: Required - Enter the vendors Tax ID Number (if applicable, dependent on the vendor type)	9/14/2009	Distributed
485	9/8/2009	FMMI 441 - Sales Order Process	New Orleans, LA	Accounts Receivable	Chris Cutitto	When creating a ROWA, if you accidentally delete the billing block, can you add it back?	You would have to reverse the advance payment request.	10/10/2009	Distributed
486	9/8/2009	FMMI 414 - Customer and Vendor Master Data Maintenance	New Orleans, LA	Master Data Maintenance	Kirt Ulfers	What is the logic behind the "extend" functionality in SAP related to customer masters? Why would we want to limit a customer master to use by only one agency versus allowing all agencies to use that customer master? The "extend" function should include a provision that would allow the master to be "extended" (used) by all agencies versus the current maintenance steps that force the table maintenance section to "extend" one agency at a time.	For all customers moved to FMMI in conversion, these will be set up pre-go live and should be extended to all applicable agencies. In terms of extending a customer to an Agency, this is the way that SAP organizes the customer records.	10/13/2009	Distributed
487	9/8/2009	FMMI 414 - Customer and Vendor Master Data Maintenance	New Orleans, LA	Master Data Maintenance	Kirt Ulfers	Does the "extend" function that we saw on the customer master side also relate to the vendor master side? i.e.; do vendor masters have to be extended to agencies wishing to use them or are vendor masters usable by all agencies automatically upon creation?	Vendor masters do not need to be extended after they have been created. Their creation is based on the company code and not the agency code. Since FMMI is set up for one company code all agencies will have access to the vendors.	9/14/2009	Distributed
488	9/8/2009	FMMI 414 - Customer and Vendor Master Data Maintenance	New Orleans, LA	Master Data Maintenance	Kirt Ulfers	What is the practical use of the "partnering" function on the vendor master? Class can't see when we might use that feature.	FMMI uses the Partnering function in the vendor CCR update process. This function permits the association of one vendor to another.	9/17/2009	Distributed
489	9/8/2009	FMMI 451 - Purchasing Process	Washington DC metro area	N/A - General		During the Create a Purchase Requisition simulation we got the following question, "Will FMMI derive or validate the WBS element and FUND?". If they enter the WBS, will it derive the fund?	For reimbursable-type WBS, the funding elements (fund, funds center, functional area, budget period) for the related sales order line item are derived from the WBS; these are set up as part of establishing the WBS and its funded program. With other types of WBS the derivation process is not required. While it can facilitate entry processing, one can post to a WBS from multiple cost centers, for example. So derivation rules may not be appropriate for all WBS.	9/22/2009	Distributed
490	9/8/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management		What is the definition of a Costing Sheet and who uses it?	Costing sheet and overhead key are used for overhead reimbursable project. The costing sheet defines whether overhead costs to be billed include or exclude payroll overhead and the overhead key define the % mark-up.	10/13/2009	Distributed
491	9/8/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Gordy Cooper	Will we be able to backdate our PO for our TOPS, motor pool, and FTS2000 charges?	The system allows you to backdate the PO within the current budget period. For example if I create a PO today with a budget period 0909, then system allows to create the PO with a back date of up to 10/01/2008.	9/14/2009	Distributed



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492	9/8/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Maisha Davis / Peter Ciullio	Will FMMI allow the same G/L Adjustment or Accrual to be entered twice in the same fiscal period? The question came up when the class was discussing Accruals (Page 29 & 30). Peter asked if it was possible to enter an Accrual twice (by mistake). That led to questioning whether any G/L document can be entered twice (by mistake). I think it is possible since FMMI has no mechanism to compare G/L documents to determine if they are repeats of the same entry. Please confirm/clarify.	The system will not be able to recognize that the accrual document has previously been created.	1/27/2010	Distributed
493	9/8/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	N/A - General	Chris Cutitto	How are WCF programs going to bill? These programs do not bill using resource billing, however bill a predetermined amount each month. What happened to the Revenue Forecaster role?	WCF will use the Forecast of Revenue tasks to set up each fund. AR invoices referencing a forecast of revenue document will then be used to drawn down on each fund amount. Revenue Forecaster role has been established	10/13/2009	Distributed
494	9/8/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Cost Management	Mark Androff	Q1: What happens when you incur costs against a WBS element in excess of the amount on the sales order? Q2: Can you go back and adjust the amount of the sales order?	Available budget authority for a reimbursable-type WBS is established thru its related funded program. This amount is available thru the link to its related sales order line item. Authority is granted only up to the amount of the sales order line item, which in turn is only allowed up to the amount of the requesting agency's purchase order (booked obligation). Costs cannot exceed the amount of the booked obligation; costs would not post to that WBS. But, with an upward change to the amount of the sales order (by increasing the amount of the purchase order on the receiving agency's books), the available amount on the WBS' funded program can be changed.	10/13/2009	Distributed
495	9/8/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Accounts Receivable	Mike Monson	When running batch billing, is there a limit?	There is no prescribed limit on the number of bills that can be generated.	9/22/2009	Distributed
497	9/9/2009	FMMI 471 - Security Administration	Washington DC metro area	SOD/Security	Doug Perry	Why does the cross-service approval request go to the cross-service Security Administrator and not the data owner?	For any agencies that the Agency Security Administrator is not the data owner, the Agency Security Administrator will approve access after requesting permission.	9/22/2009	Distributed
498	9/9/2009	FMMI 471 - Security Administration	Washington DC metro area	SOD/Security	Vida Campbell	How do you handle a user that switches agencies (i.e. User from Agency A transfers to Agency B)	A user is transferring from Agency 'A' to Agency 'B'. Agency 'A' will remove access and notify Central Security Administrator to switch user from Agency 'A' to Agency 'B'.	10/13/2009	Distributed
499	9/9/2009	FMMI 471 - Security Administration	Washington DC metro area	SOD/Security	Vida Campbell	All the information being conveyed in this training: policies, procedures, who approves what, etc...will it be in writing somewhere?	All the necessary information and feedback during training has been recorded and incorporated into the relevant Job Aids and OLHPs. These will be available to all Security Administrators as needed in FMMI (using Help link).	10/13/2009	Distributed



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500	9/9/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Payable / Purchasing	Alan Brusking	When would you do an error reversal vs. credit memo? Based on this scenario: You created an AR invoice for the sale of 3000 pounds of cucumbers for \$2500 grown on a research farm to a food processor. After reviewing the AR invoice with the display function, you noticed the amount should actually be \$1500. Remedy the situation by creating an AR reversal document. So why would you reverse out the whole invoice based on a difference in amount when you could have performed an AR Credit Memo for the difference?	Credit memo would be issued when you are giving money back to a vendor because you over paid or were allowed to take a deduction against a future order. A reversal would be done when an erroneous entry has been made which needs to be backed out completely.	10/13/2009	Distributed
501	9/9/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Accounts Receivable	Chris Cutitto	Will there be an automated billing feature in FMMI where we can upload multiple bills to be processed?	Billing can be scheduled in FMMI. There is not an "upload of billing", since the data that is relevant for billing is resident in FMMI.	9/22/2009	Distributed
502	9/9/2009	FMMI 451 - Purchasing Process	Urbandale, IA	SOD/Security	Teresa Ramsey	FMMI will restrict users to see only their agency data. Can security restrict down more within the agency so that employees can only see their program data within the agency?	The current policy is that security can be implemented one level below agency (division level). This is an agency decision to utilize this lower level of security.	9/14/2009	Distributed
503	9/9/2009	FMMI 451 - Purchasing Process	Urbandale, IA	Accounts Payable / Purchasing	Teresa Ramsey	Purchasing process question. FSIS has a good receipt process. The instruction has a note in the presentation that when a partial receipt is processed FMMI will block the payment. There is a parking lot question number 233 that says partial payments will be allowed. Question: what needs to happen if a partial receipt of goods creates a blocked payment?	FMMI permits partial receipt of goods on a PO. Subsequent invoices can be paid provided the invoice is equal to or less than the partial receipt.	9/17/2009	Distributed
504	9/9/2009	FMMI 402 - Financial Management Reporting (ECC)	New Orleans, LA	N/A - General	Tam Nguyen	Will prompt pay logic be written up and provided in a job aid?	FMMI's payment process conforms to the Prompt Payment Act (PPA) regulation just as FFIS does today. All payments to vendors are subject to the PPA.	9/17/2009	Distributed
505	9/9/2009	FMMI 442 - Billing and Collection Process	New Orleans, LA	Accounts Receivable	Pam Wynn	If information is entered in the text field of an AR invoice, will this information be printed on the actual invoice that is sent to the customer?	Yes	10/13/2009	Distributed



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506	9/9/2009	FMMI 451 - Purchasing Process	St. Louis, MO	Accounts Payable / Purchasing	Karen Miller	It appears there is no place to put an alternate vendor code on a purchase order. When an invoice comes in from a vendor different from the vendor referenced on the obligation, how is this treated in FMMI? In FFIS, the obligation can be modified to include an "Alt Payee", which is the Vendor Code of the actual vendor submitting the invoice. How will this be handled in FMMI? This needs to be recorded on the transaction level, not the Master Vendor level.	FMMI also allows users to specify a different vendor to pay other than the original vendor. In the Header section Partners tab, select the "PI - Invoicing Party" and enter the Vendor code of the vendor submitting the invoice. Payment on all invoices for this PO will be sent to that vendor. The Payment vendor can also be changed directly on the LIV invoice, but this must be specified every time an invoice is processed on the order.	9/22/2009	Distributed
507	9/9/2009	FMMI 443 - Debt Management Process	New Orleans, LA	Accounts Payable / Purchasing	Kathy Bourgeois	What is the process for reporting delinquent debt to the credit bureaus, which is a requirement for Treasury offsetting?	The delinquent debt referral file will be used.	10/13/2009	Distributed
508	9/10/2009	FMMI 452 - Invoice Processing	St. Louis, MO	Reporting	Karen Miller	Will there be a report on inquiry mechanism to match check numbers against invoice numbers?	The Check Register Report (AP Reporter Role) shows the check number and the associated payment document. To get the invoice number, you will need to drill down to the actual document.	10/13/2009	Distributed
509	9/10/2009	FMMI 452 - Invoice Processing	St. Louis, MO	Interfaces	Eddie Reso	Module 4 explains that FI invoices will be created by the GovTrip and TRVL interfaces. Currently, it is the classes understanding that these interfaces create obligations in FFIS, and payments made via these interfaces go against these interfaces. Q1: Is this understanding correct? Q2: If so, will this not be the case in FMMI, as the course documentation says these interfaces will create FI invoices?	FI Invoices will be created by GovTrip & TRVL. Payments made on these FI invoices will be paid against the interface-created invoices.	9/22/2009	Distributed
510	9/10/2009	FMMI 452 - Invoice Processing	New Orleans, LA	N/A - General	Georgia Pichon	Credit Memo: When creating credit memos, are errors created as a result of entering cost centers? User wants to make sure that the system won't allow her to enter the incorrect cost center/WBS element since those values are not being copied from the original invoice.	The system does not prevent the user from changing the cost center or WBS element that is being entered on the credit memo/ invoice. While credit memos might be created with reference to a PO and an invoice, the cost center and WBS element fields can be changed.	9/22/2009	Distributed
511	9/10/2009	FMMI 431 - Funds Management Process	New Orleans, LA	Funds Management	Rod Bell	If sub-allotments are created from an allotment, are the sub-allotment documents referenced if viewing/displaying the allotment? I.e., is there some "hook"/"relationship" from the allotment document to the associated sub-allotment documents?	The hook is evident through the line item data, which is the meat of the transaction. When users distribute funds at the sub-allocation level (or at any level with the exception of an Appropriation) they are always transferring funds which requires at least two line items (A sender and a receiver line item). These line items are distinguished are by a - for the sender and a + sign for the receiver. This is the first column on the left-hand side of the line items. The sender line - is always on the top line. If we are talking about a sub allocation the sender line is the Allocation as funds are being transfer down from the allocation to the sub-allocation. The information on that line item are pertinent to the allocation (sender). For example, the fund center and the budget type are that of an allocation on the top, sender - line. Meanwhile the second line + is the receiver line, where the funds are being transferred to. In this case, the sub-allotment level. The information on this line is pertinent to a sub-allocation, e.g. the budget type, fund center, etc. are all unique to the sub-allocation.	1/27/2010	Distributed



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512	9/10/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Mike Danielson	Are agencies going to have input regarding the control levels established at the allotment/allocation levels? If so, what levels are available? If not, what control is established for each level of funds management by the Dept?	Yes, Control Levels are currently under review.	9/22/2009	Distributed
513	9/10/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Policy	Karen Morrison	We have a general policy question regarding Funds Management - How is the Dept handling the funds management processes Parent/Child relationships for TAS. Specifically, there is a TAS established for a particular program that is assigned to one agency as the Parent. That program crosses agency boundaries where other agencies are allowed to perform their aspects of the program and charge the TAS directly - these are the Children. The Parent is responsible for reporting on the TAS. These are not treated as reimbursable agreements in that the Congressional budget authorization is to each agency.	If a parent agency is using a shared Fund (citing "AG.") and distribute the portions of money to various Fund Centers of the child agencies, the child agencies are able to report their portion of the spending via status of fund report on parent agency's fund from where the money has been distributed. They should also be able to generate the Fund report which captures all activities for both parent and child agencies. The details of the spending should also include the expenses hitting various Cost centers and WBS relating to those Fund Centers.	1/27/2010	Distributed
514	9/10/2009	FMMI 452 - Invoice Processing	St. Louis, MO	N/A - General	Karen Miller	Module 2 - Page 27 – The current agency process for OCIO is as follows. An invoice is received in Kansas City for an order placed in IAS. Kansas City OCIO staff enter the invoice line item details in IAS, and then fax the documentation to St. Louis. It is stated in this slide that agencies can not process or approve any invoices in IAS. This seems to be a change from current procedure. Clarification is needed. Q: Will agencies still need to enter data from invoices, i.e. entering the amounts of the invoices to each line item in IAS to decrease the lines? The currently do this and then fax the invoice to St. Louis. Will this still be the process?	Slide 27 specifically states:IAS (Integrated Acquisition System)Invoice processing and posting performed by Administrative Payments Branch (APB) at Controllers Operations Division (COD) Agencies cannot process or approve any invoices on POs originated in IAS What the statement above explains is that a person from another agency cannot create an invoice referencing an IAS PO in FMMI. IAS POs and invoices are handled in IAS. Karen's example seems to confirm this because her staff is entering line item details in IAS.	1/27/2010	Distributed
516	9/10/2009	FMMI 452 - Invoice Processing	St. Louis, MO	General Ledger / Periodic Processing	Eddie Reso	When entering an FI invoice, the user has the option to enter the GL account. A drop down menu lists the accounts available. In Go-Live, will the choice of accounts be limited to only 6100 series accounts? On this same subject of BOC, and this four digit code being at the end of GL accounts, what types of GL accounts will utilize the BOC at the end of the account number?	There are FFIS-like Trans Code / Trans Type driven templates for key transactions that currently require a GL account, so the user will not need to select one. With regards to BOC, the following GL accounts are appended with them: 1700 and 1800 - Assets; 6100 -expenses; 6700 - depreciation expenses.	1/27/2010	Distributed



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517	9/10/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Karen Morrison	Is the "shorthand" table going to allow population of a funds reservation? In the 431 course, mention was made that to "draw down" upon funds reserved through the Fund Reservation process, a reference on a spending document is required. How is that reference supplied for interfaced documents?	The shorthand code table does not contain Funds Reservation number.	10/13/2009	Distributed
518	9/10/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Alan Bruskin	If you have an invoice that is reversed and you go back to search for the document, what do you see? Does it let you know that the document has been reversed?	The reversal document will have a reference to the original invoice and the original invoice will have a reference to the reversal document.	9/17/2009	Distributed
519	9/10/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Kathy Hammer	Is there a code that indicates costs center and project code? If only one would which one would you use?	Yes, there are many individual Cost Center and Project WBS codes that can be selected when processing a Purchase Order or Invoice. FMMI requires that specific account assignment elements be entered when creating these posting documents. Cost Center or a Project WBS / Cost Center combination is required to complete the Purchase Order or Invoice. Cost Centers represent organizational hierarchies within FMMI. Therefore, each Agency will have a set of cost center data. WBS Elements are used to represent tasks required to complete a project. You can cite a Cost Center alone or if you wish to post cost against your Project WBS structure, you must cite BOTH the WBS Element and Cost Center.	9/22/2009	Distributed
520	9/10/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Lloyd Davis	AP - Module 2, Auto Pay Trans - Parameter, Step 35 of 42: what does field name "Next P/Date" indicate?	This field specifies the date in the future for which invoices are to be selected for inclusion in the payment run.	9/22/2009	Distributed
521	9/10/2009	FMMI 401 - Display Functions	Urbandale, IA	Accounts Receivable	Teresa Ramsey	In the Purchasing course for Display Vendor Changes, you can see all the changes that were done to a vendor. This function was not part of the AR demo. Is this same function available in AR?	The change tracking function is available in Accounts Receivable with the Customer Master.	9/22/2009	Distributed
522	9/10/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Susan Lauga	AP - Module 3: Can a certifier create his/her own Treasury schedule number for manual transactions whether currency is domestic or foreign? If so, are there requirements for the numbering sequence?	Schedule numbers are system generated. Payment runs are executed on demand and the system assigns a scheduling number. There will be no payment schedules in foreign currencies.	9/22/2009	Distributed
523	9/10/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Brenda King	How will Central Supply Card (CSC) purchases be invoiced? Is it through an interface? Will it be an LIV or FI Invoice?	CSC purchases will be charged via the Green Book charges. This falls under the reimbursable agreement process where the agency would create a PO for the amount of anticipated supply purchases.	9/22/2009	Distributed
525	9/11/2009	FMMI 452 - Invoice Processing	Washington DC metro area	General Ledger / Periodic Processing	Cara Leconte	To close the year we will be recording year end accruals in FFIS (YE documents). Normally the accruals are reversed in the 1st period of the new fiscal year. How do we reverse our year end accruals in FMMI or will the year end accrual not be converted into FMMI?	FMMI will have the ability to schedule the automatic reversal of accruals. Year end accruals will be converted into FMMI, and will be reversed.	9/22/2009	Distributed



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526	9/11/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Susan Lauga	Details of how to process an inquiry are missing in training. From whom and when will a map/linkage to payment data from Treasury be provided?	After the user has entered and posted the check cancellation, the "Treasury Confirmation: Reverse Single Check" screen will show the Payment Document number that paid that invoice. Click on the underlined Payment Document to display it. When the Payment Document is displayed, select "Environment" from the menu at top, then select "Payment Usage". This will display the Payment Document number and the Original Invoice number. The user can click on the invoice number to view the document.	10/13/2009	Distributed
527	9/11/2009	FMMI 452 - Invoice Processing	Washington DC metro area	General Ledger / Periodic Processing	Sibyl Miller	The recent change to GL to use posting modules only applies to GL. Has the requirement for GL account in Invoicing not changed? Instructor implied that that change may also apply to Invoicing.	There will be FFIS-like Trans Code / Trans Type driven templates (posting models) in FMMI for GL standard voucher postings as well as customer and vendor invoice transaction in the FI module.	9/22/2009	Distributed
528	9/11/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Charles Kyser	COD currently uses the Document Tracking System (DOTS) to track inquiries, cancelled checks, etc.; what is the status of FMMI subsuming these functions? Or what will replace DOTS?	The payment cancellation process is provided in FMMI where notes can be placed on the cancellation document. If reissuance results, FMMI provides for a notation of whether the delay is the fault of the agency or the vendor. This impacts penalty interest determination. No information is available on the DOTS application.	9/22/2009	Distributed
529	9/11/2009	FMMI 453 - Payment Processing	New Orleans, LA	N/A - General	Ted Melson	Does the capability to load a text file in FMMI exist? - Module 4 - Slide 66.	The Treasury Confirmation process will be configured to run automatically.	10/13/2009	Distributed
530	9/11/2009	FMMI 401 - Display Functions	Urbandale, IA	N/A - General	Teresa Ramsey	Have procedures been developed on how agencies will request vendor numbers to be established in FMMI?	Most vendors should be required to register in CCR. The centralized Table Management Section (TMS) in COD will not set up CCR vendors nor do maintenance on CCR vendors in FMMI. Agencies are responsible for telling their vendors to register (if required to do so under F.A.R.) on CCR if they want to do business with USDA. FMMI will receive a daily dump from CCR for those vendors. For those vendors who do not have to register on CCR, TMS will establish them on the FMMI masters. The agencies will request set-up to the TMS via a new FMMI PVND process.	9/22/2009	Distributed
531	9/11/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Kim Parks	Is the credit memo tied to a vendor or a purchase order?	Credit memos are tied to the vendor. This will serve to net the disbursement on any future invoices processed for that vendor. However, it can be referenced to a PO and displayed in the PO history tab when it posts.	10/13/2009	Distributed
532	9/11/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	Carrie Valkman	In simulation "Enter & Park LIV invoice" on step 13 of 25, under Vendor there is a box checked that says "Different Inv. Party Too". What is this for and what does this mean?	This field can be used when a different vendor is required than what is on the PO. Users have the option of changing the vendor on LIV invoice that is different from a PO vendor. A report has been developed that will track when these changes are made.	10/13/2009	Distributed
533	9/14/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Kim Gallanhan	If credit card purchases are entered as purchase requisitions, how do you pay by credit card instead of assigning the cost to a purchase order?	I assume user meant the credit card means the purchase card. When FMMI received a purchase card transaction from the Bank, it will posted as an FI invoice with out referencing a purchase order. So even though there is purchase requisition entered, it will not be referenced through the interface.	1/27/2010	Distributed
534	9/14/2009	FMMI 452 - Invoice Processing	New Orleans, LA	Accounts Payable / Purchasing	Eddie Reso	Is there a space limitation in the Notes field on a Parked Invoice?	No, there doesn't appear to be any limitation to the amount of text, characters that can be entered in the Notes field.	10/13/2009	Distributed
535	9/14/2009	FMMI 452 - Invoice Processing	New Orleans, LA	Accounts Payable / Purchasing	Pam Wynn	What module do you use to generate a refund? How do you reference and establish the audit trail with the original Sales Order or Billing Document?	You would create a credit memo for an AR invoice. For a sales order, the refund would be entered either directly as a posting to the GL or as a posting on the AP side that would show up as a credit during resource related billing instead of as a debit.	10/13/2009	Distributed



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536	9/14/2009	FMMI 452 - Invoice Processing	New Orleans, LA	Accounts Payable / Purchasing	Eddie Reso	When entering a credit memo, this module indicates that the credit goes against the vendor, and the user can input accounting. Often, we receive IPAC credits to offset previous charges/invoices that were received and recorded against a purchase order. We have the need to record the credit against a particular purchase order for audit trail purposes. How is this done?	This is done by using the LIV screen and changing the type of document in the header from an invoice to a credit memo. Processing then can be done against the PO.	10/13/2009	Distributed
537	9/15/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Interfaces	Kathy Hammer	When do SmartPay transactions hit FMMI? Will it hit immediately?	The transaction will not interface into FMMI until the bank sends the invoice to FMMI. When the users use the PCARD they are basically doing credit card transactions. Those transactions will go to the Bank and the Bank sends invoices to FMMI for that charge. That is when the expense will be posted to FMMI as a FI invoice.	1/27/2010	Distributed
541	9/15/2009	FMMI 442 - Billing and Collection Process	Minneapolis, MN	Accounts Receivable	Michael Vince	For Lockbox and manual payments, can multiple accounts be paid on one check?	If the question is whether a single check can clear multiple invoices, the answer is yes. Typically accounts are referred to as Customer Accounts which is where the question becomes unclear. A check with multiple customers would have to reference the same check, which does not seem to be a common business practice unless someone is paying on behalf of multiple customers.	1/27/2010	Distributed
542	9/15/2009	FMMI 442 - Billing and Collection Process	Minneapolis, MN	Accounts Receivable	Carol Anderson	Currently, the field office receives money from the customer and processes it through the lockbox where receivables are not created. How will Cash on Delivery processing be handled in FMMI?	Cash received can be sent to the lockbox for processing into FMMI through the lockbox interface.	10/13/2009	Distributed
543	9/15/2009	FMMI 442 - Billing and Collection Process	Minneapolis, MN	Accounts Receivable	Pat Fucile	Can the same person approve bills and collections?	Yes, if that person has the role required to approve/post AR invoices and to post incoming payments.	10/13/2009	Distributed
544	9/15/2009	FMMI 442 - Billing and Collection Process	Minneapolis, MN	Accounts Receivable	Carol Anderson	When installment payments are approved, FFIS allows you to select installments and payments that are automatically scheduled based on agreed upon number of payments. The user believes that in FMMI the process will be a manual process but states that a manual process is unacceptable. Q: Is an automatic process being developed?	The installment plan process will be managed through the maintenance of new or existing sales orders or AR invoices.	10/13/2009	Distributed
545	9/15/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	General Ledger / Periodic Processing	Cara LeConte	Question on FACTS II, Step 13 in slides. The first part of the screen is to run the report by Company Code, which would mean all USDA. If you run the report by Company Code, will you view only your agency data since this will be restricted by security? Or do you have to run the report by a range in the Treasury Symbol field?	A user would have to run the report by Treasury Symbol (Application of Funds) and select a specific variable created for each FRB section head.	10/13/2009	Distributed
546	9/15/2009	FMMI 442 - Billing and Collection Process	Minneapolis, MN	Accounts Receivable		Can you post a credit memo for overpayment on a specific account when multiple accounts were paid on one check?	Yes, because you post a credit memo against a specific receivable and not against a payment. The credit memo would reduce the balance of a sales order bill or AR invoice.	10/13/2009	Distributed



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547	9/15/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Lisa Johnson	Regarding Cost Center creation, for the required "Person Responsible" field, should the agencies put down a person or a title (like Budget Officer)? The reason we ask is if a person is listed as responsible for many cost centers and leaves the agency, will a department level master data maintainer have to go through and change all of the cost centers? Is there a way to change all of those text fields en masse without having to manually update each one? If not, does it just make more sense for the agencies to list a responsible officer so they don't have to keep requesting a department level update?	An actual person's name needs to be used rather than their title. Since Roles are not tied to job titles but to the individual performing a role, the person's name needs to be listed as the "Person Responsible".	10/13/2009	Distributed
548	9/15/2009	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Lisa Johnson	The agencies did not have to put down a cost center category in their cost center master data templates, yet the course materials list this as a required field. Is this field needed? What does this field do?	The master data of an activity type includes one or more cost center categories. The activity type may be used only by cost centers of the appropriate categories. W will be used across the board for all USDA cost centers.	10/13/2009	Distributed
549	9/15/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Accounts Payable / Purchasing	Joslyn Marshall	When running the Document Chain Report, can predecessor documents and successor documents be conveyed for IAS originated Purchase Requisitions and/or Purchase Orders since they will generate FMMI generated numbers for view only access in the FMMI system? How is the display of the IAS PR/PO on the document chain different that PR's and PO's entered in FMMI?	The Document Chain is a FMMI – SAP transaction. Therefore, it displays all related predecessor and successor FMMI Documents in the chain. An IAS Purchase Order, Goods Receipt, Invoice will be posted in FMMI via an inbound interface. While the actual IAS document number is stored in a reference field, those postings create an FMMI document number. The user can enter a specific IAS transaction related FMMI document number in the Document Chain transaction to search for predecessor and successor FMMI Documents. These IAS transaction (PR, PO GR, IR) postings in FMMI replicate the data entered in the IAS application. The Document Chain allows the user to review FMMI documents only.	9/22/2009	Distributed
550	9/15/2009	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Accounts Payable / Purchasing	Joslyn Marshall	Where in Accounts Payable or Payable processing can a user verify the status of payment to a vendor? Currently in FFIS users will get a request from a vendor to provide an estimated delivery date of an EFT to the vendor's bank account for payment of goods/services. Does the Electronic Funds Transfer Payment Query Report convey this information? In the training environment there appears to be no data to run and simulate the use of this report.	The report mentioned only shows the number of payments and the percentage of total payments made to vendors by payment method (Check and EFT). It does not show payment statuses. Payment status can be viewed on the Vendor Line Item report. Users can select the net due date parameter to see when a payment is due.	9/22/2009	Distributed
551	9/15/2009	FMMI 443 - Debt Management Process	Minneapolis, MN	Accounts Receivable	Carol Anderson	Module 3 - Will interest invoices have different numbers?	Yes	10/13/2009	Distributed



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553	9/15/2009	FMMI 443 - Debt Management Process	Minneapolis, MN	Accounts Receivable	Paula Daugard	The current debt write-off process approval is done off-line, will the same process continue in FMMI?	Yes, if an approval process is necessary, it will be done outside of FMMI. The Debt Management Processor will select the receivables eligible for write-off, then execute and post the write-off. There is no approver role in this process.	10/13/2009	Distributed
555	9/16/2009	FMMI 441 - Sales Order Process	Urbandale, IA	Accounts Receivable	Karen Morrison	Will the currency value going to be default to USD in FMMI?	Yes, the default for currency in FMMI is US Dollars.	1/27/2010	Distributed
556	9/16/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Eddie Reso	There is a drop down box for selecting the payment methods for selecting Automatic Payment Processing parameters. The methods include IPAC Incoming, IPAC Outbound, and other non-IPAC payment options. OCFO-COD-ICB has segregation of duties, with one group who has authority to issue IPAC outgoing, one group that handles IPAC incoming, and another group that handles all the other types of a payments. Security roles must be available where each group is only limited to process the types of payments for which they are responsible. Will this be the case?	Currently, we do not have security roles built to restrict users access by payment methods.	10/13/2009	Distributed
557	9/16/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Tammy Alphonse	Currently, addendum records are included on the manual electronic payments sent to treasury. This addendum records includes other descriptive information regarding the payment, such as invoice number, reason for payment, etc.. When manual payment is made in FMMI, one, is there an addendum record, and two, if so, from what fields in FMMI is the information pulled for the addendum record?	The FMMI outbound payment medium sends payment information accompanied by one memo item data field. In other words, the outbound payment file only sends one piece of reference data. In most cases, that item is data populated in the Header Reference field of the invoice. We have asked that invoice processor enter the Vendor's invoice number in this field for tracking purposes. For three specific Gov Trip and TRVL interface created document types (3P, 4P and CB), we actually pass the Agency CBA account # or individual employee traveler's credit card account#. I am not aware of any other data (such as reason for payment, etc.) being passed in the outbound payment medium. There is currently no addendum records in the payment file.	1/27/2010	Distributed
558	9/16/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Tammy Alphonse	On the Automatic Payment Proposal screen, there is an Identification Code that is used to identify the parameters set by the user. After the payment run is executed, what happens to the I.D.? Does it go away, does it stay there forever? If it goes away, can the same I.D. be re-used? In the test environment, the same I.D. could not be used.	The identification code is recorded in FMMI and can only be used once per day/date. Once executed the payment run will permanently record this info for future display. The same identifier code can be used so long as the date is different. Therefore if the identifier code is AP01 and the date is 9/21/2009 then this code (AP01) can only be used for this date. On 9/22/2009 AP 01 can be used again, and so forth.	10/13/2009	Distributed
559	9/16/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Tammy Alphonse	FMMI is real time, and when parameters are input on the Automatic Payment Proposal screen, and the payment is executed, what happens if other invoices or payments are entered in the system later that day which possess attributes that fall within the parameters input for the payment proposal entered earlier in the day? Will they be picked up?	Any invoices processed after the payment run will be picked up the next day. The payment run will be scheduled as a nightly batch job. Therefore, invoice inputted throughout the day will be picked up that night for potential payment. The system will only pay these if the terms and requirement are met for that days payment run. The system will continue to evaluate all invoices, daily, until it is time for the invoice to be paid. This includes taking in to consideration the terms of payment that are most advantageous to the USDA.	9/22/2009	Distributed



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560	9/16/2009	FMMI 453 - Payment Processing	New Orleans, LA	Accounts Payable / Purchasing	Eddie Reso	There is a statement that the agency notifies the certifier for Foreign Currency Payment via SPS. We think this statement is incorrect, as far as using the SPS as the method of communication. Does the agency use SPS?	This appears to be a process question, not a FMMI technical question. However, there have been no changes in communication methods between the USDA and vendors	1/27/2010	Distributed
561	9/16/2009	FMMI 451 - Purchasing Process	Minneapolis, MN	Accounts Payable / Purchasing	Julie Tripp	Module 3: How many places behind decimal will FMMI allow? IAS allows up to 15.	IAS sends FMMI two decimal places for the amount field and three decimal places for the quantity field.	10/13/2009	Distributed
562	40072	FMMI 442 - Billing and Collection Process	Urbandale, IA	Accounts Receivable	Anita Holub	"Sold To" field represents the customer number where the bills are sent, i.e., who is paying for the services rendered. Is the "Ship To" field used to specify a different customer number, identifier, or address of where the services are actually being rendered? If so, are there any edits on this field? Must it also be a valid customer number? Or is there another mechanism available to capture this information?	Yes, you can enter the location where the work was performed in the ship-to party field and the paying customer in the sold-to party field	10/13/2009	Distributed
563	40072	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Mary Eckart	During project settlement, can you use amount to settle a project instead of percentage?	Yes, you can use percentages, or you can use specific amounts.	9/22/2009	Distributed
564	40072	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Geneva Johnson	For project settlement, what does periodic settlement mean vs. full settlement?	The settlement type determines which settlement rule is used in a particular type of settlement processing. PER (periodic settlement): Settlement with this settlement type covers only the costs for the relevant settlement period.FUL (full settlement): You can use this settlement type in automatic settlements. The difference to periodic settlement is that in full settlement you settle each time all the costs that have occurred for a sender object for all the periods prior to the settlement (and are not yet settled). If PER rules exist, they take precedence over the FUL rule.	10/13/2009	Distributed
565	40072	FMMI 412 - Cost Management Master Data Maintenance	Washington DC metro area	Cost Management	Lisa Johnson	Is there a way or a report to view the information for multiple projects at once? Especially the information listed in the tabs without having to open each project and click through all the tabs.	Yes. Reports can show data across several projects, or all projects within a range of projects. Refer to report generation as presented in the FMMI 402 course.	9/22/2009	Distributed
567	40073	FMMI 442 - Billing and Collection Process	Urbandale, IA	Accounts Receivable	Karen Morrison	How are lockbox receipts applied against open receivables? Do payments get applied to interest and penalties first and then the "oldest" open receivable (e.g., FIFO method)?	Yes, the first in first out (FIFO) method is used.	9/22/2009	Distributed
568	40073	FMMI 422 - Period End Process	New Orleans, LA	General Ledger / Periodic Processing	Lawrence Marley	Question from Module 3, slide 38: Is there a way to run a test of the Period-End Close before the final Period-End Close process runs?	The slide refers to closing the MM posting period. To perform a test run of closing the MM period, select the "Check Period Only" option on the Close Period for Material Master Records screen. With this option, the period is not closed.	10/13/2009	Distributed



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570	40073	FMMI 452 - Invoice Processing	Minneapolis, MN	Accounts Payable / Purchasing	Julie Tripp	Can the goods received date be referenced on the invoice screen? This is needed for determining interest payment.	The goods receipt date will not be part of the invoice processing. However, for determination of interest payment, the system will compare the invoice due date and the goods receipt date at time of payment. Should there be issues with missing the due date the system is configured to automatically calculate and apply interest to the vendor payments.	1/27/2010	Distributed
571	40073	FMMI 452 - Invoice Processing	Minneapolis, MN	Policy	Jennifer Tizcareno	There are several responses that refer to Policy Question #32, that states only COD will have access to view banking data due to PII restrictions. Currently, the agency (FAS, APHIS) receives payments which reference bank info and the agency checks to make sure the data needs to be modified. Losing the ability to view data would require that each payment be referred to COD, when right now only about 1 out of 10 really need to be modified. Q: Is this correct? If so, please share the rationale behind the decision so we may understand.	Leadership is aware of the need for an additional role and it is being addressed. A new role is being created with access to view banking data at the agency level. Information and procedures will be distributed as they come available, following the same or similar channels as what has been followed previously to communicate roles and role descriptions.	1/27/2010	Distributed
572	40073	FMMI 441 - Sales Order Process	Urbandale, IA	Accounts Receivable	Karen Morrison	We've heard about the "roll" process that is being developed to automatically create new accounting lines for the new budget period at the end of each year. Q1: Is this process going to apply to all open sales orders or does the agency have to specify which orders need to be rolled? Q2: If a sales order is automatically rolled because there was an open amount on the order, but it should not have been rolled, will the agency be able to delete the newly created accounting line? Q3: Can that same WBS for the new budget period be used on a separate, new sales order that will be established for the new year?	Q1: it can be run for all or for a range Q2: You can change the amount to zero to de-obligate the funds Q3: Yes. The only thing you cannot do is reuse a unique WBS element - the combination of WBS element and budget period constitutes a unique WBS element.	10/13/2009	Distributed
573	40073	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Navigation	Amy Curtis	Is there a way to stop a report that has been running to long? For example, if some criteria is missing and FMMI ends up producing a report with much more data than was intended.	Users may use the Back button within the Portal screen (not the Internet Explorer back button) to terminate a long running report.	10/13/2009	Distributed
574	40073	FMMI 442 - Billing and Collection Process	Urbandale, IA	Accounts Receivable	Karen Morrison	What date is represented by the "Document Date" on the credit memo? Is this the date of the credit memo or the date of the AR Invoice date or can it be any date input by the user?	The date of the original document is intended to refer to the AR invoice.	10/13/2009	Distributed
576	40073	FMMI 422 - Period End Process	New Orleans, LA	General Ledger / Periodic Processing	Phyllis Jeandron	Will there a way to run a FACTS I and FACTS II Report by agency?	Yes, the selection is only made by the dynamic selection of the FACTS I report only by Business Area. This selection is not available for FACTS II	10/13/2009	Distributed



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577	40073	FMMI 461 - Cost Management Process	Washington DC metro area	Training Delivery	Geneva Johnson	If our agency is not going live October 1st, can we still access the Online Help Materials and simulations on October 1st? What IDs will we use to access the help materials?	No, the Online Help-Production is accessible for users that have access to FMMI due to data sensitivity and screen shots that are located in the documentation. The Online Help-Training environment can be accessed in training classes with an id provided by the instructor.	9/22/2009	Distributed
578	40073	FMMI 461 - Cost Management Process	Washington DC metro area	N/A - General	Lisa Johnson	As far as agency specific guidelines go, who is issuing them? When will these be issued, and how will they be communicated? Is there a general timeline? To explain the context around this question, the users say they keep hearing that their process/practice guidelines are "agency specific". They want to know who in each agency is responsible for issuing these guidelines and how they will be communicated if it is not through training.	OCFO will post configuration decisions on the FMMI website. In general, Agency CFO's will address agency specific procedures the same as they do today.	1/27/2010	Distributed
579	40073	FMMI 461 - Cost Management Process	Washington DC metro area	SOD/Security	David Gatliff	Are there Segregation of Duties conflicts between the Cost Management Processor and Administrator that would restrict you if you have both roles? For example, if you are both an AR Invoice Processor and Approver, you cannot approve your own documents. Is there anything similar in CM?	There is no such restriction on CM.	10/13/2009	Distributed
580	40073	FMMI 452 - Invoice Processing	Minneapolis, MN	Accounts Payable / Purchasing	Kim Olson	Will vendors entered in CCR be scanned for verification through IRS prior to being loaded in FMMI?	No. CCR records are accepted as-is. Any validation or error correction for CCR records must be corrected in CCR.	9/22/2009	Distributed
581	40073	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Reporting	Teresa Ramsey	What will show on the "Tie Point Trial Balance Report"? In general ledger management it shows up under the detailed navigation and would like to know what the report will contain.	The Tie Point Trial Balance Report project defines standard USSGL accounting relationships and publishes them within a statement. Agencies can validate with the tie points to identify and document specific exceptions before submitting their quarter or year-end accounting data.	10/13/2009	Distributed
582	40073	FMMI 453 - Payment Processing	Washington DC metro area	N/A - General	Micah Rosenblum	Slide 29, Point 3. Tolerances of the 452 Invoice Processing course states "Invoice cannot be greater than PO by the lesser of 25% or \$1,000." These tolerances are going to be reduced. Q: To what level are they being reduced. Mr. Rosenblum is concerned that an invoice paid with an acceptable tolerance could unexpectedly alter a fund balance since the fund obligation established by the PO will be exceeded.	The tolerances described are correct. We are not aware of any "reduction" in tolerances. In fact, numerous testing has been conducted with the tolerances described. These will be what is in place for the FMMI Go-Live	1/27/2010	Distributed
583	40077	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Marcos Carballo	Is there a portal system limit to the amount of favorite screens/transactions that can be saved onto the Portal Favorites navigation pane?	There are no known limits on the number of screens/transactions that can be added to the myPortal Favorites Navigation list in FMMI Portal.	10/13/2009	Distributed



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584	40077	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Paola Felix	After clicking on the "Save Variant" button, the following checkboxes are available on the screen for naming the variant: "Only display in catalog" & "Only for background processing". What do these options mean?	If you select the field Do not display variant, the variant name appears in the directory, but not in the general input help. If you select the field Background only, the variant can only be executed in the background. Otherwise, it can be run both in the background or online.	10/13/2009	Distributed
585	40077	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Scott Redman	Can another FMMI user, other than the creator modify a Funds Reservation? Since there is no Funds Reservation approver role, it appears any other Processor can make this change.	Yes, a person assigned to the Funds Reservation Processor role can also edit a Funds Reservation which he/she did not create.	10/13/2009	Distributed
586	40077	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Payable / Purchasing	Paola Felix	Q1: How will foreign vendors/customers be established in FMMI? Q2: What will be used since in place of SSN/TIN since foreign vendors have neither?	Foreign vendors/customers will be established through the replacement PVND process. It will be modeled after the current PVND process and available in November. An interim process will be used for implementation where users complete a spreadsheet-based request and fax it to the central Table Maintenance Group at COD New Orleans. Vendor numbers are systematically assigned by FMMI. There is no longer a need to fabricate a dummy taxpayer ID for foreign vendors.	1/27/2010	Distributed
588	40079	FMMI 461 - Cost Management Process	New Orleans, LA	Cost Management	Karen Morrison	When reviewing: Execute Expense Project Settlement (slide 44) Can you distribute from a "Cost Center" to a "WBS Element"?	Yes, you can settle from a cost center to a WBS element.	1/27/2010	Distributed
589	40079	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Accounts Payable / Purchasing	Mark Hawthorne	When reviewing the Create Purchase Order Simulation, Step 10 Q: Can you search by Dunn number for a vendor?	There is no search available using the vendor DUNS or DUNS+4 numbers. Searches can be done on the vendor's name or taxpayer ID number.	10/13/2009	Distributed
590	40079	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Accounts Payable / Purchasing	Brian Tullock	When viewing Create Purchase Order Simulation, Step 10 Q: Follow up to Parking Lot Question #459 (question was not fully answered): Since Social Security/PII information is going to be masked in display/reports, can a PO Processor still do a search by SS/TIN/PII on a vendor when creating a PO? Wouldn't you see the PII information if doing a search by PII?	FMMI Security has removed the Employer Tax ID as a searchable field for the vendor master. Users should rely primarily on vendor name as the search field.	1/27/2010	Distributed
591	40079	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Navigation	Karen Walters	When reviewing Module 2, Create Purchase Order initial slide Q: Where is FAS as a purchasing group? Will they fall under another group or have their own entry on the purchasing group list?	Purchasing Groups are established in line with the Head of Contracting Activity under the Senior Procurement Officer. For agency FAS, Purchasing Group #103 - Farm Services Agency should be used.	10/13/2009	Distributed



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592	40080	FMMI 431 - Funds Management Process	Washington DC metro area	Reporting	Susan Wagge	When reviewing FMMI 402 Module 1 Slide 16: Q: Is there a FMMI report that shows obligations and payments? (User wants a definition for what each report will convey, Open Obligations Report and other report?, and what the differences between these two reports are.)	Open Obligation Reports are available in FMMI by process area (MM, FM, and FI). Otherwise the Funds Status Report provides the commitments (PRs), obligations (POs), Expenses (GRs) and payments and Online Help Procedures (OLHPs) for reports are available for descriptions of reports.	10/13/2009	Distributed
593	40080	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Funds Management	Renee Murphy	Is there a report that shows expenses by employee and a running balance of available funds at that level? Similar to a credit card statement, expenses, total and available funds?	There is no employee level information being captured in FMMI except for ABCO receivables. No budget or expenses at Employee level.	1/27/2010	Distributed
594	40101	FMMI 301 - Portal and SAP Navigation	St. Louis, MO	Accounts Payable / Purchasing	Randa Plotner / Karen Reddick	Will there be a field where we can search by Dunns number? We currently search using that field and are used to searching by Dunns number.	Standard SAP vendor search does not have the option to search by DUNS.	1/27/2010	Distributed
595	40101	FMMI 401 - Display Functions	St. Louis, MO	Master Data Maintenance	Randa Plotner / Karen Reddick	Will Postal Code within Vendor Master contain Zip+4 or just Zip?	Postal code is a 10 character field in FMMI. So users can enter either ZIP or ZIP+4 into this field.	1/27/2010	Distributed
597	40101	FMMI 401 - Display Functions	St. Louis, MO	Accounts Payable / Purchasing	Randa Plotner / Karen Reddick	Utility bills are currently faxed/sent to NFC. Can we pull up utility bills in FMMI? can we pull up by vendor?	TELE / UTVN interface will post Telephone and Utility Vendor invoices in FMMI on unique document types. The Utility invoices use FMMI document type 'UT' – UTVN Invoice. User can search for individual Accounting documents (invoices) by document type = 'UT' via Display Parked FI Invoice transaction. User can use the Vendor account Line Item Display report to review all Open, Closed invoices for that Vendor. Document Type is one of the columns in this report. Focus on invoices with document type = 'UT' for utility invoices. By the way, document type 'TE' is used to enter Telephone invoices in FMMI.	1/27/2010	Distributed
598	40101	FMMI 402 - Financial Management Reporting (ECC)	St. Louis, MO	Accounts Payable / Purchasing	Randa Plotner / Karen Reddick	In IAS, each requisitioner/purchaser has a unique identifier that identifies them. Are IAS requisitioner/purchaser numbers going to feed into FMMI?	FMMI receives the ID of the final IAS requisition/purchasing document approver and stores it in form field in each document.	1/27/2010	Distributed
599	40102	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Beth Wong, Desiree Thomas	If a Fund Reservation was created and an expenditure was made against that Funds Reservation using the government credit card, how does the credit card purchase reference the Funds Reservation?	FAS is only the D1 agency using the fund reservation (DCN) process for the SmartPay2. Users create the funds reservation in FMMI and reference the last 6 digits of that funds reservation in SmartPay2 access online for a purchase.	1/27/2010	Distributed
600	40107	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Vicki Cundiff	The course states that a Reimbursable Authority funds distribution only goes to the Apportionment level. How do you track Reimbursable Fund spending that takes place at a Distribution level lower than Apportionment?	If the Fund is non-WCF, after the apportionment level, a Sales Order is then created for the reimbursable agreement. This Sales Order enables spending authority on the reimbursable fund (moves money from GL Account 4590 to 4610). When spending occurs against the reimbursable order, it can be tracked via the execution of a status of funds report, budget overview report, or budget consumption reports.	1/27/2010	Distributed



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ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
601	40113	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Renea Siebold	The dingle of an Accrual without review or approval is an A-123 violation. Is this situation going to be addressed?	The GL transactional model roles are the same as other processes. The transactions will be entered, can be parked and require approvals prior to posting to the general ledger. The main functionality is that the model provides the general ledger account.	1/27/2010	Distributed
602	40114	FMMI 401 - Display Functions	St. Louis, MO	Accounts Payable / Purchasing	Ruchir Narayan (Instructor Name - Class Question)	How do you calculate interest rate? What is the percentage used to calculate interest?	The current annual Prompt Pay penalty interest rate is 4.8750000%. When you divide by 365 days in a year, the daily Prompt Pay interest rate is 0.0133%. Vendor master records contain payment terms. Based on the Invoice Receipt date entered on the FMMI invoice, a baseline date is established. That baseline date combined with the Vendor's payment terms establishes the Invoice due date. If an invoice is paid after the due date, then penalty interest is applied and paid for the number days past due. As an example, the invoice amount is \$1,000 and it was paid 10 days past due. $\$1,000 \times 0.0133\% = \$0.133 \times 10 \text{ days} = \text{penalty interest of } \$1.33.$	1/27/2010	Distributed
603	40114	FMMI 402 - Financial Management Reporting (ECC)	St. Louis, MO	Accounts Payable / Purchasing	Ruchir Narayan (Instructor Name - Class Question)	ARS is going to use IAS for all their invoices. The Reference field for invoices is very important (need to know the vendor's invoice number). Is the reference invoice number going to feed from IAS into FMMI?	Yes, the IAS IM – document number is populated in the FMMI Invoice Header Text field via the inbound interface. Plus, the Vendor's original invoice # is stored in the Header Reference field on the FMMI IAS Invoice posting.	1/27/2010	Distributed
604	40114	FMMI 402 - Financial Management Reporting (ECC)	St. Louis, MO	Policy	Ruchir Narayan (Instructor Name - Class Question)	Currently, the Business Area for ARS is set up at the area rather than the location. For example, there is a BusArea of AR36 which corresponds to ARS-MWA. However, data needs to be viewed at the location, not the area. Will there be Business Areas set up for the ARS locations? If not, how can we segregate the data into location specific data?	The cost centers/fund centers would need to be set up at the location level. Once this has been set up, the reports can be run using these cost centers to segregate data into location specific data.	1/27/2010	Distributed
606	40114	FMMI 402 - Financial Management Reporting (ECC)	Ft. Collins, CO	Accounts Payable / Purchasing	Ann Forwood	Will US Bank Purchase Card Orders/Receipts interface with FMMI? If so, how will they be displayed/accessed in FMMI? If not, will users follow the current process to reconcile/analyze US Bank Purchase Cards? This question was asked in relation to reconciliation of US Bank Purchase Card Accounts. Currently, user mentioned they access the CATS system to reconcile purchases made with US Bank Purchase Cards.	US Bank Purchase Card Orders/Receipts are not interfaced into FMMI. With SmartPay2 interface, FMMI receives the invoices from US Bank and posts them as an FI invoice. So for these SmartPay2 invoices there is no reference back to any MM purchase orders or Goods receipts.	1/27/2010	Distributed



FMMI TRAINING PARKING CUMULATIVE DISTRIBUTED RESPONSES
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607	40119	FMMI 301 - Portal and SAP Navigation	St. Louis, MO	Accounts Payable / Purchasing	Cynthia Wierson	How do you search for the IAS numbers that feed into FMMI? For instance, I want to search on a particular PO that came from IAS. I can do a search on FMMI PO number, but I know the IAS PO number. How do I take the IAS PO number and search for the relevant document to display? to enter into reports?	<ul style="list-style-type: none"> - Access the Purchase Order List Display by Material Group report - Click the Dynamic Selection button located at the top menu bar - Expand the Purchasing Document Header - Double click the "Our Reference" folder - Enter the IAS PO Number - Click Execute - The IAS Purchase Order displays in view only format 	1/27/2010	Distributed
608	40120	FMMI 421 - General Ledger Process	St. Louis, MO	General Ledger / Periodic Processing	Jim Hampton	Under the new Transaction Model, if I'm moving money from one fund to another, how would I do that? We used to use B2's, but upon entry of a B2, 2 lines (debit/credit) are automatically created. Would we need to create 2 lines on the Transaction Model with the 2 different funds and change the debit/credit as appropriate?	You would still use a B2 to transfer money from one fund to another. Using the Transaction Model, you enter the posting to be reversed on the first line item and check R (reverse) checkbox. In the second line item, you enter the fund information to which you transfer the money. The resulting posting will have a credit and a debt line item.	1/27/2010	Distributed
610	40121	FMMI 402 - Financial Management Reporting (ECC)	Washington DC metro area	Accounts Payable / Purchasing	Linda Ning	Is there a report in FMMI that will show all Purchase Orders and include the following information for each PO <ul style="list-style-type: none"> - Beginning balance - Total disbursement against the PO - Remaining balance for the PO - Budget year related to the PO 	There is no standard report to provide the information in the exact format requested below. But the Purchase Orders by Material Group report provides information like the original quantity ordered and the Net Price. The Beginning balance can be determined by multiplying those 2 fields. The report also provides the to-be invoiced amount, from which the amount invoiced so-far and remaining balance can be determined. And finally the report provides the PO date.	1/27/2010	Distributed
611	40123	FMMI 401 - Display Functions	Ft. Collins, CO	Accounts Payable / Purchasing	Diana Aldridge	<p>Are foreign vendors paid through FMMI?</p> <p>If so are they using SWIFT codes?</p> <p>Are SWIFT codes being maintained/utilized in FMMI?</p> <p>Is it a value that is pulled in from a Vendors CCR account?</p> <p>Question asked during review of "Display Vendor Master Data" Simulation.</p>	FMMI pays foreign vendors only in US dollars if they have bank accounts in the US. SWIFT codes will not be used, maintained, or utilized in FMMI. SWIFT codes can be pulled from the vendor's CCR account but it is not necessary.	1/27/2010	Distributed